

**NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND
PERFORMANCE COMMITTEE**

11 July 2025 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 3 July 2025

AGENDA

Time	1.	Standing Items	Paper
09.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	Minutes of Previous Meeting held on 6 June 2025, Rolling Action Plan and Committee Work Plan 2025/26 (attached) The Committee is asked to Approve the Minute and associated Rolling Action Plan and Note the Committee Work Plan 2025/26.	PP.1-8
09.40am	2.	FINANCE	
	2.1	NHS Highland Financial Position 2025/26 (Month 2) Update and Value and Efficiency Update Report by Heledd Cooper, Director of Finance (attached) The Committee is asked to Examine and Consider the content of the report and take Limited assurance.	PP.32-62
	2.2	NHS Highland 2025-28 Financial Plan Addendum Letter (attached) The Committee is asked to Note the content of the circulated letter.	PP.9-10
10.00am	3.	Capital Asset Management Plan Update Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached) The Committee is asked to Note progress on allocation and delivery of the Capital Formula Spend delivered through the NHS Highland Capital Asset Management Group and take Moderate assurance.	PP.11-15

10.10am	4.	Digital Health and Care Update	
		Report by Iain, Ross, Head of eHealth (attached)	PP.16-31
		The Committee is asked to Note the content of the report provides confidence of compliance with Board Objectives and take Substantial assurance.	
10.25am	5.	Business Continuity/Resilience Update	
		Report by Kate Cochrane, Head of Resilience on behalf of David Park, Deputy Chief Executive (attached)	PP.63-68
		The Committee is asked to take Substantial assurance NHS Highland's resilience activity remains aligned with statutory duties under the Civil Contingencies Act 2004 and related regulations, and core elements of the Resilience System are being maintained and tested through operational use. A further report will be submitted once internal governance of the Major Incident Response materials is complete.	
10.50am	6.	Risk Register – Level 1 Risks	
	6.1	NHS Highland Board Risk Register Report by Boyd Peters, Board Medical Director (attached)	PP.69-78
		The Committee is asked to take Substantial assurance on the awareness and recording of Level 1 risks within NHS Highland.	
	6.2	Finance Risks 2025/26 Report by Heledd Cooper, Director of Finance (attached)	PP.79-83
		The Committee is asked to Examine and Consider the content of the report and take Substantial assurance.	
11.20am	7.	2025/26 and 2026/27 Meeting Schedules	
		1 August 2025 12 September 2025 3 October 2025 14 November 2025 5 December 2025 9 January 2026 6 February 2026 13 March 2026 10 April 2026 8 May 2026 5 June 2026 10 July 2026 7 August 2026 11 September 2026 2 October 2026 13 November 2026 4 December 2026 8 January 2027 5 February 2027 12 March 2027	
	8.	Date of Next Meeting	
		Friday 1 August 2025 at 9.30 am	
11.30am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Stott
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Vacant