Assynt House, Beechwood Park
Inverness, IV2 3BW
Telephone: 01463 717123
www.nhshighland.scot.nhs.uk

NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE

4 April 2025 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 27 March 2025

AGENDA

Time	1.	Standing Items	Paper
09.30am	1.1	**Welcome and Apologies**	
	1.2	**Declarations of Interest** Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	**Minutes of Previous Meetings held on Friday 7 February and 14 March 2025 and Associated Rolling Action Plan (attached)** The Committee is asked to **Approve** the Minutes and associated Rolling Action Plan.	PP.107-117
09.40am	2.	**NHS Highland Financial Position 2024/25 Report (Month 11) and Value and Efficiency Update**	
		Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance (attached) The Committee is asked to **Examine** and **Consider** the content of the report and take **Limited** assurance. There is also attached **(PP.118-120)** letter dated 31 March 2025, from Scottish Government relating to the NHS Highland Three Year Financial Plan 2025-2028.	PP.1-22
10.00am	3.	**15 Box Grid Quarterly Update**	
		Report by Heledd Cooper, Director of Finance (attached) The Committee is asked to **Examine** and **Note** the data and current position and take **Moderate** assurance.	PP.23-37
10.10am	4.	**Capital Asset Management Update**	
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached) The Committee is asked to **Note** the update on the allocation and delivery of the Capital Formula Spend delivered through NHS	PP.38-42

		Highlands Capital asset Management Group and take **Moderate** assurance.	
10.25am	**5.**	**Environment and Sustainability Update**	
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached) The Committee is asked to **Note** progress of the development of NHS Highlands Environmental & Sustainability Strategy and associated projects and take **Moderate** assurance.	PP.43-51
10.40am	**6.**	**Integrated Performance Report**	
		Report by Kristin Gillies, Interim Head of Strategy and Transformation (attached) The Committee is asked to **Consider** the level of performance across the system and take **Limited** assurance.	PP.52-79
11.00am	**7.**	**Strategy and Transformation Assurance Group Update**	
		Report by Kristin Gillies, Interim Head of Strategy and Transformation (attached) The Committee is asked to **Note** the progress of the STAG ABC Change Framework in meeting the strategic outcomes of NHS Highlands Together We Care Strategy and take **Moderate** assurance.	PP.80-85
11.15am	**8.**	**Digital Health and Care Strategy Update**	
		Report by Iain Ross, Head of eHealth The Committee is asked to **Consider** the circulated report and take **Substantial** assurance.	PP.86-102
11.30am	**9.**	**Risk Register – Level 1 Risks**	
		Report by Boyd Peters, Board Medical Director (attached) The Committee is asked to **Consider** the circulated report and take **Substantial** assurance.	PP.121-129
11.40am	**10.**	**Draft Committee Work Plan 2025/26**	Excel Sheet
		Circulated Spreadsheet The Committee are asked to **Agree** the Workplan for 2025/26	PP.103-106
11.45am	**11.**	**Committee Self-Assessment Survey Results**	Excel Sheet
		Circulated Spreadsheet The Committee are asked to **Discuss** and **Note** the content of the Self-Assessment Exercise	
11.55am	**12.**	**2025/26 and 2026/27 Meeting Schedules**	
		9 May 2025 **6 June 2025** **11 July 2025** **1 August 2025** **12 September 2025** **3 October 2025** **14 November 2025** **7 August 2026** **11 September 2026** **2 October 2026** **13 November 2026** **4 December 2026** **8 January 2027** **5 February 2027**	

		5 December 2025 **9 January 2026** **6 February 2026** **13 March 2026** **10 April 2026** **8 May 2026** **5 June 2026** **10 July 2026**	**12 March 2027**	
	12.	**Date of Next Meeting**		
		Friday 9 May 2025 at 9.30 am		
12.00pm		**Close of meeting**		

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Stott
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly