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NHS HIGHLAND
CLINICAL GOVERNANCE COMMITTEE

Thursday 2 July 2026 at 9.00am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raised hand facility to discuss items – do not use MS Teams chat**

AGENDA

Time	1.	Standing Items	
09.00	1.1	**Welcome and Apologies**	
	1.2	**Declarations of Interest** Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	**Minute of Previous meeting Thursday, 7 May 2026, Rolling Action Plan** The Committee is asked to **Approve** the Minute of the meeting of 7 May 2026, **consider** actions arising therefrom and **note** the updated rolling action plan and Committee Work Plan. Action Plan: Infant, Children & Young Person Clinical Governance Group – agree a report on implementing structural change across NHS Highland in relation to wider governance arrangements. L Bussell confirmed progress has been made through discussions with D Watson and internal colleagues together with joint work with Highland Council colleagues on their infrastructure. L Bussell advised that this work is dependent on ongoing engagement with Highland Council and therefore could not be finalised in time for this meeting. A revised and realistic timescale will be agreed once the joint work is sufficiently progressed. **An update will be provided at the 3 September 2026 meeting.**	PP.1-13
09.05	1.4	**Matters Arising**	
	2.	**Service Updates / Escalated Services**	
09.10	2.1	**Cancer Services – SACT – progress report** Report by Dr Henry and Derek MacRae on behalf of Dr Boyd Peters, Medical Director The Committee is asked to **consider** the report and take **limited** assurance.	PP.14-21
	2.2	**Vascular Service progress Update – this is included in the Acute Operational Unit Report** Report by Elizabeth Drummond on behalf of Dr Boyd Peters, Medical Director The Committee is asked to **consider** the report and take **moderate** assurance initially, moving to substantial once meetings and reporting commence.	
	2.3	**Dental Services and Oral Health Update – attached** Report by John Lyon / Jill Mitchell on behalf of Dr Boyd Peters, Medical Director	PP.22-28

		The Committee is asked to **consider** the report and take **limited** assurance.	
	2.4	**A&B Child Protection Nurse resourcing update – this is included in the A&B Operational Unit Report** Report by Dr Rebecca Helliwell and Leah Smith on behalf of Evan Beswick, Chief Officer, A&B The Committee is asked to **consider** the report and take **limited** assurance.	
	2.5	**Pharmacy Service Update – attached** Report by Sarah Buchan on behalf of Dr Boyd Peters, Medical Director The Committee is asked to **consider** the report and take **moderate** assurance.	PP.29-34
	3.	**Emerging Issues/Executive and Professional Leads Reports by Exception**	
09.45		Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.	
	4.	**Patient Experience and Feedback – Complaints and Compliments Case Studies – attached**	
10.00		Report by Mirian Morrison on behalf of Boyd Peters, Board Medical Director The Committee is asked to **consider** the report and take **moderate** assurance.	PP.35-45
	5.	**Clinical Governance Quality and Performance Data – attached**	
10.10		Report by Mirian Morrison on behalf of Boyd Peters, Board Medical Director The Committee is asked to **note** the content of the report and take **moderate** assurance	PP.46-57
	6.	**Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group**	
10.25	6.1	**Argyll and Bute HSCP – attached** Report by Leah Smith on behalf of Evan Beswick, Chief Officer The Committee is asked to **note** the report content and associated **varying levels** of assurance being proposed.	PP.58-94
	6.2	**Highland Health and Social Care Partnership – attached** Report by Claire Copeland on behalf of Arlene Johnstone, Chief Officer (HSCP) The Committee is asked to **note** the report and take **moderate** assurance.	PP.95-103
	6.3	**Acute Services – attached** Report by Elizabeth Drummond on behalf of Katherine Sutton, Chief Officer Acute Services The Committee is asked to **note** the report and take **moderate** assurance.	PP.104-158
	6.4	**Infants, Children and Young People's Clinical Governance Group – attached** Report by Dr Stephanie Govenden on behalf of Louise Bussell, Board Nurse Director The Committee is asked to **note** the report and take **moderate** assurance.	PP.159-169
10.55		**Comfort Break – 15 minutes**	
	7.	**Infection Prevention and Control**	
11.10	7.1	**Infection Prevention and Control Report Update – attached** Report by Catherine Stokoe, Infection Control Manager on behalf of Louise Bussell, Board Nurse Director	PP.170-193

		The Committee is asked to **note** the report and take **moderate** assurance.	
	8.	**Operational Improvement Plan Update – attached**	
11.20		Report by Bryan McKellar on behalf of David Park, Deputy Chief Executive The Committee is asked to **note** the report and take **moderate** assurance.	PP.194-205
	9.	**Six Monthly Updates by Exception and Annual Reports**	
11.35	9.1	**Organ & Tissue Donation Committee Update – attached** Report by John Rae on behalf of Boyd Peters, Medical Director The Committee is asked to **note** the report and take **substantial** assurance.	PP.206-212
	9.2	**Information Assurance Group Update – attached** Report by Iain Ross, Head of eHealth The Committee is asked to **note** the report and take **substantial** assurance.	PP.213-222
	9.3	**Transfusion Committee Update – attached** Report by Fiona Gunn on behalf of Dr B. Peters, Medical Director The Committee is asked to **note** the report and take **moderate** assurance.	PP.223-227
11.45	**10.**	**Committee Administration**	
	10.1	**Committee Work Plan 2026/27 – attached** Report by Committee Administrator	Excel Sheet
	10.2	**Committee Self-Assessment – attached**	PP.228-265
	11.	**Calendar of Meeting Dates 2026/27 and Date of Next Meeting**	
		3 September 2026 - next meeting 5 November 2026 14 January 2027 4 March 2027	
11.55	**12.**	**Reporting to the NHS Board**	
		The Committee is asked to **Consider** and **Identify** any matters requiring escalation to the NHS Board for consideration.	
	13.	**Any Other Competent Business**	
12.00		**Close of meeting**	

	Clinical Governance Committee Membership	
Non-Executive Members (4x)	Chair	Karen Leach
	Member	Graham Illsley
	Member	Joanne McCoy (Vice Chair)
	Member	Muriel Cockburn
Area Clinical Forum Chair	Member	Allyson Turnbull-Jukes
Staffside Representative	Member	Dawn MacDonald
Independent Public Members (2x)	Member	Liz Henderson
	Member	Seamus McMillan
Board Medical Director	Member/Lead Officer	Boyd Peters
Director of Public Health	Member	Jennifer Davies
Board Nurse Director	Member	Louise Bussell
Ex Officio	Board Chair	Sarah Compton-Bishop
	Board Chief Executive	Fiona Davies
In attendance (Routinely Invited)	Deputy Medical Directors	Claire Copeland (Community) Elaine Henry (Acute) Rebecca Helliwell (A&B)
	Chief Officer (HHSCP)	Arlene Johnstone
	Chief Officer (Argyll & Bute)	Evan Beswick
	Chief Officer (Acute)	Katherine Sutton
	Head of eHealth	Iain Ross
	Director of Pharmacy	Sarah Buchan
	Head of Operations	Heather Richardson
	Board Clinical Governance Manager	Mirian Morrison
	Clinical Governance Manager (Argyll and Bute)	Leah Smith
	Contracted Services Representative (Highland Council) (Head of Service)	Jane Park
	Director (Allied Health Professionals)	Jo McBain
	Deputy Nurse Director	Kate Patience-Quate
	Associate Nurse Directors	Carol Spratt (MH & LD) Evelyn Gray (Acute)
	Director of Midwifery	Isla Barton
	Director of Adult Social Care	Vacant – Ruth MacDonald
	Consultant Community Paediatrician	Stephanie Govenden
	Associate Director of Quality and Clinical Governance	Laura Neil
	Head of Corporate Governance	Dominic Watson
	Deputy Head of Corporate Governance	Nathan Ware