

**HIGHLAND NHS BOARD
MEETING OF HIGHLAND HEALTH & SOCIAL CARE COMMITTEE**

Wednesday 07 May 2025, at 1pm
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – please do not use MS Teams chat**

Distribution: Tuesday 29 April 2025

AGENDA

Time	1.	Standing Items	Paper
13.00-13.05	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	Assurance Report from 03 March 2025, Action Plan and Workplan The Committee is asked to approve the minutes of meeting of 03 March 2025 and note the action plan and workplan.	PP. 1 – 8 & Excel Spreadsheet
	1.4	Matters Arising	
	2.	Finance	
13.05-13.25	2.1	Year to date Financial Position at Month 11 & the 2025/26 financial year ahead Report by Deputy Director of Finance The Committee is asked to discuss and note the Highland HSCP financial position at month 11 and associated mitigating actions and accept limited assurance.	PP. 154 - 173
	3.	Performance and Service Delivery	
13.25-13.40	3.1	Care Home Oversight Board Annual Report 24/25 Report by Pamela Stott, Chief Officer Highland Health and Social Care Partnership The Committee is asked to note the report and accept moderate assurance.	PP. 9 - 27
13.40-13.55	3.2	Vaccinations Update Report by Pamela Stott on behalf of Tim Allison, Director of Public Health The Committee is asked to consider and discuss the vaccinations update and accept limited assurance.	PP. 28 – 49 & Excel Spreadsheet
13.55-14.10	3.3	Fees and Charges 25/26 Report by Pamela Stott, Chief Officer Highland Health and Social Care Partnership The Committee is asked to note the report and accept substantial assurance.	PP. 50 - 68

14.10-14.25	3.4	Dental Services Update Report by John Lyon, Clinical Dental Director The Committee is asked to note the update and accept limited assurance.	PP. 69 – 121 & Excel Spreadsheet
14.25-14.35	Comfort Break		
14.35-14.50	3.5	Joint Strategic Plan Implementation Report by Pamela Stott, Chief Officer Highland Health and Social Care Partnership The Committee is asked to note the update and accept moderate assurance.	PP. 122 - 132
14.55-15.10	3.6	Chief Officer's Report Report by Pamela Stott, Chief Officer Highland Health and Social Care Partnership The Committee is asked to consider the report and identify any matters that require further assurance or escalation to NHS Highland Board.	PP. 133 - 135
15.10-15.25	3.7	Sir Lewis Ritchie Report Update Report by Pamela Stott, Chief Officer Highland Health and Social Care Partnership The Committee is asked to note the update and accept moderate assurance.	PP. 136 - 147
	4.	Committee Function and Administration	
15.25-15.35	4.1	Blueprint for Good Governance Improvement Plan Progress Update Report by Nathan Ware The Committee is asked to note the progress update and accept moderate assurance.	PP. 148 - 153
15.35-15.45	4.2	Committee Self-evaluation results Excel Spreadsheet The Committee is asked to discuss and note the Committee Self-evaluation results.	Excel Spreadsheet
15.45	5.	Any Other Competent Business	
		Date & Time of Next Meeting	
		Wednesday 2 July 2025 at 1pm via Microsoft Teams.	
16.00		Close of meeting	

Members of the Highland Health and Social Care Committee

Gerry O'Brien (Chair & Board Vice Chair)	Kaye Oliver (Staffside representative)
Philip Macrae (Vice Chair)	Mhairi Wylie (Third Sector Representative)
Neil Wright (Non-Exec)	Catriona Sinclair (Area Clinical Forum)
Muriel Cockburn (Non-Exec & Highland Councillor)	Kara McNaught (Area Clinical Forum)
Joanne McCoy (Non-Exec)	Fiona Malcolm (Highland Council Executive Chief Officer for Health and Social Care)
Pamela Stott (Chief Officer)	Fiona Duncan (Highland Council Chief Social Work Officer)
Simon Steer (Director of Adult Social Care)	Position vacant (Lead Doctor)
Elaine Ward (Finance Lead)	Position vacant (2 nd Staffside representative)
Claire Copeland (Medical Lead)	Position vacant (Public/Patient representative)
Julie Gilmore (Nurse Lead)	Position vacant (2 nd Public/Patient representative)
Cllr, Christopher Birt (Highland Council)	Position vacant (Carer Representative)
Cllr, David Fraser (Highland Council)	Tim Allison (Director of Public Health)
Cllr, Ron Gunn (Highland Council)	