

NHS HIGHLAND  
MEETING OF FINANCE, RESOURCES AND  
PERFORMANCE COMMITTEE

10 January 2025 at 9.30am to 11.30am  
**Virtual Meeting Format (Microsoft Teams)**

- All cameras should be turned on.
- Use raise hand facility to discuss items – do not use MS Teams chat.

Distribution: Thursday 2 January 2025

AGENDA

Time	1.	Standing Items	Paper
09.30am	1.1	<b>Welcome and Apologies</b>	
	1.2	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	<b>Minute of Previous meeting held on Monday, 16 December 2024, Rolling Action Plan and Committee Work Plan 2024/2025</b>  The Committee is asked to <b>Approve</b> the Minute, Rolling Action Plan and Committee Work Plan 2024/25.	PP.1-9
09.40am	2.	<b>NHS Highland Financial Position 2024/25 Report (Month 8) and Value and Efficiency Update</b>	
		Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance  The Committee is asked to <b>Consider</b> the report content and take <b>Limited</b> assurance.	PP.10-32
10.00am	3.	<b>New Craigs PFI Progress Update</b>	PP.51-56
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning  The Committee is asked to <b>Note</b> the report content and take <b>Moderate</b> assurance.	
10.15am	4.	<b>Draft Budget Setting for 2025/26 Update</b>	
		Verbal update by Heledd Cooper, Director of Finance	
10.25am	5.	<b>Capital Asset Management Month 8 Update (Incl. Additional Capital Sum Allocations and Associated Projects)</b>	
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning  The Committee is asked to <b>Consider</b> the report content and take <b>Moderate</b> assurance.	PP.33-42

10.35am	6.	<b>Integrated Performance Report and Deep Dive</b>	
		Report by Kristin Gillies, Interim Head of Strategy and Transformation  The Committee is asked to <b>Consider</b> the level of performance across the system, <b>Note</b> the continued and sustained pressures facing both NHS and Commissioned Care Services and take <b>Limited</b> assurance.	PP.66-90
10.50am	7.	<b>Risk Register – Level 1 Risks</b>	
		Report by Dr Boyd Peters, Board Medical Director  The Committee is asked to <b>Note</b> the report content and take <b>Substantial</b> assurance.	PP.57-65
11.10am	8.	<b>Annual Review of Committee Terms of Reference</b>	
		Report by Ruth Daly, Board Secretary on behalf of Gareth Adkins, Director of People and Culture (attached)  The Committee is asked to <b>Consider</b> the circulated report and potential changes to current Committee Terms of Reference and take <b>Substantial</b> assurance.	PP.43-50
11.25am	9.	<b>2025/26 and 2026/27 Meeting Schedules</b>	
		<div> 7 February 2025 14 March 2025 4 April 2025 9 May 2025 6 June 2025 11 July 2025 1 August 2025 12 September 2025 3 October 2025 14 November 2025 5 December 2025 9 January 2026 6 February 2026 13 March 2026 10 April 2026 </div> <div> 8 May 2026 5 June 2026 10 July 2026 7 August 2026 11 September 2026 2 October 2026 13 November 2026 4 December 2026 8 January 2027 5 February 2027 12 March 2027 </div>	
	10.	<b>Date of Next Meeting</b>	
		Friday 7 February 2025 at 9.30 am	
11.30am		<b>Close of meeting</b>	

<b>Non-Executive Members (5x)</b>	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
<b>Chief Executive</b>		Fiona Davies
<b>Deputy Chief Executive</b>		David Park
<b>Director of Finance</b>	Lead Officer	Heledd Cooper
<b>Board Medical Director</b>		Dr Boyd Peters
<b>Director of Public Health</b>		Tim Allison
<b>Board Nurse Director</b>		Louise Bussell
<b>Director of Estates, Facilities and Capital Planning</b>		Richard MacDonald
<b>In attendance (Routinely Invited)</b>	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Cremin
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly

### **Committee Membership**