

**HIGHLAND NHS BOARD
 MEETING OF BOARD**

Tuesday 25 July 2023 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 18 July 2023

AGENDA

Time	1.	Standing Items	
09:30	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	Minute of Previous meeting of 30 May 2023 and Action Plan The Board is asked to approve the minutes of meeting of 30 May 2023 and note the action plan.	PP.1-10
09:40	1.4	Matters Arising	
09:55	2.	Chief Executive's Report – Verbal Update of Emerging Issues Update from Pamela Dudek, Chief Executive The Board is asked to note the verbal update	

PERFORMANCE AND ASSURANCE

10:10	3.	Finance Assurance Report – Month 3 Position Report by Heledd Cooper, Director of Finance Assurance Level Proposed – Limited The Board is asked to: (a) take limited assurance from the report, (b) note the content of the report and, (c) examine and consider the implications of the matter.	PP.285-297
10:40	4.	Argyll & Bute Alcohol and Drugs Partnership Annual Report Report by Dr Tim Allison, Director of Public Health Assurance Level Proposed – Substantial The Board is asked to note the content of the report and take substantial assurance.	PP.11-52
10:55	5.	Joint Health Protection Plan 2023-2025 Report by Dr Tim Allison, Director of Public Health Assurance Level Proposed – Substantial	PP.53-96

		The Board is asked to approve the Joint Health Protection Plan 2023-2025	
11:25		Comfort Break	
11:40	6.	Integrated Performance and Quality Report Report by Rhiannon Boydell on behalf of David Park, Deputy Chief Executive	PP.97-129
		Assurance Level Proposed – Moderate The Board is asked to: (a) take moderate assurance and to note the continued and sustained stressors facing both NHS and commissioned care services and; (b) note the addition of trajectories where available and; (c) note that the annual delivery plan and winter plan continue to support mitigation plans where possible	
12:15	7.	Annual Delivery Plan Report by Rhiannon Boydell on behalf of David Park, Deputy Chief Executive	PP.130-210
		Assurance Level Proposed – Moderate The Board is asked to: (a) take moderate assurance from the report and; (b) approve the Annual Delivery Plan for submission to Scottish Government	
12:30	8.	Corporate Parenting Update Report by Dr Tim Allison, Director of Public Health	PP.211-223
		Assurance Level Proposed – Moderate The Board is asked to note the update and comment on the content of the report.	
13:00		Lunch Break	

CORPORATE GOVERNANCE

13:30	9.	Corporate Risk Register Report by Rhiannon Boydell, on behalf of Dr Boyd Peters, Medical Director	PP.224-231
		Assurance Level Proposed – Substantial The Board is asked to: (d) take substantial assurance from the report; (e) note that the risk management process with alignment to the strategy will be presented to the next Board meeting; (f) examine and consider the evidence provided and provide final decisions on the risks that are recommended to be closed or added.	
13:45	10.	Board Blueprint for Good Governance Improvement Plan - Update Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton Bishop, Board Chair	PP.232-235
		Assurance Level Proposed – Substantial The Board is asked to: (a) take substantial assurance from the report,	

		(b) agree the draft Blueprint for Good Governance Improvement Plan, (c) note that oversight of implementation and progress will be provided informally through the Chairs Group and Governance Committees, and (d) note that a progress will be submitted to the Board in January 2024.	
14:00	11.	Governance Committee memberships	PP.236-244
		Report by Ruth Daly, Board Secretary on behalf of Sarah Compton Bishop, Board Chair	
		Assurance Level Proposed – Substantial The Board is asked to: (a) take substantial assurance from the report (b) agree the changes to the Committee Memberships and Chair positions with immediate effect	
14:15	12.	Governance and other Committee Assurance Reports Escalation of issues by Chairs of Governance Committees	
	a)	Audit Committee agreed minute of 20 June 2023	PP.245-249
	b)	Audit Committee draft minute of 27 June 2023	PP.250-255
	c)	Clinical Governance Committee draft minute of 22 June 2023	PP.274-284
	d)	Highland Health & Social Care Committee draft minute 28 June 2023	PP.298-307
	e)	Staff Governance Committee draft minute 28 June 2023	PP.256-266
	f)	Area Clinical Forum draft minute 6 July 2023	PP.308-314
	g)	Finance, Resources & Performance Committee draft minute 7 July 2023	PP.315-323
	h)	Argyll & Bute Integration Joint Board 31 May 2023	PP.267-273
	13.	Any other Competent Business	
		Date & Time of Next Meeting	
		26 September 2023 at 9.30am	
14:45		Close of meeting	