

V1 Distribution: 17 May 2019

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## HIGHLAND NHS BOARD MEETING OF BOARD

**Tuesday 28 May 2019 at 8.30 am**  
**Board Room, Assynt House, Beechwood Park, Inverness**

**Webcast Notice:** This meeting will be filmed and broadcast over the Internet ([Link to webcast](#)) and will be archived and available for viewing for 12 months thereafter.

### AGENDA

- 8.30 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 3 PART 1 - THE HIGHLAND QUALITY APPROACH**
- 8.32 3.1 Tier 1 report: RPIW Improving Paediatric Assessment Unit flow & time to senior clinician review**  
**Adeela Hosenie, Consultant Paediatrician and Julie Allanson, Advanced Nurse Practitioner**
- The Board is asked to **note** the Tier 1 Report to the Board.
- 8.55 3.2 Minutes of Meetings of 26 March, 23 April, and 14 May 2019 and Action Plan** **PP 1-20**
- The Board is asked to **approve** the minutes.
- 9.05 3.3 Matters Arising**
- 9.15 3.4 Committee Appointments / Chairs**
- 4 PART 2 – CORPORATE GOVERNANCE / ASSURANCE**
- 9.25 4.1 Draft 2017/18 Final Outturn Financial Report**  
**Dave Garden, Interim Director of Finance** **To follow**
- The Board is asked to
- 9.40 4.2 Opening Budget offer to Argyll and Bute**  
**Dave Garden, Interim Director of Finance** **To follow**
- The Board is asked to
- 9.55 4.3 Sturrock Review Recommendations**  
**Iain Stewart, Chief Executive**

The Board is asked to **note** the Scottish Government response to the Sturrock Review.

**10.25 BREAK**

**10.40 4.4 Quarterly Performance Reports**

**(a) Ministerial Strategic Group Integration Indicators for North Highland and Argyll & Bute**  
**Donna Smith, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance**

**PP 41-50**

The Board is asked to:

- Review MSG performance identifying any areas requiring further information or future exemption reports.
- Suggest any changes or improvements in format or content to ensure it fully meets Board requirements.
- Seek to better understand the variation in performance within NHS Highland and seek to take forward shared learning.

**(b) Operational Plan Scorecard – NHS Highland**  
**George McCaig, Performance Manager, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance**

**PP 51-64**

The Board is asked to:

- Review the draft Annual Operation Plan for Performance Reporting for 2019/20 at Annex B.
- Review the performance recorded in the scorecard at Annex A identifying any areas requiring further information or exception reports.

**11.00 4.5 Six-monthly eHealth Update**  
**Iain Ross, Head of eHealth, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance**

**PP 65-78**

The Board is asked to **note** the update.

**11.10 4.6 Preparedness for Safe Staffing Legislation**  
**Elaine Dibden and Jennifer Bremner, on behalf of Heidi May, Board Nurse Director**

**PP 79-84**

The Board is asked to:

- **Note** the approval of the Health & Care (Staffing) (Scotland) Bill (Stage 3) by Scottish Parliament on 2<sup>nd</sup> May 2019.
- **Support** the development of a governance system and implementation plan for NHS Highland.

**11.20 4.7 Major Redesign of Health And Social Care Services across Caithness**  
**David Park, Chief Officer, North Highland**

**PP 85-88**

The Board is asked to **note** the update provided in the report

**11.35 4.8 Annual Operational Delivery Plan Update**  
**Donna Smith, Head of Planning and Performance on behalf of Iain Stewart, Chief Executive**

**To follow**

The Board is asked to

**11.45 4.9 Adult Mental Health Strategy Update  
Dr Boyd Peters, Interim Medical Director**

The Board is asked to note that work has continued on the development of a mental health strategy but it has been agreed that while we adopt the National strategy we also await the NHS Highland Clinical strategy which will be developed in the course of this year.

Additionally, there has been a review of the governance meetings for MH and this is still ongoing.

The National MH Strategy includes CAMHS and this is not part of the Adult service currently, because of the integration lead agency model which we have in North Highland.

In summary, consultation on the National MH Strategy and the plan to implement the adult part of this has continued and the catch up is now awaited by NHS Highland's overall clinical strategy.

**11.50 4.10 Infection Prevention and Control Report and Annual Workplans 2018-19 and 2019-20  
Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director & Executive Lead for Infection Control**

**PP 89-122**

The Board is asked to note:

- The position for the Board.
- The update on the current status of Healthcare Associated Infections (HAI) and Infection Control measures in NHS Highland.
- That we will not achieve the Staphylococcus aureus bacteraemia (SAB) target.
- The inclusion of the end of year (2018/2019) and the 2019/2020 annual work plans for infection prevention and control.

**12.05 4.11 Chief Executive's and Directors' Report – Emerging Issues and Updates  
Iain Stewart, Chief Executive**

**PP 123-130**

This month's report incorporates updates on:

- Introduction from CEO
- Hot Topics/issues
  - John Sturrock Review
  - Annual Review
  - The Annual Report & Accounts
  - Appointments
  - Service Redesign
  - Sir Lewis Ritchie Review
  - Cabinet Secretary's Visit
  - Ministerial visits
  - Minister for Veterans Visit
  - NHS Highland welcomes open visiting times
  - Caithness
- Celebrating success
  - Elective Care Centre
  - Highland AHP Growing Capacity
  - Obstetric scanning
  - Nutrition prescribing programme
  - Paramedic Prescriber

The Board is asked to **note** the Emerging Issues and Updates Report.

12.20	5.1	Clinical Governance Committee of 16 April 2019	PP 131-140
	5.2	Staff Governance Committee of 7 May 2019	PP 141-150
	5.3	Audit Committee of 7 May 2019	To follow
13.10		LUNCH BREAK	
13.40	5.4	Highland Health & Social Care Governance Committee of 2 May 2019	To follow
	5.5	Integration Joint Board of 27 March 2019	PP 151-160
13.50	5.6	Area Clinical Forum of 21 March 2019	PP 161-170
	5.7	Finance Sub-Committee of 24 April and 21 May 2019 (to follow)	PP 171-174
	5.8	Asset Management Group of 19 March and draft 16 April 2019	PP 175-182
	5.9	Health and Safety Committee of 25 April 2019	PP 183-192

The Board is asked to:

- (a) **Confirm** adequate assurance has been provided from the Governance Committees.
- (b) **Note** the Assurance Reports/Minutes and agreed actions from the Clinical Governance, Staff Governance, Audit and Highland Health & Social Care Governance Committees.

14.10	6.1	Community Empowerment Act – Annual Reports Ruth Daly, Board Secretary, on behalf of Iain Stewart, Chief Executive	PP 193-196
		<ul style="list-style-type: none"> <li>a. Asset Transfer</li> <li>b. Public Participation Requests</li> </ul>	

The Board is asked to **approve** the annual reports.

**6.2 Register of Members Interests**  
Ruth Daly, Board Secretary, on behalf of Iain Stewart, Chief Executive

The Highland NHS Board Code of Conduct was formally adopted by the Scottish Ministers from 1 May 2014. Under its terms, Board Members are required to Register their interests in the Highland NHS Board Register. An exercise to update the register has now been undertaken and the formal Highland NHS Board Register will be tabled for information. The Register is kept available at the Board's offices for public inspection and is available on the NHS Highland web.

The Board is asked to **note** the position.

**6.3 Date of next meeting**

The next meeting of the **Board** will be held on 23 July 2019 in the Board Room, Assynt House, Inverness.

**6.4 Any Other Competent Business**

**6.5** The Board is invited to **note** there will be a meeting of the Board In-Committee immediately following the open Board meeting.

**14.20** **Close of meeting**