

**NHS HIGHLAND  
MEETING OF FINANCE, RESOURCES AND  
PERFORMANCE COMMITTEE**

**09 May 2025 at 9.30am**  
**Virtual Meeting Format (Microsoft Teams)**

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 01 May 2025

**AGENDA**

Time	1.	Standing Items	Paper
09.30am	1.1	<b>Welcome and Apologies</b>	
	1.2	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	<b>Minutes of Previous Meetings held on 4 April 2025 and Associated Rolling Action Plan (attached)</b>  The Committee is asked to <b>Approve</b> the Minutes and associated Rolling Action Plan.	PP.1-12
09.40am	2.	<b>FINANCE</b>	
	2.1	<b>Draft NHS Highland Financial Position 2024/25 Report (Month 12 Year End Position), Value and Efficiency Update and Annual Accounts Update (attached)</b> Report by Heledd Cooper, Director of Finance  The Committee is asked to <b>Examine</b> and <b>Consider</b> the content of the report and take <b>Limited Assurance</b> .	PP.196-218
	2.2	<b>Financial Plan 2025-28</b> Update by Heledd Cooper, Director of Finance	
10.10am	3.	<b>Annual Delivery Plan 2025/26 Submission and Feedback</b> Update by Kristin Gillies, Interim Head of Strategy and Transformation (attached)  The Committee is asked to take <b>Substantial</b> assurance that the development of ADP 2025/26 has progressed in line with requirements, and with final approval awaited from Scottish Government as the next step in the process.	PP.13-149
10.40am	4.	<b>NHS Highland Capital Plan 2025/26</b> Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached)	PP.150-154

		The Committee is asked to <b>Consider</b> the circulated report content and take <b>Moderate</b> assurance.	
11.00am	<b>5.</b>	<b>NHS Highland Procurement Strategy</b>	
		Report by Becky Miles, Head of Procurement on behalf of Heledd Cooper, Director of Finance (attached)	PP.155-195
		The Committee is asked to <b>Approve</b> for publication, the circulated Strategy document and take <b>Substantial</b> assurance.	
11.20am	<b>6.</b>	<b>2025/26 and 2026/27 Meeting Schedules</b>	
		<div> 6 June 2025  11 July 2025  1 August 2025  12 September 2025  3 October 2025  14 November 2025  5 December 2025  9 January 2026  6 February 2026  13 March 2026  10 April 2026  8 May 2026  5 June 2026  10 July 2026  7 August 2026 </div> <div> 11 September 2026  2 October 2026  13 November 2026  4 December 2026  8 January 2027  5 February 2027  12 March 2027 </div>	
	<b>8.</b>	<b>Date of Next Meeting</b>	
		Friday 6 June 2025 at 9.30 am	
11.30am		<b>Close of meeting</b>	

### **Committee Membership**

<b>Non-Executive Members (5x)</b>	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
<b>Chief Executive</b>		Fiona Davies
<b>Deputy Chief Executive</b>		David Park
<b>Director of Finance</b>	Lead Officer	Heledd Cooper
<b>Board Medical Director</b>		Dr Boyd Peters
<b>Director of Public Health</b>		Tim Allison
<b>Board Nurse Director</b>		Louise Bussell
<b>Director of Estates, Facilities and Capital Planning</b>		Richard MacDonald
<b>In attendance (Routinely Invited)</b>	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Stott
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Vacant