

**NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND
PERFORMANCE COMMITTEE**

14 March 2025 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- All cameras should be turned on.
- Use raise hand facility to discuss items – do not use MS Teams chat.

Distribution: Thursday 6 March 2025

AGENDA

Time	1.	Standing Items	Paper
09.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	Minutes of Previous meeting held on Friday 7 February 2025 and Associated Rolling Action Plan (attached) The Committee is asked to Approve the Minute and associated Rolling Action Plan.	PP.1-8
09.40am	2.	NHS Highland Financial Position 2024/25 Report (Month 10) and Value and Efficiency Update	
		Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance	To follow
10.00am	3.	Draft Budget 2025/26	
		Report by Heledd Cooper, Director of Finance	To follow
10.10am	4.	15 Box Grid Quarterly Update	
		Report by Heledd Cooper, Director of Finance	To follow
10.20am	5.	Integrated Performance Report	
		Report by Kristin Gillies, Interim Head of Strategy and Transformation	To follow
10.30am	6.	Digital Health and Care Strategy Update	
		Report by Iain Ross, Head of eHealth	To follow
10.40am	7.	Risk Register – Level 1 Risks	
		Report by Boyd Peters, Board Medical Director	To follow
10.55am	8.	Draft Committee Annual Report 2024/25	
		Report by Board Secretary on behalf of Committee Chair (attached)	PP.9-13

11.05am	9.	Draft Committee Work Plan 2025/26	Excel Sheet
		Circulated Spreadsheet	PP.14-17
		The Committee are asked Agree the Workplan for 2025/26	
11.15am	10.	Committee Self-Assessment Survey Results	Excel Sheet
		Circulated Spreadsheet	
		The Committee are asked to Discuss and Note the content of the Self-Assessment Exercise	
11.25am	11.	2025/26 and 2026/27 Meeting Schedules	
		4 April 2025 9 May 2025 6 June 2025 11 July 2025 1 August 2025 12 September 2025 3 October 2025 14 November 2025 5 December 2025 9 January 2026 6 February 2026 13 March 2026 10 April 2026 8 May 2026 5 June 2026 10 July 2026 7 August 2026 11 September 2026 2 October 2026 13 November 2026 4 December 2026 8 January 2027 5 February 2027 12 March 2027	
	12.	Date of Next Meeting	
		Friday 4 April 2025 at 9.30 am	
11.30am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Stott
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly