

**MINUTES of MEETING of ARGYLL AND BUTE HSCP INTEGRATION JOINT BOARD (IJB)  
held ON A HYBRID BASIS IN THE MARRIAGE SUITE, HELENSBURGH AND LOMOND CIVIC  
CENTRE, 38 EAST CLYDE STREET, HELENSBURGH AND BY MICROSOFT TEAMS  
on WEDNESDAY, 19 NOVEMBER 2025**

**Present:** Graham Bell, NHS Highland Non-Executive Board Member (Chair)  
Councillor Dougie McFadzean, Argyll and Bute Council (Vice Chair)  
Councillor Kieron Green, Argyll and Bute Council  
Councillor Ross Moreland, Argyll and Bute Council  
Councillor Gary Mulvaney, Argyll and Bute Council  
Emily Austin, NHS Highland Non-Executive Board Member  
Karen Leach, NHS Highland Non-Executive Board Member  
Janice Preston, NHS Highland Non-Executive Board Member

Evan Beswick, Chief Officer, Argyll and Bute HSCP  
Fiona Broderick, Staffside Lead, Argyll and Bute HSCP (Health)  
Linda Currie, Associate Director AHP, NHS Highland  
David Gibson, Chief Social Worker/Head of Children and Families and Justice,  
Argyll and Bute HSCP  
James Gow, Head of Finance, Argyll and Bute HSCP  
Rebecca Helliwell, Depute Medical Director, Argyll and Bute HSCP  
Elizabeth Higgins, Associate Nurse Director, NHS Highland  
Julie Hodges, Independent Sector Representative  
Kenny Mathieson, Public Representative  
Angus MacTaggart, GP Representative, Argyll and Bute HSCP  
Alison McGrory, Associate Director of Public Health, Argyll and Bute HSCP  
Takki Sulaiman, Chief Executive, Argyll and Bute Third Sector Interface  
Kirstie Reid, Carers Representative, NHS Highland

**Attending:** Neil Archibald, Head of People Planning and Development, NHS Highland  
Charlotte Craig, Business Improvement Manager  
Kristin Gillies, Head of Strategic Planning, Performance and Technology, Argyll and  
Bute HSCP  
Hazel MacInnes, Senior Committee Officer, Argyll and Bute Council  
Carol-Anne McDade, Service Manager, Community Services, Argyll and Bute  
HSCP  
Tracy McFall, Independent Chair, Argyll and Bute Alcohol and Drugs Partnership  
Caroline Robertson, Head of Adults – Hospitals and Community Care, Argyll and  
Bute HSCP  
Angela Tillery, Principal Accountant, Argyll and Bute Council

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Fiona Thomson.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

### **3. MINUTES**

The Minutes of the meeting of the Argyll and Bute HSCP Integration Joint Board held on 17 September 2025 were approved as a correct record.

### **4. MINUTES OF COMMITTEES**

**(a) Argyll and Bute HSCP Finance and Policy Committee held on 16 September 2025**

The Minutes of the meeting of the Argyll and Bute HSCP Finance and Policy Committee held on 13 September 2025 were noted.

**(b) Argyll and Bute HSCP Audit and Risk Committee held on 23 September 2025**

The Minutes of the meeting of the Argyll and Bute HSCP Audit and Risk Committee held on 23 September 2025 were noted.

**(c) Special Argyll and Bute HSCP Finance and Policy Committee held on 27 October 2025**

The Minutes of the Special meeting of the Argyll and Bute HSCP Finance and Policy Committee held on 27 October 2025 were noted.

**(d) Argyll and Bute HSCP Clinical and Care Governance Committee held on 6 November 2025**

The Minutes of the meeting of the Argyll and Bute HSCP Clinical and Care Governance Committee held on 6 November 2025 were noted.

### **5. CHIEF OFFICER'S REPORT**

The Board gave consideration to a report from the Chief Officer providing an update on activity across the Health and Social Care Partnership since the last report to the Board in September 2025.

#### **Decision**

The Integration Joint Board noted the content of the report from the Chief Officer.

(Reference: Report by Chief Officer dated 19 November 2025, submitted)

### **6. SPOTLIGHT ON HELENSBURGH AND LOMOND**

The Board received a presentation on the following topics with a focus on the Helensburgh and Lomond Area –

Population Health Overview  
Primary Care  
Community Services; and  
Mental Health

#### **Decision**

The Integration Joint Board noted the content of the presentation.

(Reference: Presentation – Spotlight on the Helensburgh and Lomond Locality)

## 7. FINANCE

### (a) Budget Monitoring - 6 months to 30 September 2025

The Board gave consideration to a report providing a summary of financial performance for the first six months of the financial year.

#### **Decision**

The Integration Joint Board –

1. noted that the HSCP had overspent its budget by £1.4m as at M6;
2. noted an overspend of £1.4m was forecast and that management were working to bring spend back in line with budget;
3. noted recovery restrictions remained in place;
4. noted savings of £5.9m had been delivered, 67% of target; and
5. noted that the HSCP was proposing to re-allocate a number of earmarked reserves to manage its financial situation.

(Reference: Report by Head of Finance dated 19 November 2025, submitted)

## 8. ENGAGEMENT ANNUAL REPORTING

The Board gave consideration to a report providing an update on the Annual Engagement Plan for 2025-2026, the updated Engagement Framework for the HSCP completed in 2025 in line with Planning with People 2024, and proposals for meaningful engagement in localities for health and social care planning.

#### **Decision**

The Integration Joint Board –

1. noted the engagement annual plan in line with national guidance Planning with People with recognition of levels of engagement required by Healthcare Improvement Scotland;
2. noted the range of areas of engagement, all of which were classed as “service change” rather than “major service change” in accordance with Planning with People;
3. noted the updated Engagement Framework outlining the HSCP’s statutory responsibilities for engagement; and
4. noted the updated direction of travel for Locality Planning in Argyll and Bute.

(Reference: Report by Associate Director of Public Health dated 19 November 2025, submitted)

## **9. PUBLIC HEALTH ANNUAL REPORT 2024-2025**

The Board gave consideration to a report outlining public health activity in Argyll and Bute to prevent ill-health and improve health and wellbeing outcomes for the population. The report also outlined the work of Scotland's new Population Health Framework.

### **Decision**

The Integration Joint Board –

1. noted the report, "Health and Wellbeing in Argyll and Bute" covering Public Health activity for the year 2024 to 2025 - Argyll and Bute Public Health Annual Report 2024/25;
2. noted that the strategic approach to prevention in Argyll and Bute aligned with the reviewed and long-term focus on prevention described in Scotland's Population Health Framework; and
3. endorsed the role of the IJB in providing leadership to prevent health and social care problems from arising.

(Reference: Report by Associate Director of Public Health dated 19 November 2025, submitted)

## **10. ANNUAL REPORTING FOR THE ARGYLL AND BUTE ALCOHOL AND DRUGS PARTNERSHIP**

The Board gave consideration to a report outlining the work delivered in Argyll and Bute over 2024-2025 to support people with alcohol and drug problems in order to reduce the harms to their health and wellbeing, as well as wide ranging activity to prevent the occurrence of new alcohol and drug problems.

### **Decision**

The Integration Joint Board –

1. noted the content of the Argyll and Bute Alcohol and Drug Partnership Annual Report 2024-2025;
2. noted the Scottish Government Annual Survey 2024 – 2025 and formally approved in retrospect of the submission in June 2025; and
3. endorsed the Alcohol & Drug Partnership Strategy 2025 – 2027.

(Reference: Report by Associate Director of Public Health and Chair of Argyll and Bute Alcohol and Drug Partnership dated 19 November 2025, submitted)

## **11. Q2 WORKFORCE REPORT 2025/26**

The Board gave consideration to a report detailing the workforce data of the Health and Social Care Partnership as at 30 September 2025 and providing the current demographic position, highlighting trends and advising of changes and progress made, as well as actions taken to address areas of concern.

## **Decision**

The Integration Joint Board –

1. noted the content of the submitted report;
2. noted that the Chief Officer advised that there were systems issues affecting some data accuracy and presentation; and
3. requested that officers update the Integration Joint Board as to the resolution of system issues; and improvements in training, sickness and appraisal rates in that quarter.

(Reference: Report by Deputy Director of People dated 19 November 2025, submitted)

## **12. ARGYLL AND BUTE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT FQ1 2025/26**

The Board gave consideration to a report detailing performance for Financial Quarter 1 2025/26.

## **Decision**

The Integration Joint Board –

1. noted the revised suite of 77 Key Performance Indicators within the Integrated Performance Management Framework for 2025/26;
2. noted performance for FQ1 2025/26 (April – June 2025);
3. noted Delayed Discharge Sitrep as of 30 June 2025 as detailed at Appendix 1; and
4. acknowledged the latest performance against the National Health and Wellbeing Outcomes and Ministerial Steering Group Integration Indicators as detailed at Appendix 2.

(Reference: Report by Head of Strategic Planning, Performance and Technology dated 19 November 2025, submitted)

The Chair advised that Elizabeth Higgins would be retiring and that this was the last meeting of the Integration Joint Board that she would attend. The Chair, on behalf of the Board, expressed his appreciation for her long service and work in Argyll and Bute and wished her a happy retirement.

## **13. DATE OF NEXT MEETING**

The date of the next meeting was noted as Wednesday 28 January 2026 from 1.00pm.

It was noted that the meeting would be held in the Davaar Suite, Campbeltown Community Centre and by Microsoft Teams.