

**HIGHLAND NHS BOARD
 MEETING OF HIGHLAND HEALTH & SOCIAL CARE COMMITTEE**

**Wednesday 6th March 2024, at 1pm
Virtual Meeting Format (Microsoft Teams)**

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – please do not use MS Teams chat**

Distribution: 27 February 2024

AGENDA

Time	1.	Standing Items	Paper
13.00-13.05	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	Assurance Report and Action Plan from 17 January 2024 The Committee is asked to approve the minutes of meeting of 17 January 2024 and note the action plan.	pp.1-9
	1.4	Matters Arising	
	2.	Finance	
13.05-13.30	2.1	Year to date Financial Position Month 10 & the 2024/25 financial year ahead Report by Deputy Director of Finance	pp.10-23
		The Committee is asked to discuss and note the Highland HSCP financial position at month 10 and associated mitigating actions and accept limited assurance.	
	3.	Performance and Service Delivery	
13.30-14.00	3.1	Annual Public Health Report Report by Director of Public Health, NHS Highland	pp.24-91
		The Committee is asked to note the annual report and accept substantial assurance.	
14.00-14.20	3.2	Vaccination Transformation Plan Update Report by Chief Officer	pp.92-114 & Excel Sheet
		The Committee is asked to note the report and accept moderate assurance.	
		Comfort Break	
14.20-14.40	3.3	HHSCP IPQR Report by Head of Strategy & Transformation	pp.115-136
		The Committee is asked to note the report and accept limited assurance.	
14.40-15.10	3.4	Chief Officer's Report Report by Chief Officer	pp.137-139
		The Committee is asked to consider the report, and identify any matters that require further assurance or escalation to NHS Highland Board	
	4.	Committee Function and Administration	
15.10-15.30	4.1	Committee Workplan for 2024-25 Report by the Chair	Excel sheet
		The Committee is asked to note and agree the Workplan for 2024-25	

	4.2	Committee Annual Report 2023-24	pp.140-143
		Report by the Chair	
		The Committee is asked to Endorse the Highland Health & Social Care Committee Annual Report 2023-24.	
	4.3	Committee Self-Assessment Exercise	pp.144-151
		Update by the Chair	
		The Committee is asked to note the update.	
	5.	Any Other Competent Business	
		Date & Time of Next Meeting	
		08 May 2023 1pm	
15.00		Close of meeting	

Members of the Highland Health and Social Care Committee

Gerry O'Brien (Chair)	Kate Dumigan (Staffside representative)
Philip Macrae (Vice Chair)	Kaye Oliver (Staffside representative)
Ann Clark (Non-Exec, Board VC)	Michelle Stevenson (Public/Patient Member representative)
Muriel Cockburn (Non-Exec & Highland Councillor)	Diane Van Ruitenbeek (Public/Patient representative)
Joanne McCoy (Non-Exec)	Wendy Smith (Carer Representative)
Pam Cremin (Chief Officer)	Mhairi Wylie (3rd Sector Representative)
Simon Steer (Director of Adult Social Care)	Neil Wright (Lead Doctor)
Elaine Ward (Finance Lead)	Catriona Sinclair (Area Clinical Forum)
Claire Copeland (Medical Lead)	Kara McNaught (Area Clinical Forum)
Julie Gilmore & Sara Sears (Nurse Lead, shared)	Tim Allison (Public Health representative)
Cllr, Christopher Birt (Highland Council)	Fiona Malcolm (Highland Council Executive Chief Officer for Health and Social Care)
Cllr, David Fraser (Highland Council)	Fiona Duncan (Highland Council Chief Social Work Officer)
Cllr, Ron Gunn (Highland Council)	