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**Person Specification for Lead Reviewer/s**

## Chairing

* Consider practice experience required for person chairing review – this may differ depending on the particular circumstances of the case
* Responsible for ensuring the required skills and experiences of the review team are made available
* Role of body/person setting terms of reference and providing progress reports
* No preconceived views of the case/outcome
* Quality – ability to set out ground rules

## Knowledge base

* Should have an in-depth knowledge of protecting adults

## Analytical skills

* Those chairing/leading reviews must have the ability to interpret and analyse complex multi-agency processes and information.
* Identify what sounding boards the group may have
* Identify where to seek knowledge specific area/profession
* Logical thinking ability to map out review process
* Need to understand the context in which services are delivered.

## Person qualities

* Those conducting reviews require to be open minded, fair, a good listener and a logical thinker.
* Experience of practice at various levels across an organisation
* A blend of confidence and humility (to be prepared to learn)
* Need to understand professional backgrounds of those involved and be a multi-agency team player

## Skills for undertaking the review

* Approachable
* Need to have awareness of adult support and protection
* Risk Assessment/Management
* Ability to challenge constructively
* Open mindedness/fairness
* Good listener
* Fair person