

**HIGHLAND NHS BOARD
 MEETING OF BOARD**

Tuesday 26 September 2023 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 19 September 2023

AGENDA

Time	1.	Standing Items	
09:30	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	Minute of Previous meeting of 25 July 2023 and Action Plan The Board is asked to approve the minutes of meeting of 25 July 2023 and note the action plan.	PP.1-10 & Excel Sheet
	1.4	Matters Arising	
09:40	2.	Chief Executive's Report – Verbal Update of Emerging Issues Pam Dudek, Chief Executive The Board is asked to note the verbal update	
<u>PERFORMANCE AND ASSURANCE</u>			
10:00	3	Integrated Performance and Quality Report Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive	PP.11-42
		Assurance Level Proposed – Moderate The Board is asked to: (a) take moderate assurance from this report and (b) note the continued and sustained pressures facing both NHS and commissioned care services. (c) Consider the level of performance across the system.	
10.45	4.	Finance Assurance Report – Month 5 Position Report by Heledd Cooper, Director of Finance	PP.43-61
		Assurance Level Proposed – Limited The Board is asked to:	

		(a) Discuss the content of the report. (b) Examine & Consider the implications of the matter and take limited assurance .	
11:15		Comfort Break	
11:30	5	Highland Integrated Children's Service Plan Report by Louise Bussell, Board Nurse Director and Dr Tim Allison, Director of Public Health	PP.62-89
		Assurance Level Proposed – Moderate The Board is asked to take moderate assurance from the report, note the position and discuss the report's contents.	
12:00	6.	Leadership and Culture Programme Report by Gareth Adkins, Director of People and Culture	PP.90-106
		Assurance Level Proposed – Moderate The Board is asked to take moderate assurance based on clear next steps for the Leadership and Culture Programme and agree to the proposal with further work required to fully detail the plans as set out in Appendix 1 to the report.	
12:30	7.	Whistleblowing Standards Assurance Reports Report by Gareth Adkins, Director of People and Culture	
	7a	Whistleblowing Annual Report 2022-23 Assurance Level Proposed – Moderate The Board is asked to take moderate assurance from the report and note that the content provides confidence of compliance with legislation, policy and Board objectives.	PP.107-120
	7b	Whistleblowing Quarter One Report 2023-24 Assurance Level Proposed – Moderate The Board is asked to take moderate assurance from the report note that the content provides confidence of compliance with legislation, policy and Board objectives.	PP.121-134
13:00		LUNCH BREAK	
13:30	8	Anchors Strategic Plan Development Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive	PP.135-141
		Assurance Level Proposed – Substantial The Board is asked to take substantial assurance and note the content of the report and progress made in developing the Anchors Strategic Plan.	
14:00	9	Public Bodies (Joint Working) (S) Act 2014 – Annual Performance Reports	
	9a	Highland Health and Social Care Partnership Pamela Cremin, Chief Officer, Highland HSCP	PP.142-182

		<p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to:</p> <p>(d) take substantial assurance from this report and</p> <p>(e) approve the Annual Performance Report for the Highland Health and Social Care Partnership for 2022-23.</p> <p>9b Argyll & Bute Health & Social Care Partnership Fiona Davies, Chief Officer, Argyll and Bute HSCP</p> <p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to take substantial assurance and note the HSCP Annual Performance Report 2022/23.</p> <p>https://www.nhshighland.scot.nhs.uk/media/52cht3vz/argyll-and-bute-hscp-annual-performance-report-2022-2023.pdf</p>	PP.183-185
14:30	10	<p>Winter Preparedness</p> <p>Report by Katherine Sutton Chief Officer Acute</p>	PP.307-318
		<p>Assurance Level Proposed – Limited</p> <p>The Board is asked to:</p> <p>(a) take limited assurance from the report in terms of compliance with legislation, policy and Board objectives.</p> <p>(b) Examine & Consider the evidence provided that specific actions are being put in place through the Winter Ready Action Plan to support staff and services.</p>	
<u>CORPORATE GOVERNANCE</u>			
14.45	11.	<p>Corporate Risk Register</p> <p>Report by Lorraine Cowie, on behalf of Dr Boyd Peters, Medical Director</p>	PP.296-306
		<p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to:</p> <p>(a) take substantial assurance from the report in terms of compliance with legislation, policy and Board objectives.</p> <p>(b) Examine and consider the evidence provided and provide final decisions on the risks that are recommended to be closed or added, and</p> <p>(c) Note that the risk management process with alignment to the strategy will be presented to the next Board meeting.</p>	
15:00	12.	<p>Audit Committee Annual Report 2022-23</p> <p>Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton-Bishop, Board Chair</p>	PP.186-193
		<p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to take substantial assurance and note the Audit Committee Annual Report 2022-23 which was approved by the Committee in July 2023.</p>	

15:05	13.	Board and Committee Meetings timetable 2024	PP.194-197
		Report by Ruth Daly, Board Secretary, on behalf of Sarah Compton-Bishop, Board Chair	
		Assurance Level Proposed – Substantial	
		The Board is asked to take substantial assurance and agree the Board and Committee meetings timetable for 2024.	
15:10	14.	Approved Gaelic Plan 2023-2028	PP.198-233
		Report by Nicola Thomson, on behalf of Sarah Compton-Bishop, Board Chair	
		Assurance Level Proposed – Moderate	
		The Board is asked to take moderate assurance and note that the Gaelic Plan 2023-28 has now been approved by Bòrd na Gàidhlig on 5th September 2023.	
15:20	15.	Governance and other Committee Assurance Reports Escalation of issues by Chairs of Governance Committees	
	a)	Finance, Resources and Performance Committee draft minute 8 September 2023	PP.234-240
	b)	Highland Health & Social Care Committee draft minute of 30 August 2023	PP.241-251
	c)	Clinical Governance Committee draft minute of 31 August 2023	PP.252-265
	d)	Area Clinical Forum draft minute 31 August 2023	PP.266-271
	e)	Audit Committee draft minute 05 September	PP.272-279
	f)	Staff Governance Committee draft minute 6 September 2023	PP.280-289
	g)	Argyll & Bute Integration Joint Board 30 August 2023	PP.290-295
	16.	Any other Competent Business	
		Date & Time of Next Meeting	
		28 November 2023 at 9.30am	
15:45		Close of meeting	