

Distribution: 24 January 2023

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**NHS HIGHLAND BOARD
 MEETING OF BOARD**

Tuesday 31st January 2023 – 09:30am
Virtual Meeting Format (Microsoft Teams)

AGENDA

- 09:30** **1** **Apologies**
- 2** **Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 09:35** **3** **Minutes of Meeting of 29 November 2022 and Action Plan** **PP.1-13**
- The Board is asked to **approve** the minutes of the scheduled meeting held on **29 November 2022** and **note** the action plan.
- 4** **Matters Arising**
- 09:40** **5** **Chief Executive’s Report – Verbal Update of Emerging Issues**
Pam Dudek, Chief Executive
- The Board is asked to **note** the verbal update.
- 10:00** **6** **NHS Highland Dual Language Logo and Branding** **PP.14-18**
Report by Ruth Fry, Head of Communications and Engagement
- Assurance Level Proposed – Substantial**
- The report is circulated for Board members awareness and the Board is asked to take substantial assurance from it.
- PERFORMANCE AND ASSURANCE**
- 10:15** **7** **Integrated Performance and Quality Report** **PP.123-158**
Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive
- Assurance Level Proposed – Limited**
- The report is circulated for Board members awareness and the Board is asked to take limited assurance from it.
- 11:00** **Comfort Break**

- 8 **Finance Assurance Report** **PP.165-177**
Report by Heledd Cooper, Director of Finance

Assurance Level Proposed – Limited

The report is circulated for Board members discussion and the Board is asked to take limited assurance from it.

- 11:45 9 **Director of Public Health’s Annual Report** **PP.19-21**

Report by Dr Tim Allison, Director of Public Health and Health Policy

Assurance Level Proposed – Substantial

The theme for the report is prevention of ill health. The Board is asked to **note** the 2022 Director of Public Health Annual Report which can be accessed through the following link: <https://indd.adobe.com/view/45cbb2d9-8f8d-44dd-a040-efe28296701c>.

- 12:30 10 **Alcohol and Drug Partnership Annual Report** **PP.22-31**
Report by Tim Allison, Director of Public Health and Health Policy

Assurance Level Proposed – Moderate

The Board is invited to **note** the assurance provided by the reports on the work of the Alcohol and Drugs Partnerships and also note the challenges relating to service delivery and health improvement.

- 13:00 **Lunch Break**

- 13:30 11 **National Treatment Centre Progress Update** **PP.32-37**
Report by Deborah Jones, Director of Strategic Commissioning, Planning and Performance

Assurance Level Proposed – Moderate

The Board is asked to take assurance from the progress.

- 13:45 12 **Corporate Risk Register** **PP.190-197**
Report by Lorraine Cowie, on behalf of Dr Boyd Peters, Medical Director

Assurance Level Proposed – Substantial

The Board is asked to:

- take assurance that the risk management process aligned to the strategy will be presented to the next Board meeting, and
- examine and consider the evidence provided for the current risks and refer any further work to Governance Committees, as appropriate.

GOVERNANCE

- 14:00 13 **Code of Corporate Governance** **PP.38-78**

Report by Ruth Daly, Board Secretary, on behalf of Pam Dudek, Chief Executive

Assurance Level Proposed – Substantial

The Board is invited to ratify updates to the Code of Corporate Governance, which have been considered and agreed by the Audit Committee on 6 December 2022.

14:10

**14 Governance and other Committee Assurance Reports
Escalation of issues by Chairs of Governance Committees**

- a Draft minute of Audit Committee 6 December 2022 PP.79-87
- b Draft minute of Staff Governance Committee 11 January 2023 P.112-122
- c Draft minute of Highland Health and Social Care Committee of 11 January 2023 PP.88-98
- d Draft minute of Clinical Governance Committee of 12 January 2023 PP.177-189
- e Draft minute of Area Clinical Forum of 12 January 2023 PP.99-104
- f Draft minute of Argyll and Bute IJB of 23 November 2022 PP.105-111
- g Draft minute of Finance, Resources & Performance Committee of 06 January 2023 PP.159-164

14:40

15 Any Other Competent Business

Date of next meeting 28 March 2023

Close of meeting