

**HIGHLAND NHS BOARD
MEETING OF HIGHLAND HEALTH & SOCIAL CARE COMMITTEE**

Wednesday 02 July 2025, at 1pm
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – please do not use MS Teams chat**

Distribution: Tuesday 24 June 2025

AGENDA

Time	1.	Standing Items	Paper
13.00 pm	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	Assurance Report from 07 May 2025, Action Plan and Workplan The Committee is asked to approve the minutes of meeting of 07 May 2025 and note the action plan and workplan.	PP. 1 - 9 & Excel Spreadsheet
	1.4	Matters Arising	
	2.	Finance	
13.05 pm	2.1	Annual Delivery Plan 2025/26 Update Report by Elaine Ward, Deputy Director of Finance and Kristin Gillies, Interim Head of Strategy and Transformation Committee is asked to discuss and note the NHS Highland financial plan for 2025/2026 and accept substantial assurance.	PP.134 - 161
13.25 pm	2.2	Finance Report – Month 12 2024/2025 Year End position & 2025/2026 Financial Plan Summary Report by Elaine Ward, Deputy Director of Finance The Committee is asked to discuss and note the Highland HSCP financial position at month 12 and associated mitigating actions and accept moderate assurance.	PP. 162 - 188
	3.	Performance and Service Delivery	
13.45 pm	3.1	Highland Health and Social Care Partnership - Integrated Performance and Quality Report (IPQR) Report by Rhiannon Boydell, Head of Integration, Strategy and Transformation, HHSCP The Committee is asked: <ul style="list-style-type: none"> • Consider and review the performance identifying any areas requiring further improvement and in turn assurance of progress for future reports. • To accept limited assurance and to note the continued and sustained stressors facing both NHS and commissioned care services. • Consider any further indicators that are required to support the assurance for the Highland Health and Social Care Partnership. 	PP. 10 – 25

14.00 pm	3.2	Transformation Overview 2025/26 Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked to discuss and note the report and accept moderate assurance in that transformation work is occurring, is managed, monitored, connected and has oversight.	PP. 26 - 30
14.15 pm	3.3	Learning Disability Services Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked: <ul style="list-style-type: none"> To note the progress achieved in delivering Annual Health Checks to people with a Learning Disability and implementation of the DSR locally with real results in relation to Cluster development solutions. Support the actions to enable individuals with a learning disability to lead full and active lives in their own homes in community settings with opportunities to contribute as well. To note the risks associated with the provision of support to individuals with complex needs and the work which has been progressed in this area to support complex transitions out of hospital and the preventative work which is also occurring. Agree to accept moderate assurance. 	PP. 31 - 39
14.30 pm	3.4	Primary Care Services Update, including an update on the current position on Primary Care Improvement Fund Report by Jill Mitchell, Head of Primary Care The Committee is asked to discuss and note the report and accept moderate assurance.	PP. 40 - 52
14.40 pm	Comfort Break		
14.50 pm	3.5	Sutherland Care at Home Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked to discuss and note the report and accept moderate assurance.	PP. 53 - 57
15.10 pm	3.6	Sir Lewis Ritchie – Final Progress report on the Independent Review of Skye, Lochalsh and South-West Ross Out- Of-Hours Service Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee are asked to note the final report and take substantial assurance that report identifies the current position and the actions and moderate assurance that the Board will continue to make progress in line with the outcomes.	PP. 58 - 125
15.25 pm	3.7	Chief Officer's Report Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked to consider the report and identify any matters that require further assurance or escalation to NHS Highland Board.	PP. 126 - 129
	4.	Committee Function and Administration	
15.40 pm	4.1	Temporary Revision to Terms of Reference Report by Nathan Ware, Governance and Corporate Records Manager The Committee is asked to note the temporary revision to the Committee Terms of Reference.	PP. 130 - 133

15.50 pm	5.	Any Other Competent Business	
		Date & Time of Next Meeting	
		Wednesday 3 September 2025 at 1 pm via Microsoft Teams.	
16.00 pm		Close of meeting	

Members of the Highland Health and Social Care Committee

Gerry O'Brien (Chair & Board Vice Chair)	Kaye Oliver (Staffside representative)
Philip Macrae (Vice Chair)	Mhairi Wylie (Third Sector Representative)
Neil Wright (Non-Exec)	Position Vacant (Area Clinical Forum)
Muriel Cockburn (Non-Exec & Highland Councillor)	Position Vacant (Area Clinical Forum)
Joanne McCoy (Non-Exec)	Fiona Malcolm (Highland Council Executive Chief Officer for Health and Social Care)
Pamela Stott (Chief Officer)	Fiona Duncan (Highland Council Chief Social Work Officer)
Simon Steer (Director of Adult Social Care)	Dr Thomas Brown (Lead Doctor)
Elaine Ward (Finance Lead)	Position vacant (2 nd Staffside representative)
Claire Copeland (Medical Lead)	Position vacant (Public/Patient representative)
Julie Gilmore (Nurse Lead)	Position vacant (2 nd Public/Patient representative)
Cllr, Christopher Birt (Highland Council)	Position vacant (Carer Representative)
Cllr, David Fraser (Highland Council)	Tim Allison (Director of Public Health)
Cllr, Ron Gunn (Highland Council)	