

**NHS HIGHLAND  
MEETING OF FINANCE, RESOURCES AND  
PERFORMANCE COMMITTEE**

**14 March 2025 at 9.30am**  
**Virtual Meeting Format (Microsoft Teams)**

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 6 March 2025

**AGENDA**

Time	1.	Standing Items	Paper
09.30am	1.1	<b>Welcome and Apologies</b>	
	1.2	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	<b>Minutes of Previous meeting held on Friday 7 February 2025 and Associated Rolling Action Plan (attached)</b>  The Committee is asked to <b>Approve</b> the Minute and associated Rolling Action Plan.	PP.1-8
09.40am	2.	<b>NHS Highland Financial Position 2024/25 Report (Month 10) and Value and Efficiency Update</b>	
		Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance  The Committee is asked to <b>Consider</b> the circulated report and take <b>Limited</b> assurance.	PP.18-39
10.00am	3.	<b>Draft Budget 2025/26</b>	
		Report by Heledd Cooper, Director of Finance	To follow
10.10am	4.	<b>15 Box Grid Quarterly Update</b>	
		Report by Heledd Cooper, Director of Finance	To follow
10.20am	5.	<b>Integrated Performance Report</b>	
		Report by Kristin Gillies, Interim Head of Strategy and Transformation  The Committee is asked to <b>Consider</b> the circulated report content and take <b>Limited</b> assurance.	PP.40-67
10.30am	6.	<b>Digital Health and Care Strategy Update</b>	
		Report by Iain Ross, Head of eHealth  The Committee is asked to <b>Consider</b> the circulated report and take <b>Substantial</b> assurance.	PP.68-84

10.40am	7.	<b>Risk Register – Level 1 Risks</b>	
		Report by Boyd Peters, Board Medical Director	To follow
10.55am	8.	<b>Draft Committee Annual Report 2024/25</b>	
		Report by Board Secretary on behalf of Committee Chair (attached)	PP.9-13
11.05am	9.	<b>Draft Committee Work Plan 2025/26</b>	Excel Sheet
		Circulated Spreadsheet	PP.14-17
		The Committee are asked <b>Agree</b> the Workplan for 2025/26	
11.15am	10.	<b>Committee Self-Assessment Survey Results</b>	Excel Sheet
		Circulated Spreadsheet	
		The Committee are asked to <b>Discuss</b> and <b>Note</b> the content of the Self-Assessment Exercise	
11.25am	11.	<b>2025/26 and 2026/27 Meeting Schedules</b>	
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	12.	<b>Date of Next Meeting</b>	
		Friday 4 April 2025 at 9.30 am	
11.30am		<b>Close of meeting</b>	

### **Committee Membership**

<b>Non-Executive Members (5x)</b>	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
<b>Chief Executive</b>		Fiona Davies
<b>Deputy Chief Executive</b>		David Park
<b>Director of Finance</b>	Lead Officer	Heledd Cooper
<b>Board Medical Director</b>		Dr Boyd Peters
<b>Director of Public Health</b>		Tim Allison
<b>Board Nurse Director</b>		Louise Bussell
<b>Director of Estates, Facilities and Capital Planning</b>		Richard MacDonald
<b>In attendance (Routinely Invited)</b>	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Stott
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly