

**NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND
PERFORMANCE COMMITTEE**

10 January 2025 at 9.30am to 11.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 2 January 2025

AGENDA

Time	1.	Standing Items	Paper
09.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	Minute of Previous meeting held on Monday, 16 December 2024, Rolling Action Plan and Committee Work Plan 2024/2025 The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2024/25.	PP.1-9
09.40am	2.	NHS Highland Financial Position 2024/25 Report (Month 8) and Value and Efficiency Update	
		Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance The Committee is asked to Consider the report content and take Limited assurance.	PP.10-32
10.00am	3.	New Craigs PFI Progress Update	PP.51-56
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning The Committee is asked to Note the report content and take Moderate assurance.	
10.15am	4.	Draft Budget Setting for 2025/26 Update	
		Verbal update by Heledd Cooper, Director of Finance	
10.25am	5.	Capital Asset Management Month 8 Update (Incl. Additional Capital Sum Allocations and Associated Projects)	
		Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning The Committee is asked to Consider the report content and take Moderate assurance.	PP.33-42

10.35am	6.	Integrated Performance Report and Deep Dive	
		Report by Kristin Gillies, Interim Head of Strategy and Transformation The Committee is asked to Consider the level of performance across the system, Note the continued and sustained pressures facing both NHS and Commissioned Care Services and take Limited assurance.	PP.66-90
10.50am	7.	Risk Register – Level 1 Risks	
		Report by Dr Boyd Peters, Board Medical Director The Committee is asked to Note the report content and take Substantial assurance.	PP.57-65
11.10am	8.	Annual Review of Committee Terms of Reference	
		Report by Ruth Daly, Board Secretary on behalf of Gareth Adkins, Director of People and Culture (attached) The Committee is asked to Consider the circulated report and potential changes to current Committee Terms of Reference and take Substantial assurance.	PP.43-50
11.25am	9.	2025/26 and 2026/27 Meeting Schedules	
		7 February 2025 14 March 2025 4 April 2025 9 May 2025 6 June 2025 11 July 2025 1 August 2025 12 September 2025 3 October 2025 14 November 2025 5 December 2025 9 January 2026 6 February 2026 13 March 2026 10 April 2026 8 May 2026 5 June 2026 10 July 2026 7 August 2026 11 September 2026 2 October 2026 13 November 2026 4 December 2026 8 January 2027 5 February 2027 12 March 2027	
	10.	Date of Next Meeting	
		Friday 7 February 2025 at 9.30 am	
11.30am		Close of meeting	

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Cremin
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly

Committee Membership