

## HIGHLAND NHS BOARD MEETING OF BOARD

**Tuesday 28 January 2025 at 9.30am**  
**Virtual Meeting Format (Microsoft Teams)**

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 21 January 2025

### AGENDA

Time	1.	Standing Items	
09:30	1.1	<b>Welcome and Apologies</b>	
	1.2	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	<b>Minute of Previous meeting of 26 November 2024 and Action Plan</b> The Board is asked to <b>approve</b> the minutes of meeting of 26 November 2024 and <b>note</b> the action plan.	PP.1-9 & Excel Sheet
09:40	1.4	<b>Matters Arising</b>	
09:45	2.	<b>Chief Executive's Report</b>	PP.10-12
		Report by Fiona Davies, Chief Executive	
		The Board is asked to <b>note</b> the verbal update	
10:00	3	<b>Governance and other Committee Assurance Reports</b> <b>Escalation of issues by Chairs of Governance Committees</b>	
	a)	Finance, Resources and Performance Committee agreed minute of 16 December 2024 and draft minute of 10 January 2025	PP.13-19 PP.20-26
	b)	Audit Committee draft minute of 10 December 2024	PP.27-37
	c)	Highland Health & Social Care Committee draft minute of 15 January 2025	PP.38-45
	d)	Clinical Governance Committee draft minute of 9 January 2025	PP.496-503
	e)	Area Clinical Forum draft minute of 9 January 2025	PP.46-51
	f)	Staff Governance Committee draft minute of 14 January 2025	PP.504-513
	g)	Argyll and Bute Integration Joint Board 27 November 2024	PP.52-57
		The Board is asked to:	
		<b>(a) Confirm</b> adequate assurance has been provided from Board governance committees, and <b>(b) Note</b> the Minutes and agreed actions from Area Clinical Forum and Argyll and Bute Integration Joint Board.	

**PERFORMANCE AND ASSURANCE**

<b>10:20</b>	<b>4.</b>	<b>Integrated Performance and Quality Report</b> Report by David Park, Deputy Chief Executive  <b>Assurance level Proposed - Limited</b>  The Board is asked to:  a) Take <b>limited assurance</b> b) <b>note</b> the continued and sustained pressures facing both NHS and commissioned care services and; c) <b>consider</b> the level of performance across the system.	PP.457-495
<b>10.50</b>	<b>5.</b>	<b>Finance Assurance Report – Month 8 Position</b> Report by Heledd Cooper, Director of Finance  <b>Assurance Level Proposed – Limited</b>  The Board is asked to <b>examine</b> and <b>consider</b> the implications of the matter and take <b>limited assurance</b> .	PP.58-81
<b>11:15</b>		<b>Comfort Break</b>	
<b>11:30</b>	<b>6.</b>	<b>Director of Public Health Annual Report</b> Report by Dr Tim Allison, Director of Public Health  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to <b>note</b> and <b>discuss</b> the 2024 Director of Public Health Annual Report which focusses on health inequalities. The full report can be found here: <a href="https://indd.adobe.com/view/ff013007-f1c4-414c-84be-d2e99d8d3a29">https://indd.adobe.com/view/ff013007-f1c4-414c-84be-d2e99d8d3a29</a>	PP.82-94
<b>11:50</b>	<b>7.</b>	<b>Health and Wellbeing Strategy</b> Report by Gareth Adkins, Director of People & Culture  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to take <b>substantial assurance</b> that a full consultation has been undertaken and that the gathered feedback has been considered and included where appropriate and <b>approve</b> the final Strategy.	PP.95-112
<b>12:05</b>	<b>8.</b>	<b>Health and Care (Staffing) Act 2019 Q2 Report 2024-25</b> Report by Brydie Thatcher, Workforce Lead on behalf of Gareth Adkins, Director of People and Culture  <b>Assurance Level Proposed – Moderate</b>  The Board is asked to <b>note</b> the requirements placed on the Board by the Act and take <b>moderate assurance</b> from the information provided in this paper and appendices.	PP.113-128

12:20	9.	<b>Draft National Treatment Centre Post Occupancy Evaluation Report</b> Report by Richard MacDonald, Director of Facilities, Estates & Capital Planning  <b>Assurance Level Proposed – Moderate</b>  The Board is asked to <b>review</b> and <b>approve</b> the report as part of the formal governance process and take <b>moderate assurance</b> from the information provided in this paper and appendices.	PP.129-418
12:40		<b>LUNCH BREAK</b>	
		<b><u>CORPORATE GOVERNANCE</u></b>	
13:15	10.	<b>Highland Integrated Care Service – Model of Delivery</b> Report by Gareth Adkins, Director of People and Culture  <b>Assurance level Proposed - None</b>  The Board is asked to:  d) <b>note</b> that preparatory will be undertaken to identify the optimal future care delivery in Highland and to make recommendations on modifications to the care and governance model currently in place in Highland; e) <b>agree</b> to create a strategic Steering Group to oversee the required work with representation from both lead agencies including councillor and officer representation from The Highland Council and executive and non- executive director representation from NHS Highland; and f) <b>agree</b> the approach to joint communications advised in this paper, to ensure that all stakeholders are fully appraised of plans as they evolve and have the chance to shape them.	PP.419-431
13:35	11.	<b>Corporate Risk Register</b> Report by Dr Boyd Peters, Medical Director  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to <b>note</b> the content of the report and take <b>substantial assurance</b> on compliance with legislation, policy and Board objectives.	PP.440-456
13:45	12.	<b>Blueprint for Good Governance Update</b> Report by Ruth Daly, Board Secretary  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to:  (a) Take <b>substantial assurance</b> from the report and Appendix A, (b) <b>note</b> that informal oversight of progress of delivery of the improvement plan will be undertaken by the Chairs Group and Governance Committees in May 2025, and (c) <b>note</b> that a further progress update will be submitted to the Board in July 2025.	PP.432-434
13:55	13.	<b>Committee Memberships Review</b> Report by Sarah Compton Bishop, Board Chair  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to:	PP.435-439

		(a) Take <b>substantial assurance</b> from the report. (b) <b>Agree</b> the changes to Committee memberships with immediate effect.	
14:00	14.	Any other Competent Business	
		Date & Time of Next Meeting 25 March 2025 at 9.30am	
14:05		Close of meeting	