

**HIGHLAND NHS BOARD
MEETING OF BOARD**

Tuesday 27 May 2025 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 20 May 2025

AGENDA

Time	1.	Standing Items	
09:30	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	Minute of Previous meeting of 25 March 2025 and Action Plan The Board is asked to approve the minutes of meeting of 25 March 2025 and note the action plan.	PP.1-12 Excel Sheet
09:40	1.4	Matters Arising	
09:45	2.	Chief Executive's Update Update by Fiona Davies, Chief Executive The Board is asked to note the update	PP.13-16
10:00	3.	Governance and other Committee Meeting Summaries and Minutes Escalation of issues by Chairs of Governance Committees	
	a)	Finance, Resources and Performance Committee <ul style="list-style-type: none"> agreed minutes of 14 March and 4 April 2025 summary of meeting of 9 May 2025 	PP.17-28
	b)	Staff Governance Committee <ul style="list-style-type: none"> agreed minutes of 4 March 2025 summary of meeting of 6 May 2025 	PP.29-41
	c)	Highland Health & Social Care Committee <ul style="list-style-type: none"> agreed minutes of 5 March 2025 summary of meeting of 7 May 2025 	PP.42-51
	d)	Clinical Governance Committee <ul style="list-style-type: none"> agreed minutes of 6 March 2025 summary of 1 May 2025 	PP.52-62
	e)	Audit Committee <ul style="list-style-type: none"> agreed minutes of 11 March 2025 summary of 13 May 2025 	PP.63-71
	f)	Argyll and Bute Integration Joint Board Minute 26 March 2025	PP.72-77
		The Board is asked to:	

		<p>(a) Confirm adequate assurance has been provided from Board governance committees, and</p> <p>(b) Note the meetings summaries, Minutes and agreed actions.</p>	
PERFORMANCE AND ASSURANCE			
10:30	4.	<p>Draft Annual Delivery Plan 2025-26</p> <p>Report by Kristin Gillies, Interim Head of Strategy and Transformation</p> <p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to Note the content of the report and take substantial assurance it provides confidence and compliance with legislation, policy and Board objectives in development of the Annual Delivery Plan and Medium Term Plan.</p>	PP.78-222
10:50	5.	<p>Finance Assurance Report – Month 12 Draft Position</p> <p>Report by Heledd Cooper, Director of Finance</p> <p>Assurance Level Proposed – Moderate</p> <p>The Board is asked to Examine and Consider the content of the report and take moderate assurance.</p>	PP.223-245
11:10	6	<p>NHS Highland 2025/26 Budget Update</p> <p>Report by Heledd Cooper, Director of Finance</p> <p>Assurance Level Proposed – Limited</p> <p>The Board is asked to Examine and Consider the content of the report and take limited assurance.</p>	PP.246-260
11:30		Comfort Break	
11:45	7.	<p>Integrated Performance and Quality Report</p> <p>Report by David Park, Deputy Chief Executive</p> <p>Assurance Level Proposed – Limited</p> <p>The Board is asked to:</p> <ul style="list-style-type: none"> (a) Take limited assurance from the report and (b) Note the continued and sustained pressures facing both NHS and commissioned care services (c) Consider the level of performance across the system 	PP.326-366
12:15	8.	<p>Corporate Risk Register</p> <p>Report by Dr Boyd Peters, Medical Director</p> <p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to Note the content of the report and take Substantial Assurance it provides confidence and compliance with legislation, policy and Board objectives.</p>	PP.261-277
13:15		Lunch Break	
13:45	9.	<p>Board Strategy Update</p> <p>Report by Kristin Gillies, Interim Head of Strategy and Transformation</p>	PP.278-286

		<p>Assurance Level Proposed – Substantial</p> <p>The Board is asked to:</p> <ul style="list-style-type: none"> (d) Take substantial assurance from the report and (e) Approve the requirement for a refresh to the TWC Strategy (2022-2027) a year earlier than planned - 2026. (f) Approve the outline and approach to the development of a refreshed NHS Highland strategy (g) Approve the new proposed Population and Public Health Committee. 	
14:00	10.	<p>Governance Committees Annual Reports</p> <p>Report by Nathan Ware, Governance and Corporate Records Manager on behalf of Sarah Compton Bishop, Board Chair</p> <p>Assurance Level Proposed – Substantial</p> <p>As part of the Annual Accounts process the Board's Governance Committees produce Annual Reports of their activity throughout the year and an assessment of how well they have discharged their assurance role.</p> <p>The annual reports were submitted to the Audit Committee on 13 May 2025 evidencing that governance processes have been followed.</p> <p>The Board is asked to:</p> <ul style="list-style-type: none"> (h) Take substantial assurance from the report and (i) Note that the Annual Reports were approved by the Audit Committee on 13 May 2025. (j) Approve the Annual Reports which form a key part of the evidence in support of the Board's Annual Accounts Governance Statement. 	PP.287-313
14:10	11.	<p>Community Empowerment Act – Annual Reports</p> <p>Report by Nathan Ware, Governance and Corporate Records Manager on behalf of Fiona Davies, Chief Executive</p> <p>Assurance Level Proposed – Substantial</p> <ul style="list-style-type: none"> (a) Asset Transfer (b) Public Participation Requests <p>The Board is asked to take substantial assurance and approve the Annual Reports.</p>	PP.314-325
14:20	12.	<p>Register of Members Interests</p> <p>Verbal Update by Nathan Ware, Governance and Corporate Records Manager, on behalf of Sarah Compton Bishop, Board Chair</p> <p>The Highland NHS Board Code of Conduct was formally adopted by the Scottish Ministers from 1 May 2014. Under its terms, Board Members are required to Register their interests in the Highland NHS Board Register.</p> <p>An exercise to update the register has now been undertaken and the formal Highland NHS Board Register is kept available at the Board's offices for public inspection and is available on the NHS Highland web:</p> <p>Public Register</p> <p>The Board is asked to Note the 2025-26 Register of Board Member Interests.</p>	Web Link Provided

14:25	13.	Any other Competent Business	
		Date & Time of Next Meeting	
		24 June 2025	
		Close of meeting	