

**NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND
PERFORMANCE COMMITTEE**

16 December 2024 at 10.00am to 12pm
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Tuesday 10 December 2024

AGENDA

| Time | 1. | Standing Items | Paper |
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| 10.00 am | 1.1 | Welcome and Apologies | |
| | 1.2 | Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place. | |
| 10.05am | 1.3 | Minute of Previous meeting held on Friday, 01 November 2024, Rolling Action Plan and Committee Work Plan 2024/2025 The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2024/25. | PP.1-10 |
| 10.10am | 2. | NHS Highland Financial Position 2024/25 Report (Month 7) and Value and Efficiency Update Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance The Committee is asked to Consider the report content and take Limited assurance. | PP.11-31 |
| 10.25am | 3. | Draft Budget Setting Process 2025/26 Update by Heledd Cooper, Director of Finance | PP.361-364 |
| 10.35am | 4. | 15 Box Grid Submission Update Report by Heledd Cooper, Director of Finance The Committee is asked to Note the content of the report and take Moderate assurance. | PP.365-376 |
| 10.45am | 5. | Capital Asset Management Updates Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning The Committee is asked to Note the content of the report and take Moderate assurance. | PP.32-40 |
| 10.55am | 6. | Environment and Sustainability Update | |

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| | | Verbal Update by Richard MacDonald, Director of Estates, Facilities and Capital Planning | |
| 11.10am | 7. | Planned Care Submission – Cancer Services Update | |
| | | Report by Derick MacRae, Cancer Service Manager on behalf of Katherine Sutton, Chief Officer (Acute) | PP.333-343 |
| | | The Committee is asked to Note the content of the report and take Moderate assurance. | |
| 11.25am | 8. | Digital Health and Care Strategy Update | |
| | | Report by Iain Ross on behalf of David Park, Deputy Chief Executive | PP.344-360 |
| | | The Committee is asked to Note the content of the report and take Substantial assurance. | |
| 11.35am | 9. | NTC Post Occupancy Evaluation Report | |
| | | National Treatment Centre Highland: Post Occupancy Evaluation Report Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning | PP.41-332 |
| 11.50am | 10. | Strategy and Transformation Assurance Group Approach and Programmes | |
| | | Update by Kristin Gillies, Interim Head of Strategy and Transformation | |
| 12.00pm | 11. | 2025/26 and 2026/27 Meeting Schedules | |
| | | <div> 10 January 2025 7 February 2025 14 March 2025 4 April 2025 9 May 2025 6 June 2025 11 July 2025 1 August 2025 12 September 2025 3 October 2025 14 November 2025 5 December 2025 9 January 2026 6 February 2026 13 March 2026 </div> <div> 10 April 2026 8 May 2026 5 June 2026 10 July 2026 7 August 2026 11 September 2026 2 October 2026 13 November 2026 4 December 2026 8 January 2027 5 February 2027 12 March 2027 </div> | |
| | 12. | Date of Next Meeting | |
| | | Friday 10 January 2025 at 9.30 am | |
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| | | Close of meeting | |

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| Non-Executive Members (5x) | Chair | Alex Anderson |
| | Vice Chair | Graham Bell |
| | Member | Steve Walsh |
| | Member | Gerry O'Brien |
| | Member | Garett Corner |
| | | |
| Chief Executive | | Fiona Davies |
| Deputy Chief Executive | | David Park |
| Director of Finance | Lead Officer | Heledd Cooper |
| Board Medical Director | | Dr Boyd Peters |
| Director of Public Health | | Tim Allison |
| Board Nurse Director | | Louise Bussell |
| Director of Estates, Facilities and Capital Planning | | Richard MacDonald |
| | | |
| In attendance (Routinely Invited) | Chief Operating Officer (Acute) | Katherine Sutton |
| | Chief Officer (Argyll and Bute) | Evan Beswick |
| | Chief Officer, North Highland | Pamela Cremin |
| | Head of Strategy and Transformation | Lorraine Cowie |
| | Deputy Director of Finance | Elaine Ward |
| | Board Secretary | Ruth Daly |

Committee Membership