

**HIGHLAND NHS BOARD
MEETING OF HIGHLAND HEALTH & SOCIAL CARE COMMITTEE**

Wednesday 03 September 2025, at 1pm
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – please do not use MS Teams chat**

Distribution: Tuesday 26 August 2025

AGENDA

Time	1.	Standing Items	Paper
13.00 pm	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	Assurance Report from 02 July 2025, Action Plan and Workplan The Committee is asked to approve the minutes of meeting of 02 July 2025 and note the action plan and workplan.	PP. 1 - 8 & Excel Spreadsheet
	1.4	Matters Arising	
	2.	Finance	
13.05 pm	2.1	Finance Report – Month 3 2025/2026 Report by Elaine Ward, Deputy Director of Finance The Committee is asked to discuss and note the Highland HSCP financial position at month 3 and associated mitigating actions and accept limited assurance.	PP. 9 - 30
	3.	Performance and Service Delivery	
13.30 pm	3.1	Integrated Performance and Quality Report Report by Rhiannon Boydell, Head of Integration, Strategy and Transformation, HHSCP The Committee are asked to: • Consider and review the performance identifying any areas requiring further improvement and in turn assurance of progress for future reports. • To accept limited assurance and to note the continued and sustained stressors facing both NHS and commissioned care services. • Consider any further indicators that are required to support the assurance for the Highland Health and Social Care Partnership	PP. 31 - 46
13.50 pm	3.2	Highland Health and Social Care Partnership Annual Report 24/25 Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked to: • Discuss and note the draft report draft ahead of approval being sought from the Joint Monitoring Committee and publication at the end of September 2025 for awareness and discussion. • To accept substantial assurance from the draft report.	PP. 47 - 74

14.10 pm	3.3	Vaccination Improvement Plan update Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked to note the current position, key enablers and timeline for delivery within the report and accept moderate assurance.	PP. 75 - 78
14.25 pm	3.4	Carers Strategy Update Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP	To Follow
14.40 pm	Comfort Break		
14.50 pm	3.5	Highland Drug & Alcohol Recovery Service (DARS) Summary Report Report by Teresa Green, Service Manager for Drug & Alcohol Recovery / Prison & Police Custody Healthcare & SARCS The Committee is asked to note the report and accept moderate assurance in relation to DARS compliance with national alcohol / drug related policy	PP. 79 - 87
15.10 pm	3.6	Police Custody Healthcare (PCH) / Sexual Assault Referral Centre (SARCS) Forensic Medical Examiner (FME) Service Summary Report Report by Teresa Green, Service Manager for Drug & Alcohol Recovery / Prison & Police Custody Healthcare & SARCS The Committee is asked to note the report and accept moderate assurance that NHS Highland is committed to delivering a high-quality, trauma-informed, and financially sustainable custody and SARCS healthcare service.	PP. 88 - 91
15.30 pm	3.7	Chief Officer's Report Report by Arlene Johnstone, Interim Chief Officer for Highland HSCP The Committee is asked to consider the report and identify any matters that require further assurance or escalation to NHS Highland Board.	PP. 92 - 95
	4.	Committee Function and Administration	
15.50 pm	5.	Any Other Competent Business	
		Date & Time of Next Meeting	
		Wednesday 5 November 2025 at 1 pm via Microsoft Teams.	
16.00 pm		Close of meeting	

Members of the Highland Health and Social Care Committee

Gerry O'Brien (Chair & Board Vice Chair)	Kaye Oliver (Staffside representative)
Philip Macrae (Vice Chair)	Mhairi Wylie (Third Sector Representative)
Neil Wright (Non-Exec)	Position vacant (Area Clinical Forum)
Muriel Cockburn (Non-Exec & Highland Councillor)	Position vacant (Area Clinical Forum)
Joanne McCoy (Non-Exec)	Fiona Malcolm (Highland Council Executive Chief Officer for Health and Social Care)
Arlene Johnstone (Chief Officer)	Fiona Duncan (Highland Council Chief Social Work Officer)
Simon Steer (Director of Adult Social Care)	Dr Thomas Brown (Lead Doctor)
Elaine Ward (Finance Lead)	Position vacant (2 nd Staffside representative)
Claire Copeland (Medical Lead)	Position vacant (Public/Patient representative)
Julie Gilmore (Nurse Lead)	Position vacant (2 nd Public/Patient representative)
Cllr, Christopher Birt (Highland Council)	Position vacant (Carer Representative)
Cllr, David Fraser (Highland Council)	Jennifer Davies (Director of Public Health)
Cllr, Ron Gunn (Highland Council)	