

NHSH BOARD MEETING ACTION PLAN

Those items shaded grey are due to be removed from the Action Plan as they have been completed

DATE OF MEETING	ACTION ITEM	ACTION BY	DEADLINE	NOTES
NHSH BOARD MEETING 28 SEPTEMBER 2021				
28/09/21	<p>12 b Strategic Risk Register</p> <p>The risks and opportunities associated with National Care Service to be included in future strategic risk registers and considered at a future development session.</p>	Louise Bussell Fiona Davies Boyd Peters	December 2022	<p>Update July 2022: A Clark suggested this items wording and proposed deadline be reviewed after July Board Meeting</p> <p>Included in plan for Development Session November 2022</p>
NHSH BOARD MEETING 29 MARCH 2022				
29/03/22 And 26/07/22	<p>6. Chief Executive's Report – Verbal Update of Emerging Issues</p> <p>The Board agreed to extend the timeframe for consideration of the draft 5 year Strategy Report to July 2022.</p> <p>July Board extended this deadline to September</p>	Pamela Dudek	September 2022	Update July 2022: See revised Chief Exec Update 26/07/22 – Draft Strategy will be taken to September Board Meeting
NHSH BOARD MEETING 31 MAY 2022				
31/05/22	<p>6. Chief Executive's Report – Verbal Update of Emerging Issues</p> <p>H May to provide numbers of babies born en-route to hospital to the Board for assurance.</p>	Heidi May	September 2022	No deadline set but suggestion of September Board meeting noted

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31/05/22	11. Finance Assurance Report Month 12 and NHS Highland Financial Plan 2022/23 Financial related risks within the Risk Register to be reviewed	Heledd Cooper /Elaine Ward/ Lorraine Cowie	September 2022	Deadline set in relation to Risk Register review - September Board meeting noted
31/05/22	15. Strategic Risk Register A revised Risk Register to be available for late Summer	Lorraine Cowie	September 2022	Deadline set to September in line with recommendation of 'late summer'
31/05/22	Health & Wellbeing Strategy The Wellbeing Strategy will be included within the overall ADP/Together we Care Strategy with an update to the Board Meeting in November	Fiona Hogg/ Lorraine Cowie	November 2022	Update to be presented at the November Board Meeting
NHSH BOARD MEETING 26 JULY 2022				
26/07/22	5. Chief Executive's Report – Verbal Update of Emerging Issues The business case for Maternity Services will be brought to the September meeting of the Board. The National Treatment Centre formal report on progress will come to the September meeting of the Board. Draft strategy had been discussed at the Board Development Session in July and it was now anticipated that the Strategy would be brought to the Board for approval at its September meeting.	Heidi May Deborah Jones Lorraine Cowie	September 2022	
26/07/22	7. Integrated Performance and Quality Report D Park provided apologies were given as some of the data around Falls and Infections as this had been corrupted. An update will be sent out prior to the next Board meeting.	David Park/ Lorraine Cowie	September 2022	Update to be sent in advance of 27 September Board Meeting