

**NHS HIGHLAND
MEETING OF FINANCE, RESOURCES AND
PERFORMANCE COMMITTEE**

09 May 2025 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on.**
- **Use raise hand facility to discuss items – do not use MS Teams chat.**

Distribution: Thursday 01 May 2025

AGENDA

Time	1.	Standing Items	Paper
09.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09.35am	1.3	Minutes of Previous Meetings held on 4 April 2025 and Associated Rolling Action Plan (attached) The Committee is asked to Approve the Minutes and associated Rolling Action Plan.	PP.1-12
09.40am	2.	FINANCE	
	2.1	Draft NHS Highland Financial Position 2024/25 Report (Month 12 Year End Position), Value and Efficiency Update and Annual Accounts Update (attached) Report by Heledd Cooper, Director of Finance The Committee is asked to Examine and Consider the content of the report and take Limited Assurance .	PP.196-218
	2.2	Financial Plan 2025-28 Update by Heledd Cooper, Director of Finance	
10.10am	3.	Annual Delivery Plan 2025/26 Submission and Feedback Update by Kristin Gillies, Interim Head of Strategy and Transformation (attached) The Committee is asked to take Substantial assurance that the development of ADP 2025/26 has progressed in line with requirements, and with final approval awaited from Scottish Government as the next step in the process.	PP.13-149
10.40am	4.	NHS Highland Capital Plan 2025/26 Report by Richard MacDonald, Director of Estates, Facilities and Capital Planning (attached)	PP.150-154

		The Committee is asked to Consider the circulated report content and take Moderate assurance.	
11.00am	5.	NHS Highland Procurement Strategy	
		Report by Becky Miles, Head of Procurement on behalf of Heledd Cooper, Director of Finance (attached)	PP.155-195
		The Committee is asked to Approve for publication, the circulated Strategy document and take Substantial assurance.	
11.20am	6.	2025/26 and 2026/27 Meeting Schedules	
		6 June 2025 11 July 2025 1 August 2025 12 September 2025 3 October 2025 14 November 2025 5 December 2025 9 January 2026 6 February 2026 13 March 2026 10 April 2026 8 May 2026 5 June 2026 10 July 2026 7 August 2026 11 September 2026 2 October 2026 13 November 2026 4 December 2026 8 January 2027 5 February 2027 12 March 2027	
	8.	Date of Next Meeting	
		Friday 6 June 2025 at 9.30 am	
11.30am		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Steve Walsh
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Fiona Davies
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Evan Beswick
	Chief Officer, North Highland	Pamela Stott
	Interim Head of Strategy and Transformation	Kristin Gillies
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Vacant