

SUMMARY REPORT OF GOVERNANCE COMMITTEE MEETING

Name of Committee	Area Clinical Forum
Date of Meeting	2 July 2026
Committee Chair	Allyson Turnbull-Jukes

KEY POINTS FROM DISCUSSION AND ESCALATION

ALERT

- No matters were formally escalated to the Board.
- Ongoing challenges with representation and attendance across several professional advisory committees were highlighted.
- Lochaber Outline Business Case to be brought to September 2026 meeting.

ASSURE

- The Forum reviewed its Terms of Reference to ensure they remain fit for purpose and accurately reflect its advisory role.
- Members agreed the Forum provides an important mechanism for professional advice, challenge and oversight.

ADVISE

- Agreed in principle to replace the term "Constitution" with "Terms of Reference".
- Discussed clarifying the Forum's purpose, escalation role and the definition of "broad healthcare".
- Considered introducing a standing agenda item for matters requiring escalation to the Board.

RISKS

- Incomplete representation from some professional groups may limit the breadth of advice available to the Forum.
- Lack of clarity around escalation routes and governance processes could lead to inconsistent interpretation of concerns.

ACTIONS

- Nathan Ware to review requirements relating to partner organisation representation and voting rights for deputies.
- Nathan Ware to share self-assessment questions. Item to be scheduled for November 2026 meeting.
- Amend and circulate revised Terms of Reference for further comment.
- Continue work to improve membership and representation across constituent committees.

LEARNING

- The Forum's role is to provide professional advice and challenge rather than assurance on behalf of the Board.
- Clear escalation processes and strong professional representation are essential to effective governance.