

**NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE**

1 March 2024 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution: 23 February 2024

AGENDA

Time		Standing Items	Paper
9.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35am	1.3	Minute of Previous meeting held on Friday, 09 February 2024, Rolling Action Plan and Committee Work Plan The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2023/24.	PP. 1-8
	2.	Finance	
9.45am	2.1	NHS Highland Financial Position 2023/2024 Report (Month 10) and Update on Savings Plans Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance The Committee is asked to Examine and Consider the implications of the financial position at Month 10 and take Limited Assurance .	PP.9-29
	3.	Update on NHS Highland Change Framework	
10.30am		Report by Lorraine Cowie, Head of Strategy and Transformation The Committee is asked to Note that processes are established to move forward strategic transformation programmes and value and efficiency workstreams in 2024/25 and take Substantial Assurance .	PP.41-50
	4.	Integrated Performance and Quality Report	
10.50am		Report by Lorraine Cowie, Head of Strategy and Transformation The Committee is asked to Consider the level of performance across the system, Note the continued and sustained pressures facing both NHS and commissioned care services and take Moderate assurance.	PP.51-75

	5.	Asset Management Group – Minute of Meeting held on 21 February 2024	
11.10am		Richard Macdonald, Director of Estates, Facilities and Capital Planning The Committee is asked to note the circulated minutes.	PP 30-34
30-11.20am	6.	Major Project Summary Update Richard Macdonald, Director of Estates, Facilities and Capital Planning	To Follow
11.35am	7.	Risk Register Update Update by Lorraine Cowie, Head of Strategy and Transformation	To Follow
11.50am	8.	Finance, Resources and Performance Committee Annual Report 2023/2024 Report by Alex Anderson, Committee Chair The Committee is asked to Endorse the Finance, Resources & Performance Committee Annual Report 2023-24.	PP.35-39
12.00pm	9.	Finance, Resources and Performance Committee Annual Work Plan 2024/2025 Report by Alex Anderson, Committee Chair The committee is asked to review and approve the draft 2024/25 Workplan.	PP.40
12.10pm	10.	Remaining Meeting Schedule for 2024 12 April 3 May 14 June 5 July 9 August 6 September 11 October 1 November 13 December	
	11.	Date of Next Meeting Friday 12 April 2024 at 9.30am	
12.20pm	12.	Any Other Competent Business <ul style="list-style-type: none"> Committee Self-Assessment Survey Results The Committee is asked to consider the results and agree the appropriate way forward.	Excel Spreadsheet
12.30pm		Close of meeting	

Committee Membership

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Ann Clark
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Pamela Dudek
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Richard MacDonald
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Fiona Davies
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly