

Date of issue: 27 January, 2020

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HIGHLAND HEALTH BOARD ENDOWMENT FUNDS

MEETING OF ENDOWMENT FUNDS COMMITTEE

3 February 2020 at 10.00am
Chief Executive's Office, Assynt House, Inverness

AGENDA

1 WELCOME/ APOLOGIES

2 DECLARATIONS OF INTEREST

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

3 DRAFT MINUTE OF MEETING HELD ON 14 OCTOBER 2019 (attached)
(PP 1-10)

The Committee is asked to Approve the Minute.

4 DRAFT MINUTE OF MEETING OF TRUSTEES HELD ON 25 NOVEMBER 2019 (for information)
(PP 11-16)

5 MATTERS ARISING

5.1 Risk register

5.1.1 Update on donations' income trend by Iain Addison (attached)

5.1.2 Update on issue of quoracy by Ann Pascoe

(PP 17-20)

5.2 Theresa Burrell Legacy Update

Report by Rhiannon Pit/Kenny Rodgers (attached)

(PP 21-24)

6 UPDATES

**6.1 Mental Health Conference (attached)
Report by Helen Eunson** (PP 25-28)

6.2 Raigmore Car Park Update (attached) (PP 29-30)

The Committee is asked to note progress with the Raigmore car park development funded from Endowments

**6.3 Chaplaincy Support Pilot funding
Update by Ann Pascoe**

**6.4 R, D & I Funding
Update by Iain Addison**

**6.5 Contribution to Staff Christmas Outings
Update by Iain Addison**

**6.6 Active Travel Workplace Engagement (attached)
Update by Dan Jenkins** (PP 31-32)

7 INVESTMENT FUNDS

7.1 Portfolio Valuation Report as at 31 December 2019 (attached) (PP 33-34)

The Committee is asked to Note the Portfolio Valuation Report as at 31 December 2019.

8 APPLICATIONS (attached unless otherwise indicated)

8.1 SCBU Video Service Application (PP 35-50)

The Committee is asked to Consider the application

9 FINANCIAL REPORTS

9.1 Financial Position to 31 December 2019 (attached) (PP 51-56)

9.2 Items of Expenditure over £5,000 to 31 December 2019 (attached) (PP 57-58)

9.3 Donations over £5,000 to 31 December 2019 (attached) (P 59)

The Committee is asked to Note the position.

**10 Endowments Charter and Public Liability Training Session
Consideration of content of Training Session for Future Endowment Trustees
meeting**

11 ANY OTHER COMPETENT BUSINESS

12 DATE OF NEXT MEETING

The next scheduled meeting of the Committee will be held on **27 April 2020 at 10.00am** in the Board Room, Assynt House.