

**Lochaber Health & Social Care Redesign
Steering Group**

Thursday 27th May 2021
Via Microsoft Teams



Present:	Louise Bussell, Chief Officer Community Services, NHS Highland - Chair
	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland
	Alan Grant, Consultant General Surgeon, Clinical Director for Surgery, Anaesthesia and Critical Care, Foundation Programme Director, NHS Highland
	Alan Knox, Scottish Ambulance Services, Skye
	Andrew Ward, Acute Surgical Representative, Divisional General Manager, Surgical Division, NHS Highland
	Anne Boyd-Mackay, Clinical Services, Manager, Belford Hospital, NHS Highland
	Brian Murphy, Chair of the Transport and Access Sub-Group
	Bryan Gregg, Voluntary Action Lochaber
	Chris Stirrup, Senior Charge Nurse & Emergency Nurse Practitioner, A&E, Belford Hospital, NHS Highland
	David Sedgwick, Belford Appreciation Group representative
	Denis Rixson, Liberal Democrat Councillor, Ward 11, Caol and Mallaig
	Denise Anderson, Sunart Community Council representative
	Donald Stewart, Director South Lochaber Community Company
	Dr Duncan Scott, Consultant Physician, NHS Highland
	Dr Emma Watson, Deputy Medical Director, NHS Highland
	Dr John Goodall, Arisaig and District Community Council
	Dr Michael Foxley, University of Highlands & Islands
	Dr Willem Nel, Clinical Director, North & West Division
	Gordon Bell, Communications Manager for Kate Forbes MSP
	Heather Cameron, Senior Project Manager, NHS Highland
	Hugh Wright, Project Manager, NHS Highland
	Iain Macniven, Chair Arisaig and District Community Council
	John Gillespie, Chair of Caol Community Council
	John Hutchison, Kilmallie Community Council
	Karen le Ball, Consultant Geriatrician, Clinical Lead, Belford Hospital
	Karen-Ann Wilson, District Manager Lochaber, NHS Highland
	Marie McIlwraith, Project Manager for Community Engagement, Communications and Engagement Team
	Neil Simpson, Service Planning Analyst, NHS Highland
	Pam Dudek, Chief Executive, NHS Highland
	Patricia Jordan - Secretary, Fort William Inverlochry & Torlundy Community Council
	Ros Philip, Head of Finance, North & West Division, NHS Highland
	Ross Mackenzie, Area Manager, North & West Division, NHS Highland
	Stuart MacPherson, Head of Strategic Projects - LSWR, Highlands & Islands Enterprise

Apologies:	Dot Ferguson, Senior Ward Manager, Highland Council
	Dr John Wallace, GP Partner, Lochaber District medical lead (community), Interim Chair NHS Highland CAC leadership group
	Fraser Mackenzie, Project Manager, NHS Highland
	Isla Campbell, Police Scotland
	Josie Thomson, Clinical Advisor, Estates Team, NHS Highland
	Lydia Rohmer, Principal and Chief Executive, West Highland College UHI
	Rev Sandy Stoddart, Church of Scotland Presbytery of Lochaber and Duror and Kentallen Community Council
Minuting:	Rachel MacDonald, Management Assistant, NHS Highland

1. Welcome and apologies

Louise Bussell welcomed everyone to the meeting and apologies were noted as above.

2. Minutes from the previous meeting – 29th April 2021

The minutes of the previous meeting were agreed as an accurate record

3. Matters arising from previous meeting – 29th April 2021

- Transport and Access Group – Louise and Alan met and are now to meet with Neil Macrae to update on work commission. **Meeting to be arranged**
- SAS: Unsure of expectations at this point and to be looked into further for future meetings
- Social Care: the availability of care home beds in the area will be factored into the initial agreement. Whilst focusing on new hospital is a priority, social care will be included in parallel (two aspects for consideration).
- Accommodation: request for its importance to be brought to the highest level, there are massive issues and implications due to the lack of accommodation – meeting being held on Monday to continue resolving the issues. Accommodation is required for both staff and students. Discussions and resolutions ongoing.
- It was noted that this is not just a new hospital but a complete redesign which will also include care homes, staff & student accommodation as we progress.
- Louise Bussell confirmed she is the redesign project lead.

4. Communication and Engagement Plan – Marie McIlwraith

- The Community requires reassurance of progress and the press release delay/lack of up to date information is causing community frustration. It had been agreed for press release to be issued after election and this is in process and ready for sign off.
- It was suggested that a regular press release after each group meeting would be beneficial to the community.
- Inclusion of representation of young people is important i.e. from Schools, Highlife Highland etc. and so far has not been included and should, specifically as part of community engagement group. Also consideration should be given to include Eastern Europeans, non-local residents etc. **Marie agreed to follow this up**

5. Clinical Workshop Discussion

It has been agreed that a workshop to replace this meeting on Wednesday 16th June from 3.00pm to 5.00pm via MS Teams.

- Departments will present their view of what they have now and what the vision is for new hospital and to make it future proof
- Invites have been issued to hospital managers and presentations will be approx. 5 minutes each
- Advanced summary requested prior to meeting
- A summary update will be provided for non-attendee's
- Local GP's will be invited to join the workshop

To be included in presentations:

- Procedures and services to be carried out in new hospital
- Skills requirements, development aspect up to speed
- Recruitment issues
- Challenges faced and how to overcome them
- Radiography will also to be covered

After workshop the Steering Group will be redefined to become Stakeholder Group. Project Board and Project Meetings have been established.

6. Project Team – Verbal Update – Heather Cameron

The first meeting was held last month and progress being made on getting things together. There was a site visit from the architects who are working with W.H.College on a master plan proposal for site layout and design.

GP access – the access road that will be looked at separately, but has been highlighted. It was stressed that the issue should be looked at as crucially important sooner rather than later to get an agreement on the access. Roads are a Highland Council concern and not something NHS Highland can control but we have put our strong views and opinions forward to ensure it's not overlooked.

Each development for this project needs to be combined to ensure it's as cohesive as possible

7. Initial Agreement Update – Heather Cameron

Project team is moving forward with a key function to deliver an initial agreement and the given time frame is on track.

The timescale for target start and finish dates will not be delivered until the due process agreements allows.

8. AOCB

Request to note that the next meet will be replaced by the Clinical workshop on 16th June and future meeting dates will be as noted below.

9. Agenda items for next meeting

Ambulance Service

10. Date of next meeting

The clinical workshop will take place 3.00pm –5.00pm, Wednesday 16th June via MS Teams

Date of future meetings:

2.00pm – 3.00pm	Thursday 29 th July
2.00pm – 3.00pm	Thursday 26 th August
3.00pm – 4.00pm	Thursday 30 th September
3.00pm – 4.00pm	Thursday 28 th October
3.00pm – 4.00pm	Thursday 25 th November
2.00pm – 3.00pm	Thursday 16 th December