

Distribution: August 2022

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**NHS HIGHLAND BOARD
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**25 August 2022 at 2pm
(Microsoft Teams)**

AGENDA

- 2..00pm **1 Apologies**
- 2 **Declarations of Conflict of Interest**** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 2.05pm **3 **MINUTE OF THE MEETING HELD ON 7 JULY 2022****
Alexander Anderson, Chair
- The Committee is asked to **Approve** the Minute.
- 2.10pm **4 **REVIEW OF COMMITTEE TERMS OF REFERENCE****
Alexander Anderson, Committee Chair
- The Committee is asked to **Review** and **Update** the Committee Terms of Reference.
- 2.15pm **5 **ASSET MANAGEMENT GROUP MINUTES****
- The Committee will be asked to **Note** any circulated Minutes.
- 2.20pm **6 **MAJOR PROJECT SUMMARY REPORT****
Report by Alan Wilson, Director of Estates, Facilities and Capital Planning
- The Committee is asked to **Note** the Major Project Summary.
- 2.30pm **7 **INTEGRATED PERFORMANCE REPORT****
Update by Lorraine Cowie, Head of Strategy and Transformation
- The Committee is asked to:
- **Discuss** the report in line with the Annual Delivery Plan.
 - **Consider and Note** the KPIs proposed for the next meeting.
 - **Agree** to take Limited assurance due to the impact on our population.

- 2.50pm **8** **TOGETHER WE CARE AND ANNUAL DELIVERY PLAN**
Presentation by Lorraine Cowie, Head of Strategy and Transformation
- The Committee is asked to:
- **Note** the submission of the Annual Delivery Plan.
 - **Consider** any areas where further clarity is required.
 - **Agree** to take **Moderate** Assurance on the development and shared ownership created through the approach taken.
- 3.05pm **9** **FINANCE**
- 9.1 NHS Highland Financial Position – 2022/2023 Final Position and Deep Dive Exercise**
Report by Elaine Ward, Deputy Director of Finance
- 9.2 Cost Improvement Programme Update 2022/2023 (M5)**
Report by Jane Gill on behalf of Heledd Cooper, Director of Finance
- 9.3 Supporting Financial Balance**
Key Areas Agreed by Katherine Sutton and Louise Bussell
- The Committee is asked to **Note** the content of the reports provided.
- 3.50pm **10** **FUTURE FOCUS AREAS – Assurance Overview**
- 4.10pm **11** **AOCB**
- Members are invited to identify Items of interest.
- 4.15pm **12** **FOR INFORMATION**
- 4.20pm **13** **2022 Meeting Schedule**
(Thursdays – 2pm)
- 20 October 2022
December 2022 - **date yet to be confirmed**
- 4.25pm **14** **Proposed Meeting Schedule 2023**
- The Committee is asked to **Ratify** the following proposed meeting schedule for 2023:
- 23 February 2023
27 April 2023
6 July 2023
24 August 2023
26 October 2023
21 December 2023

15 Date of next meeting

20 October 2022

4.30pm

Close of meeting