

Date of Issue: 31 August 2021

Chief Executive's Office
Assynt House
Beechwood Park
Inverness, IV2 3BW
Telephone: 01463 717123
www.nhshighland.scot.nhs.uk

NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

2 September 2021 at 9.00am
Microsoft Teams

9.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 2 Minute of Meeting on 1 July 2021 and Action Plan

(PP 1-16)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

9.10 2.1 Matters Arising

The Committee is asked to Note the update(s) provided.

9.15 3 Patient Experience and Feedback
Leah Smith, Complaints Manager

(PP 17-18)

The Committee is asked to Consider the feedback provided to members.

9.20 4 Excellence In Care Remobilisation
Report by Heidi May, Board Nurse Director

(PP 19-30)

The Committee is asked to Support remobilisation of the Excellence in Care Work Stream.

- 10.00 5 **Vaccination Strategy – Tranche 2**
Update by Paul Shercliff, Senior Programme Manager (PP 31-34)

The Committee is asked to Note the approach to tranche 2 and the activity undertaken to deliver it to date.

- 10.10 6 **NHS Highland Integrated Performance and Quality Report**
Report by Donna Smith, Associate Director Planning, Performance & Improvement on behalf of Pamela Dudek, Chief Executive (attached) (PP 35-54)

The Committee will be asked to Review and Discuss the performance outcomes highlighting areas of concern.

- 10.25 7 **PUBLIC HEALTH**
- 7.1 **Health Improvement Activity**
Report by Dr T Allison, Director of Public Health (attached) (PP 55-62)

The Committee is asked to:

- **Note** the approach being taken to improve population health and reduce health inequalities in Highland.
- **Note** the priorities for health improvement and the ongoing programmes of work to implement these priorities in Highland.
- **Note** the actions to mitigate against the wider impact of Covid-19.

- 10.35 8 **Emerging Issues/Executive and Professional Leads Reports by Exception**

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.

- **Update on Development of Clinical and Care Strategy – Dr Boyd Peters**

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

- 10.40 9 **Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group**

9.1 Argyll and Bute Exception Report (PP 63-66)

9.2 North Highland Exception Report (PP 67-72)

9.3 Raigmore Hospital Exception Report (PP 73-78)

9.4 Infants, Children and Young People's Clinical Governance Group (PP 79-84)

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

11.10 COMFORT BREAK

11.15 10 NHS Board Risk Assurance Framework – Committee Risk Register

**10.1 Updated Clinical Governance Committee Risk Register
Update by Mirian Morrison, Clinical Governance Manager**

(PP 85-88)

The Committee is asked to:

- **Review** the risk statement, identify current mitigation, score the risk and identify what further action is needed.
- **Agree** for inclusion into the Clinical Governance Committee Risk Register.

11 INFECTION CONTROL

**11.20 11.1 Infection Prevention and Control Paper
Report by Catherine Stokoe, Infection Control Manager/Dr Vanda Plecko,
Consultant Microbiologist and Infection Control Doctor on behalf of Heidi
May, Board Nurse Director**

(PP 89-110)

The Committee is asked to Note the update on the current status of Healthcare Associated Infections (HCAI) and Infection Control measures in NHS Highland.

**11.25 12 Information Assurance Group – Six Monthly Update/Exception Report
Report by A Nealis, on behalf of David Park, Deputy Chief Executive (to
follow)**

The Committee will be asked to Consider the update provided.

**11.30 13 Duty of Candour Annual Report 2020/2021
Report by Ali Felce, Senior Business Manager**

(PP 111-116)

The Committee is asked to Consider and Ratify the Duty of Candour Report prior to publication.

**11.40 14 Organ and Tissue Donation Committee – Six Monthly Update/Exception
Report
Report by Marian Mackinnon, Consultant Anaesthetist (attached)**

(PP 117-136)

The Committee is asked to

15 COMMITTEE ADMINISTRATION

- 11.45 15.1 Review of Committee Terms of Reference Report by Committee Chair (attached)**

(PP 137-142)

The Committee is asked to Review and Approve the revised Committee Terms of Reference.

- 11.50 15.2 Review of Committee Work Plan Update by Committee Chair (attached)**

(PP 143-146)

The Committee is asked to Review the Work Plan and identify future areas for discussion.

- 11.55 16 Any Other Competent Business**

17 Reporting to the NHS Board

The Committee is asked to Consider and Identify any matters requiring escalation to the NHS Board for consideration.

18 2021 Meeting Schedule

The Committee is advised as to the remaining meeting schedule for 2021:

4 November

- 12.00 19 Close of Meeting**

For Information Only

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