

Date of issue: 26th October 2023

Assynt House
Beechwood Park
Inverness, IV2 3BW
Telephone: 01463 717123
Fax: 01463 235189
www.nhshhighland.scot.nhs.uk

MEETING OF AREA CLINICAL FORUM

Thursday 2nd November at 1:30pm
Microsoft TEAMS

A G E N D A

1 Welcome and Apologies

1.1 Declarations of Interest

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

2 DRAFT MINUTE OF MEETING HELD ON 31st August 2023 (PP 1 - 7)

The Forum **is asked to approve** the Minute

3 MATTERS ARISING

4 ITEMS FOR DISCUSSION

4.1 Area Optometric Committee ToR - to agree the changes to the ToR (PP 8-14)

4.2 Quality Commission Report - Discussion

4.3 People & Culture ADP update – Gareth Adkins, Director of People & Culture (PP 15 – 30)

4.4 Winter Planning – Lorraine Cowie, Head of Strategy

5 MINUTES FROM PROFESSIONAL ADVISORY COMMITTEES AND EXCEPTION REPORTS

5.1 Area Dental Committee meeting held on 27 September 2023 (PP 31 - 35)

5.2 Adult Social Work and Social Care Advisory Committee – 14th September 2023 (PP 36 - 42)

5.3 Area Pharmaceutical meeting held 23rd October 2023 (PP 43 - 49)

5.4 Area Medical Committee held 3rd October 2023 (PP)

5.5 Area Optometric Committee held 2nd October 2023 (PP 50 - 56)

5.6 Area Nursing, Midwifery, and AHP Advisory Committee - 28th September 2023 (PP 57 - 61)

- 5.7 **Psychological Services Advisory meeting – no meeting took place**
- 5.8 **Area Healthcare Sciences Forum meeting**

The Forum is asked to note the circulated minutes and feedback.

6 ASSET MANAGEMENT GROUP

Stephen McNally and Alex Javed

- 6.1 **Minutes of 20 September 2023** (PP 62 - 66)

The Forum is asked to note the minutes

7 HIGHLAND HEALTH AND SOCIAL CARE COMMITTEE

Kara McNaught, Team Manager, Adult Social Care

- 7.1 **Minute of Meeting of 30 August 2023** (PP 67 - 77)

The Forum is asked to note the circulated minutes

8 Dates of Future Meetings

11th January 2024

14th March 2024

2nd May 2024

4th July 2024

29th August 2024

31st October 2024

9 FUTURE AGENDA ITEMS

10 ANY OTHER COMPETENT BUSINESS

11 DATE OF NEXT MEETING

The next meeting will be held at **1.30pm on Thursday 11th January 2024 on TEAMS.**