



HIGHLAND NHS BOARD MEETING OF BOARD

Tuesday 23 July 2019 at 8.30 am
Board Room, Assynt House, Beechwood Park, Inverness

Webcast Notice: This meeting will be filmed and broadcast over the Internet ([Link to webcast](#)) and will be archived and available for viewing for 12 months thereafter.

AGENDA

- 8.30 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 8.32 3.1 Minutes of Meetings of 28 May 2019 and Action Plan** **PP 1–16**
The Board is asked to **approve** the minutes.
- 8.40 3.2 Matters Arising**
- 8.45 3.3 Board Appointments**
- a. Board Vice Chair
b. Argyll & Bute Integration Joint Board
- 8.50 3.4 Revised Committee Terms of References / Constitutions** **PP 17-30**
Ruth Daly, Board Secretary
The Board is asked to **approve** the following amended Constitutions and / or Roles and Remits:
- a. Finance Sub Committee (pp 17-20)
b. Adult Social Work and Social Care Committee (pp 21-24)
c. Psychological Services Advisory Committee (pp 25-30)
- 4 CORPORATE GOVERNANCE / ASSURANCE**
- 8.55 4.1 Chief Executive's and Directors' Report – Emerging Issues and Updates** **PP 315-320**
Iain Stewart, Chief Executive
This month's report includes the following:
- Introduction from CEO
Hot Topics/issues:
a. Sturrock Update

- b. Project Management Office (PMO) and Financial Recovery
- c. New Non-Executive Appointments to the Board
- d. Senior Leadership Appointments
- e. Elective Waiting Times
- f. General Data Protection Regulation
- g. Aviemore Hospital
- h. Broadford Hospital
- i. Sir Lewis Ritchie Recommendations
- j. Proposed Skye Renal Dialysis Service
- k. Raigmore Car Parking
- l. Highlands and Islands Improvement Institute
- m. NHS Near Me
- n. State of the Art Equipment

The Board is asked to **note** the Emerging Issues and Updates Report.

9.05 4.2 Finance
Dave Garden, Interim Director of Finance **PP 321-342**

The Board is asked to:

- **Consider** the financial position of the Board for Quarter 1 noting the overspend at month 3 of £2.3m, broadly in line with the annual operational plan.
- **Note** the continued expectation of the need for £11.4m of financial brokerage.
- **Note** the capital position of breakeven.
- **Acknowledge** the financial position as set out in the report and appendices.

9.25 4.3 Annual Operational Delivery Plan Update
Donna Smith, Head of Planning and Performance on behalf of Iain Stewart, Chief Executive **PP 31-154**

The Board is asked to **note** the update.

9.45 4.4 Culture Fit for the Future
Gaye Boyd, Deputy Director of Human Resources **PP 155-158**

The Board is asked to **note** the progress made against the Culture Fit for the Future action plan.

10.05 4.5 Full Business Case Addendum for the Modernisation of Community and Hospital Services in Badenoch & Strathspey and Skye, Lochalsh & South West Ross
Diane Forsyth, Senior Project Manager on behalf of:
 • **Deborah Jones, Director of Strategic Commissioning, Planning and Performance, and Senior Responsible Officer for the project, and**
 • **David Park, Chief Officer North Highland (in respect of Sir Lewis Ritchie work)** **PP 159-178**

The Board is asked to **note** the Full Business Case Addendum for the redesign of community and hospital services in Badenoch & Strathspey and Skye, Lochalsh & South West Ross. This outlines the final financial and commercial position following contract close for the two new hospitals.

10.20 4.6 Infection Prevention and Control Report
Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director & Executive Lead for Infection Control **PP 179-192**

The Board is asked to **note** the position and the update on the current status of Healthcare Associated Infections (HAI) and Infection Control measures in NHS Highland.

- 10.30 BREAK**
- 10.45 4.7 Blueprint for Good Governance Action Plan**
Ruth Daly, Board Secretary, on behalf of Boyd Robertson, Chair **PP 193-200**
- The Board is asked to **note** the action plan.
- 11.00 4.8 Pharmacy Practices Committee**
Fiona Riddell, Community Pharmacy Business Manager on behalf of Alasdair Christie,
Pharmacy Practices Committee Chair **PP 201-202**
- The Board is asked to **note** the decision of the Pharmacy Practices Committee
- 11.10 5 GOVERNANCE REPORTS**
- 5.1 Clinical Governance Committee of 25 June 2019** **PP 203-212**
- 5.2 Audit Committee of 25 June 2019** **PP 213-222**
- 5.3 Highland Health & Social Care Governance Committee of 4 July 2019** **PP 343-352**
- 5.4 Integration Joint Board of 29 May 2019** **PP 223-230**
- 5.5 Area Clinical Forum of 16 May 2019** **PP 231-236**
- 5.6 Finance Sub-Committee of 27 June 2019** **PP 237-240**
- 5.7 Asset Management Group of 21 May and 18 June 2019** **PP 241-250**
- 5.8 Health and Safety Committee of 7 February 2019** **PP 251-262**
- 5.9 Governance Annual Reports**
Ruth Daly, Board Secretary **PP 263-314**
- The Board is asked to:
- (a) Confirm** adequate assurance has been provided from the Governance Committees.
 - (b) Note** the Assurance Reports/Minutes and agreed actions from the Clinical Governance, Audit and Highland Health & Social Care Governance Committees.
 - (c) Note** the views of the Audit Committee on the Annual Reports of the Governance Committees
- 6 FOR INFORMATION**
- 6.1 Date of next meeting**
- The next meeting of the **Board** will be held on 24 September 2019 in the Board Room, Assynt House, Inverness.
- 11.40 6.2 Any Other Competent Business**

6.3 The Board is invited to **note** there will be a meeting of the Board In-Committee immediately following the open Board meeting.

11.45 **Close of meeting**