

V2 Date of Issue: 25 February 2021

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

4 March 2021 at 9.00am
Microsoft Teams

9.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 2 Minute of Meeting on 14 January 2021 and Action Plan

(PP 1-13)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

9.10 2.1 Matters Arising

(PP 14-21)

- **Covid 19 Vaccination Communications Update by Committee Chair and Possible Communications Plan**
- **Social Distancing Advice for those already Vaccinated Update by Tim Allison, Director of Public Health**

9.20 3 Emerging Issues

3.1 COVID 19 Update - Presentation by Tim Allison, Director of Public Health

3.2 Update on Rollout of Vaccination Programme – Verbal Update by Tim Allison, Director of Public Health

The Committee is asked to Note the content and implications of the circulated report and accompanying presentation.

9.35 4 NHS Highland Integrated Performance Report
Report by D Smith, Associate Director Planning, Performance & Improvement on behalf of David Park, Deputy Chief Executive

(PP.22-76)

The Committee is asked to Review and Discuss the performance outcomes highlighting areas of concern.

- 9.55 5 **NHS Board Risk Assurance Framework**
- 5.1 **Strategic Risk 662 – Clinical Strategy and Redesign**
Report on behalf of Boyd Peters, Board Medical Director (pp.77-79)
- 5.2 **Strategic Risk 659 – Public Health (Brexit)** (pp.80-82)
Report by Tim Allison, Director of Public Health
- 5.3 **Strategic Risk 715 – Public Health (Covid-19 and Influenza)**
Report by Tim Allison, Director of Public Health (pp.83-85)
- 5.4 **Additional Clinical Governance Committee Risks**
Report by Mirian Morrison (pp.86-92)

The Committee is asked to:

- **Review** the strategic risks for clinical strategy and redesign and Public Health.
- **Agree** the additional risks for the Clinical Governance Risk Register as per the Committee Workshop of 1 December 2020.
- **Identify** any other risks that should form part of the Clinical Governance Risk Register.

10.10 6 **Executive and Professional Leads Reports by Exception**

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

10.20 7 **Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group**

- 7.1 Argyll and Bute Exception Report **TO FOLLOW**
- 7.2 North and West **No Submission**
- 7.3 Raigmore Exception Report and Minute of QPS Meeting held on 19 January 2021 (PP 93-104)
- 7.4 South and Mid Exception Report (PP. 105-108)
- 7.5 Infants, Children and Young People's Clinical Governance Group Exception Report (March 2021) (PP.109-110)

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

10.35 **COMFORT BREAK**

8 INFECTION CONTROL

- 10.45 8.1 Infection Prevention and Control Paper and Minute of 9 December 2020
Report by Catherine Stokoe, Infection Control Manager/Dr Vanda Plecko,
Consultant Microbiologist and Infection Control Doctor on behalf of Heidi
May, Board Nurse Director
(PP 111-134)

The Committee is asked to:

- **Note** the update on the current status of Healthcare Associated Infections (HCAI) and Infection Control measures in NHS Highland.
- **Note** the associated Minute of meeting held on 9 December 2020.

- 10.50 8.2 Infection Prevention and Control Annual Work Plan 2020/2021 Update
Report by Catherine Stokoe, Infection Control Manager (attached)
(PP.135-138)

The Committee is asked to **Note** the Work Plan update.

- 10.55 9 Radiation Safety Committee – Exception Report
Report by Peter Cook, Head of Medical Physics (attached)
(PP.139-142)

The Committee is asked to **Note** the circulated report.

- 11.05 10 Information Assurance Group Report *TO FOLLOW*
Report by Andy Nealis, Information Assurance and IT Security on behalf of
David Park, Deputy Chief Executive

The report will follow.

- 11.10 11 Committee Governance and Administration

11.1 Clinical Governance Committee Annual Report 2020/2021
Report by Mirian Morrison (attached) (PP.143-146)

11.2 Draft Committee Annual Work Plan 2021/2022
Report by Gaener Rodger, Committee Chair (PP.147-149)

11.3 Committee Self-Evaluation
Verbal Update by Gaener Rodger, Committee Chair

The Committee is asked to:

- **Consider and Discuss** the content of the circulated Annual Work Plan.
- **Consider, Discuss and Agree** the content of the circulated Annual Work Plan. Feedback to be provided to the Chair.
- **Reflect** on the operation of the Committee during 2020/2021.
- **Note** the update relating to the Committee Self-evaluation exercise and associated actions.

- 11.15 12 Any Other Competent Business

11.20 13 2021 Meeting Schedule

The Committee is advised as to the remaining meeting schedule for 2021:

29 April
1 July
2 September
4 November

11.25 14 Close of Meeting

For Information Only

- **Ockenden Report – [OCKENDEN REPORT - MATERNITY SERVICES AT THE SHREWSBURY AND TELFORD HOSPITAL NHS TRUST \(donnaockenden.com\)](https://www.donnaockenden.com) **PP 150-197)****
- **Home Farm Care Home (Care Inspectorate Unannounced Inspection January 2021)**