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**NHS HIGHLAND BOARD
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**29 April 2021 at 2pm
(Microsoft Teams)**

AGENDA

- 2..00pm **1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 2.05pm **3 MINUTE OF THE MEETING HELD ON 25 February 2020**
Alexander Anderson, Chair (PP 1-10)
- The Committee is asked to **Approve** the Minute.
- 2.10pm **4 COST IMPROVEMENT PROGRAMME – YEAR END REPORT** (PP 11-16)
Update by David Garden, Director of Finance
- The Committee is asked to **Note** the report.
- 2.20pm **5 INTEGRATED PERFORMANCE REPORT**
Report by Donna Smith on behalf of David Park, Deputy Chief Executive (To Follow)
- a) Finance**
b) Performance
- The Committee is asked to **Review** and **Discuss** the performance outcomes highlighting areas of concern.
- 2.35pm **6 ASSET MANAGEMENT GROUP MINUTE - 17 February 2021** (PP 17-20)
- The Committee is asked to **Note** the minutes.
- 2.45pm **7 Major Project Summary Report**
Report by Alan Wilson, Director of Estates, Facilities and Capital Planning (PP 21-24)
- The Committee is asked to **Note** progress on the Major Capital Project Plan.

- 2.55pm **8 ANNUAL ACCOUNTS REPORT**
Presentation by David Garden, Director of Finance
- The Committee is asked to **Consider** the update provided.
- 3.10pm **9 FINANCE, RESOURCES AND PERFORMANCE RISK REGISTER**
Report by Louise McInnes, Risk Manager on behalf of Dr Boyd Peters, Board Medical Director
(PP 25-34)
- The Finance, Resources and Performance Committee is therefore asked to review the relevant risks from the Board Risk Assurance Framework and the linked operational risks in order to:-
- **Assess** whether the Board Risk Assurance Framework is an appropriate reflection of the key finance, resource and performance risks to the Board.
 - **Advise** the Board on any omissions, to either the Board Risk Assurance Framework and/or the Corporate / Operational Risk Registers and highlight the need for action.
 - **Reflect** on the mitigating assurances to date, and **identify** whether entries on the risk management system require to be updated.
 - **Agree** if any of the relevant sections of Corporate / Operational Risk Registers should be brought to the committee for review and if so the timescales.
- 3.20pm **10 NHS HIGHLAND REMOBILISATION PLAN**
Report by Donna Smith on behalf of Pamela Dudek, Chief Executive **(PP 35-96)**
- The Committee is asked to **Note** the circulated remobilisation Plan
- 3.40pm **11 AOCB**
- 12 FOR INFORMATION**
- 12.1 Dates of Future Meetings (All meetings commence at 2pm)**
- 24 June**
26 August
21 October
?? December - date yet to be confirmed
- 13 Date of next meeting – 24 June 2021 via Teams**
- 3.45pm **Close of meeting**