

Distribution: 26 April 2022

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**NHS HIGHLAND BOARD
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**28 April 2022 at 2pm
(Microsoft Teams)**

AGENDA

- 2..00pm **1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary’s Office prior to the meeting taking place.
- 2.05pm **3 MINUTE OF THE MEETING HELD ON 24 February 2022**
Alexander Anderson, Chair (PP 1-)
- The Committee is asked to **Approve** the Minute.
- 2.10pm **4 ASSET MANAGEMENT GROUP MINUTES – 16 February and 23 March 2022 (attached)**
(PP 9-16)
- The Committee is asked to **Note** the circulated Minutes.
- 2.20pm **5 MAJOR PROJECT SUMMARY REPORT**
Report by Alan Wilson, Director of Estates, Facilities and Capital Planning (PP 17-22)
- The Committee is asked to **Note** the Major Project Summary.
- 2.30pm **6 PERFORMANCE RECOVERY BOARD**
Update by Lorraine Cowie, Head of Strategy and Transformation
- The Committee is asked to **Note** the Performance Recovery Board output highlighting any areas of concern.

- 2.45pm 7 **FINANCE**
- 7.1 Cost Improvement Programme Update
Update by Jane Gill, PMO Director (PP 23-29)
- 7.2 NHS Highland Financial Position – 2021/2022 Final Position and Update on
2022/2023 Budgets
Report by Elaine Ward, Deputy Director of Finance (PP 30-41)
- The Committee is asked to **Note** the content of the reports provided.
- 3.05pm 8 **ANNUAL OPERATING PLAN PROCESS UPDATE**
Update by Lorraine Cowie, Head of Strategy and Transformation
- The Committee is asked to **Consider** the update provided.
- 3.20pm 9 **COMPLAINTS IMPROVEMENT FRAMEWORK**
Update by Boyd Peters, Medical Director
- At their meeting held on 24 February 2022 the Committee noted the Complaints Improvement Framework would be brought to this meeting.
- The Committee is asked to **Consider** the update provided.
- 3.45pm 10 **AOCB**
- Members are invited to identify Items of interest.
- 3.50pm 11 **FOR INFORMATION**
- 3.55pm 12 **2022 Meeting Schedule**
(Thursdays – 2pm)
- 23 June 2022
25 August 2022
20 October 2022
December 2022 - **date yet to be confirmed**
- 16 **Date of next meeting**
23 June 2022
- 4.00pm **Close of meeting**