

Distribution: 23 October 2020

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**NHS HIGHLAND BOARD
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**30 October 2020 at 10am
Board Room / Microsoft Teams**

AGENDA

- 10.00am **1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 10.05am **3 MINUTE OF THE MEETING HELD ON 28 August 2020**
Alexander Anderson, Chair **(PP 1-6)**
- The Committee is asked to **approve** the Minute.
- 10.15am **4 COST IMPROVEMENT PROGRAMME MONTH SIX REPORT** **(PP 7-14)**
Update by David Garden, Director of Finance
- The Committee is asked to **note** the report.
- 10.30am **5 INTEGRATED PERFORMANCE REPORT**
Report by Pam Dudek, Deputy Chief Executive and David Garden, Director of Finance **(PP 15-54)**
- a) Finance**
b) Performance
- The Committee is asked to **review** and **discuss** the performance outcomes highlighting areas of concern and the role of the new Performance Recovery Board.
- 11.15am **6 COVID ALLOCATION** **(PP 55-62)**
Update by David Garden, Director of Finance
- The Committee is asked to **consider** the update provided.
- 11.25am **7 FINANCE, RESOURCES AND PERFORMANCE RISK REGISTER**
Report by David Garden, Director of Finance **(PP 63-122)**
- The Committee is asked to **examine** and **consider** the implications of a matter.
- 11.35am **8 PROCUREMENT ANNUAL REPORT**
Report by Ruth Lees, Deputy Head of Procurement (PP 123-146)
- The Committee is asked to **consider** the circulated report.

- 11.40am 9 **CODE OF CORPORATE GOVERNANCE**
Report by Ruth Daly, Board Secretary (PP 147-292)
- The Committee is asked to **consider** the circulated report.
- 11.45am 10.1 **ASSET MANAGEMENT GROUP MINUTES - 23 September 2020** (PP 293-300)
The Committee is asked to **note** the minutes.
- 10.2 **ASSET MANAGEMENT GROUP MINUTES – 21 October 2020 (PP 301-306)**
The Committee is asked to **note** the minutes.
- 11.50am 11 **AOCB**
- 12 **FOR INFORMATION**
- 11.55am 12.1 **Major Project Summary Report (attached)** (PP 307-308)
- 12.2 **Dates of Future Meetings**
27 November (Development Session)
- 13 **Date of next meeting ** December at 10am via Teams.**
- 12 noon **Close of meeting**

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