



HIGHLAND NHS BOARD MEETING OF BOARD

Tuesday 26 November 2019 at 8.30 am
Board Room, Assynt House, Beechwood Park, Inverness

Webcast Notice: This meeting will be filmed and broadcast over the Internet ([Link to webcast](#)) and will be archived and available for viewing for 12 months thereafter.

AGENDA

- 8.30 1 Apologies**
- 2 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 8.32 3 Respiratory Services Presentation**
Dr Stephen Thomas, Consultant Respiratory Physician
- The Board is asked to **note** the presentation.
- 8.55 4 Minute of Meeting of 24 September 2019 and Action Plan** **PP 1-16**
- The Board is asked to **approve** the minute.
- 9.00 5 Matters Arising**
- 9.10 6 Chief Executive's and Directors' Report – Emerging Issues and Updates**
Iain Stewart, Chief Executive **PP 17-22**
- This month's report incorporates updates on:
- Introduction from CEO
Board Appointments
Hot Topics/issues:
- Mid-Year Review
 - The 2018/19 audit of NHS Highland
 - Risk Management
 - Elmgrove Care Home
 - Staff flu vaccination programme
 - Clinical Care Strategy
 - A&B Staff Excellence Awards
 - Allied Health Professions at Work
 - Recovery Walk Scotland
 - Opportunity to return to nursing at Belford Hospital

- HQA award for Highland Children's Unit
- NHS Highland first for 'tattooless' radiotherapy
- Friends of Raigmore software donation
- Mental Health Conference

The Board is asked to **note** the Emerging Issues and Updates Report.

STRATEGY

- 9.25 7 **Culture Fit for the Future**
Fiona Hogg, Director of Human Resources and Organisational Development and Programme Senior Responsible Officer

PP 23-32

The Board is asked to **approve** the terms of reference of the Culture Programme Board, approach to the Argyll & Bute review and to **approve** the launch of the Healing Process, as set out in the presentation.

- 9.50 8 **Health and Social Care Partnership Agreements – Updates**

- a. **Argyll & Bute**
Joanna MacDonald, Chief Officer, Argyll & Bute

PP 33-96

The Board is asked to **agree**:

- the revisions detailed within the updated Integration Scheme attached at appendix 1
- that Officers proceed with arrangements for the joint consultation exercise as set out at section 3.2 of the report.
- in the event that the consultation feedback suggests no further changes to the Scheme and voices no opposition to the proposed changes, that the Chief Executive is authorised to approve the draft revised Integration Scheme on behalf of NHS Highland prior to submitting it to the Scottish Government for approval.

- b. **Highland**
David Garden, Interim Director of Finance

PP 97-100

The Board is asked to **note** that this report:

- Provides background on the review of the Integration Scheme and Partnership Agreement between NHS Highland and The Highland Council.
- Highlights current issues and progress.
- Updates on current timescales.
- Provides a copy of a jointly prepared update report being presented to the Joint Monitoring Committee on 27 November 2019.

PERFORMANCE

- 10.15 9 **Finance**
Dave Garden, Interim Director of Finance

PP 209-230

The Board is asked to:

- **Consider** the financial position of the Board to Month 7 noting the overspend of £9.9m.
- **Note** the continued expectation of the need for £11.4m of financial brokerage.
- **Note** the capital position of breakeven.
- **Acknowledge** the financial position as set out in this report and appendices.

- 10.35 **BREAK**

10.50	10	<p>Director of Public Health's Annual Report 2019 Prof Hugo van Woerden, Director of Public Health and Health Policy</p> <p>Link to DPH Annual Report 2019 and appendices.pdf</p> <p>The Board is asked to:</p> <ul style="list-style-type: none"> • Note the rising demands on health and social care services that are anticipated over the coming decade. • Support the dissemination of the DPH annual report via Community Planning Partnerships. • Recommend that the findings are considered by the Clinical and Care Strategy, in the implementation of the GP contract, and in NHS Highland's Annual Operational Plan. 	PP 101-104
11.10	11	<p>Performance Report Donna Smith, Head of Planning and Performance, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance</p> <p>Link to AOP 2019-20 Performance Report</p> <p>The Board is asked to review the performance detailed in the report and identify any areas requiring further information.</p>	PP 105-106
11.30	12	<p>Annual Operational Plan 2020-21 Update Donna Smith, Head of Planning and Performance, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance</p> <p>The Board is asked to note the verbal update.</p>	
11.50	13	<p>Infection Prevention and Control Report and Midyear Workplan Update Catherine Stokoe, Infection Control Manager and Dr Vanda Plecko, Consultant Microbiologist/Infection Control Doctor on behalf of Heidi May, Board Nurse Director & Executive Lead for Infection Control</p> <p>The Board is asked to note the position, the update on the current status of Healthcare Associated Infections (HAI) and Infection Control measures in NHS Highland, and progress against the 2019/2020 annual work plan for Infection Prevention and Control, six monthly update.</p>	PP 107-128
12.05	14	<p>GDPR Compliance Donald Peterkin, Data Protection Officer, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance</p> <p>The Board is asked to note the contents of this update and approve the management proposals.</p>	PP 129-134
12.25	15	<p>eHealth Six Monthly Update Iain Ross, Head of eHealth, on behalf of Deborah Jones, Director of Strategic Commissioning, Planning and Performance</p> <p>The Board is asked to note the update.</p>	PP 135-144
12.40- 13.15		CORPORATE GOVERNANCE AND ASSURANCE	
	16	<p>Constitution / Terms of Reference Amendments</p> <p>The Board is asked to approve the revised Area Clinical Forum constitution.</p>	PP 231-234

17	Clinical Governance Committee of 10 September 2019	PP 145-154
18	Staff Governance Committee of 5 November 2019	PP 155-164
19	Audit Committee 28 October 2019	PP 165-170
20	Highland Health & Social Care Governance Committee of 7 November 2019	PP 235-244
21	Integration Joint Board of 25 September 2019	PP 171-180
22	Area Clinical Forum of 19 September 2019	PP 181-190
23	Finance Sub-Committee of 23 October (PP 191-194) and 19 November 2019 (verbal update)	
24	Asset Management Group of 15 October (PP 195-198) and 19 November 2019 (verbal update)	
25	Health and Safety Committee of 24 October 2019	PP 199-208
26	Any Other Competent Business	
27	Date of next meeting: 28 January 2020	
13.15	Close of meeting	