

Date of issue: 31 August 2022

Assynt House
Beechwood Park
Inverness, IV2 3BW
Telephone: 01463 717123
Fax: 01463 235189
Textphone users can contact us via
Typetalk: Tel 0800 959598
www.nhshighland.scot.nhs.uk



HIGHLAND HEALTH BOARD ENDOWMENT FUNDS

MEETING OF ENDOWMENT FUNDS COMMITTEE

**Monday 5 September 2022 at 10.00am
Virtual Meeting Format (Microsoft Teams)**

AGENDA

1 WELCOME / APOLOGIES

2 DECLARATIONS OF INTEREST

Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

3 DRAFT MINUTE OF MEETING HELD ON 7 June 2022

PP.1-5

The Committee is asked to

- **NOTE and APPROVE** the Minute.

4 MATTERS ARISING

4.1 Volunteer Service Application

(see separate report in Teams)

Follow up to application of March 2022. Further assurance and request for decision. See item 5 (Matters Arising) of the Draft Minute for 6 June 2022.

4.2 NHSCT Funding Position at 31 August 2022

(see separate report in Teams)

Follow up to application of March 2022. Further assurance and request for decision. See item 5 (Matters Arising) of the Draft Minute for 6 June 2022.

5 Internal Audit report of Endowment Fund Arrangements

PP.6-27

Report by Azets

The Committee is asked to

- **NOTE** the update.

- 6 PATIENT WIFI** PP.28-33
Report by Iain Ross, Head of eHealth

The Committee is asked to

- **NOTE** the Report.

- 7 INVESTMENT PORTFOLIO REPORT** PP.34-61
Report of position at 31 March 2022 to follow

The Committee is asked to

- **NOTE** the Portfolio Valuation Report.

- 8 ACTIVITIES/USE OF NON-CORE BUDGET FOR THE PAST YEAR** (see PowerPoint)
Report by Paul Simmons, Learning Development Adviser

The Committee is asked to

- **NOTE** the Report.

- 9 APPLICATIONS**
No applications received.

- 10 FINANCIAL REPORTS as at 31 June 2022** (see spreadsheet in Teams channel)

10.1 Fund Balances

10.2 Donations

10.3 Expenditure

The Committee is asked to

- **NOTE** the financial reports.

- 11 NATIONAL CHARITIES MONIES – ACCESS AND USE**
Verbal Update by Iain Addison

The Committee is asked to

- **NOTE** the report.

- 12 PROPOSED DATES OF MEETINGS in 2023**

6 March
5 June
4 September
4 December

Meetings to take place on Mondays at 10.00 am via MS Teams (unless advised otherwise).

- 13 ANY OTHER COMPETENT BUSINESS**

- 14 DATE OF NEXT MEETING**

The next scheduled meeting of the Committee will be held on **5 December 2022** at **10.00am**, in virtual meeting format.