

Distribution: 25 August 2020

Assynt House  
Beechwood Park  
Inverness, IV2 3BW  
Telephone: 01463 717123  
[www.nhshighland.scot.nhs.uk](http://www.nhshighland.scot.nhs.uk)



**NHS HIGHLAND BOARD  
MEETING OF FINANCE, RESOURCES AND PERFORMANCE COMMITTEE**

**28 August 2020 at 10am  
Board Room / Microsoft Teams**

**AGENDA**

- 10.00am    **1    Apologies**
- 2    Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.
- 10.05am    **3    MINUTE OF THE MEETING HELD ON 31 JULY 2020**  
**Alexander Anderson, Chair** **(PP 1 – 4)**
- The Committee is asked to **approve** the Minute.
- 10.10am    **4    ELECTION OF VICE CHAIR**  
**Alexander Anderson, Chair**
- The Committee was asked to **agree** the appointment of the Vice Chair.
- 10.15am    **5    COST IMPROVEMENT PROGRAMME MONTH FOUR REPORT**  
**Report by David Garden, Director of Finance** **(PP 5 – 12)**
- The Committee is asked to **note** the report.
- 10.30am    **6    INTEGRATED PERFORMANCE REPORT**  
**Report by Pam Dudek, Deputy Chief Executive and David Garden, Director of Finance** **(PP 13 – 42)**
- a) Finance**  
**b) Performance**
- The Committee is asked to **review** and **discuss** the performance outcomes highlighting areas of concern and the role of the new Performance Recovery Board.
- 10.45am    **7    QUARTER ONE COVID-19 FINANCE RETURN**  
**Report by David Garden, Director of Finance** **TO FOLLOW**
- The Committee is asked to **note** the report.
- 11.00am    **8    FINANCE, RESOURCES AND PERFORMANCE RISK REGISTER**  
**Report by David Garden, Director of Finance** **(PP 43 - 48)**
- The Committee is asked to **examine** and **consider** the implications of a matter.

- 11.30am    **9    TRANSFORMATION AND GOVERNANCE ARRANGEMENTS WITH THE HIGHLAND COUNCIL – ADULT SOCIAL CARE**  
**Report by Pam Dudek, Deputy Chief Executive**  
**(PP 49 - 54)**  
The Committee is asked to **note** and **approve** the proposed approach as set out in the Terms of Reference.
- 11.45am    **10    ASSET MANAGEMENT GROUP 22 JULY 2020**  
**(PP 55 – 58)**  
The Committee is asked to **note** the minutes.
- 10.1    ASSET MANAGEMENT GROUP 19 AUGUST 2020**  
The Committee is asked to **note** the Chair’s update.
- 11.50am    **11    AOCB**
- 11.55am    **12    FOR INFORMATION**
- 12.1    Major Project Summary Report**  
**(PP 59 - 61)**
- 12.2    Dates of Future Meetings**  
25 September (Development Session)  
30 October  
27 November (Development Session)
- 12.00pm    **13    Date of next meeting 25 September at 10am via Teams.**  
**Close of meeting**