

Date of Issue:

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

8 MARCH 2023 at 2.00pm
Microsoft Teams

2.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

2.05 2 Minute of Meeting on 12 January 2023 and Associated Action Plan

(attached)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

2.10 3.1 Matters Arising

- 3.1 Election of Committee Vice Chair**
3.2 Complaints Framework Update

The Committee is asked to Note the update(s) provided.

2.25 4 Patient Experience and Feedback
Report by Leah Smith, Complaints Manager

The Committee is asked to Note the feedback provided.

2.30 5 Annual Delivery Plan Update
Lorraine Cowie, Head of Strategy and Transformation

The Committee is asked to Consider the update provided.

**2.40 6 Clinical Governance Quality and Performance Data (attached)
Report by Mirian Morrison on behalf of Boyd Peters, Board Medical Director**

Assurance Level Proposed – Substantial

The Committee is asked to Consider the report content.

**2.50 7 Infection Prevention and Control
Report by Catherine Stokoe on behalf of Louise Bussell, Board Nurse Director
(attached)**

Assurance Level Proposed – Substantial

The Committee is asked to Consider the report content.

**3.00 8 Operational Unit Reports by Exception and Emerging Issues with Minutes from
Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance
Group**

8.1 Argyll and Bute HHSCP (attached)

Assurance Level Proposed – Moderate

8.2 Highland HSCP (attached)

Assurance Level Proposed – Moderate

8.3 Acute Services (attached)

Assurance Level Proposed - Moderate

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

COMFORT BREAK (10 mins)

3.30 9 Emerging Issues/Executive and Professional Leads Reports by Exception

The Committee is asked to Consider the matters raised.

3.40 10 PUBLIC HEALTH

The Committee is asked to Consider/Note any matters raised.

**3.50 11 Organ & Tissue Donation Committee 6 Mthly Update
Report by John Rae, Clinical Lead (attached)**

Assurance Level Proposed – Substantial

The Committee is asked to Note the Update content.

**4.00 12 Strategic Risk Register
Report by Tim Allison, Director of Public Health**

Assurance Level Proposed - Moderate

The Committee is asked to Consider the report recommendations.

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- 4.15 13 **NDAS Update**
Report by Kayrin Murray, Interim Clinical and Service Lead (NDAS)(attached)

The Committee is asked to Consider the update provided.

- 4.30 14 **CAMHS Update**
Report by Duncan Clark, Clinical Director (CAMHS) on behalf of Louise Bussell, Chief Officer (attached)

The Committee will be asked to Consider the update provided.

- 4.40 15 **2023/24 Workplan Update by Committee Chair**

The Committee is asked to Consider/Approve the circulated Work Plan 2023/24.

- 4.45 16 **Reporting to the NHS Board**

16.1 Clinical Governance Committee Annual Report 2022/2023

The Committee is asked to Approve the draft Annual Report 2022/2023.

- 4.50 17 **2023 Meeting Schedule**

The Committee is asked to **Note** the remaining meeting Schedule for 2023:

27 April 2023
29 June 2023
31 August 2023
2 November 2023

- 5.00 **Close of Meeting**

For Information Only