

HIGHLAND NHS BOARD  
 MEETING OF BOARD

Tuesday 30 January 2024 at 9.30am  
Virtual Meeting Format (Microsoft Teams)

- All Board Member cameras should be turned on
- Use raise hand facility to discuss items – do not use MS Teams chat

Distribution 23 January 2024

AGENDA

Time	1.	Standing Items	
09:30	1.1	<b>Welcome and Apologies</b>	
	1.2	<b>Declarations of Interest</b> Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	<b>Minute of Previous meeting of 28 November 2023 and Action Plan</b> The Board is asked to <b>approve</b> the minutes of meeting of 28 November 2023 and <b>note</b> the action plan.	PP.1-9 & Excel Sheet
09:40	1.4	<b>Matters Arising</b>	
09:45	2.	<b>Chief Executive's Report – Verbal Update of Emerging Issues</b> Pam Dudek, Chief Executive  The Board is asked to <b>note</b> the verbal update	
<b>PERFORMANCE AND ASSURANCE</b>			
10:00	3.	<b>Integrated Performance and Quality Report</b> Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive  <b>Assurance Level Proposed – Moderate</b>  The Board is asked to:  (a) Take moderate assurance from the report (b) <b>Note</b> the continued and sustained pressures facing both NHS and commissioned care services. (c) <b>Consider</b> the level of performance across the system.	PP.183-216
10.45	4.	<b>Finance Assurance Report – Month 8</b> Report by Heledd Cooper, Director of Finance  <b>Assurance Level Proposed – Limited</b>  The Board is asked to:  (a) Take limited assurance from the report.	PP.10-34

		(b) <b>Discuss</b> the content of the report. (c) <b>Examine &amp; Consider</b> the implications of the matter.	
11:15		<b>Comfort Break</b>	
11:30	5.	<b>Director of Public Health's Annual Report</b> Report by Dr Tim Allison, Director of Public Health and Health Policy  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to  (a) Take substantial assurance from the report. (b) <b>Note</b> the 2023 Director of Public Health Annual Report.  The theme of the annual report is public health and medication.	PP.35-116
12:00	6.	<b>Corporate Risk Register</b> Report by Lorraine Cowie, on behalf of Dr Boyd Peters, Medical Director  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to:  (a) Take substantial assurance from the report. (b) <b>Examine &amp; Consider</b> the evidence provided and provide final decisions on the risks that are recommended to be closed or added.	PP.117-131
12:15	7.	<b>Blueprint for Good Governance 6 monthly update</b> Report by Board Secretary on behalf of Sarah Compton Bishop, Board Chair  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to:  (a) Take substantial assurance from the report and Appendix A, (b) <b>note</b> that informal oversight of progress of delivery of the improvement plan will be undertaken by the Chairs Group and Governance Committees in May 2024, and (c) <b>note</b> that a further progress update will be submitted to the Board in July 2024.	PP.132-139 & Excel Sheet
12:30	8.	<b>Committee Memberships Review</b> Report by Board Secretary on behalf of Sarah Compton Bishop, Board Chair  <b>Assurance Level Proposed – Substantial</b>  The Board is asked to:  (a) Take substantial assurance from the report. (b) <b>Agree</b> the changes to Committee memberships with immediate effect.	PP.140-148
12.35	9.	<b>Governance and other Committee Assurance Reports Escalation of issues by Chairs of Governance Committees</b>	
	a)	Finance, Resources and Performance Committee agreed minute of 8 December 2023 and draft minute of 5 January 2024	PP.149-153 PP.177-182
	b)	Highland Health & Social Care Committee draft minute of 17 January 2024	PP.217-225
	c)	Clinical Governance Committee draft minute of 18 January 2024	PP.226-239

	d) Area Clinical Forum draft minute of 11 January 2024	PP.154-159
	e) Staff Governance Committee draft minute of 16 January 2024	PP.160-170
	f) Argyll and Bute Integrations Joint Board 29 November 2023	PP.171-176
	The Board is asked to:  <b>(a) Confirm</b> adequate assurance has been provided from Board governance committees, and <b>(b) Note</b> the Minutes and agreed actions from Area Clinical Forum and Argyll and Bute Integration Joint Board.	
<b>10.</b>	<b>Any other Competent Business</b>	
	<b>Date &amp; Time of Next Meeting</b>	
	<b>26 March 2024 at 9.30am</b>	
<b>13:00</b>	<b>Close of meeting</b>	