

Date of Issue: 24 August 2022

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

1 September 2022 at 9.00am
Microsoft Teams

9.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 2 Minute of Meeting on 30 June 2022, Associated Action Plan and Committee Work Plan

(PP)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

9.10 2.1 Matters Arising

- **Grade 2-4 Pressure Ulcers**
Verbal Update by Heidi May, Board Nurse Director
- **Corporate Parenting – Impact Assessment**
Verbal Update by Heidi May, Board Nurse Director

The Committee is asked to Note the update(s) provided.

9.15 3 Patient Experience and Feedback
Report by Leah Smith, Complaints Manager (attached)

(PP)

The Committee is asked to

9.20 4 Realistic Medicine Update
Report and Presentation by Kate Arrow, Consultant Anaesthetist

(PP)

The Committee is asked to Consider relevant presentation and Action Plan content.

9.35 5 Children's Services Updates

**5.1 CAMHS Service
Update by Katherine Sutton**

Assurance Level Proposed – Moderate

**5.2 NDAS Service
Update by Louise Bussell**

Assurance Level Proposed – Moderate

The Committee is asked to:

- Take assurance in relation to NDAS Service compliance with legislation, Policy and NHS Board Objectives.
- Take assurance in relation to the work being delivered to maintain compliance with national CAMHS improvement work and implementation of the national service specification.

**9.55 6 Clinical Governance Quality and Performance Data
Report by Mirian Morrison on behalf of Boyd Peters, Board Medical Director**

Assurance Level Proposed – to be confirmed.

The Committee will be asked to Review and Discuss relevant performance outcomes and future reporting requirements.

10.10 7 Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group

7.1 Argyll and Bute HHSCP

Assurance Level Proposed – Moderate

7.2 Highland HSCP (PP)

Assurance Level Proposed – Limited

7.3 Acute Services (PP)

Assurance Level Proposed - Moderate

7.4 Infants Children and Young People's Clinical Governance Group (To Follow)

Assurance Level Proposed – to be confirmed

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

10.30 8 Emerging Issues/Executive and Professional Leads Reports by Exception

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.

Execs/Professional Leads to highlight any emerging issues or matters of note for members. Please consider what you are looking for from the Committee.

- Nursing Staffing Challenges and Measures to Mitigate Impact on Quality of Care and Staff Wellbeing – Board Nurse Director

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

10.40 9 Infection Prevention and Control Report and Annual Work Plan 2022/2023 Report by Vanda Plecko and Catherine Stokoe on behalf of Heidi May, Board Nurse Director (PP)

Assurance Level Proposed - Substantial

The Committee is asked to Consider the content of the circulated report.

10.50 10 NHS Highland Annual Delivery Plan 2022/2023 Report By Lorraine Cowie, Head of Strategy (attached) (PP)

Assurance Level Proposed -

The Committee is asked to

11.05 11 Public Health Update – Health Improvement Activity Report by Tim Allison, Director of Public Health (PP)

Assurance Level Proposed - Substantial

The Committee is asked to take Assurance on the work to mitigate the impact of the Covid-19 pandemic and tackle health inequalities.

11.15 12 SIX MONTHLY EXCEPTION REPORTS

12.1 Organ and Tissue Donation Committee Report by Marian McKinnon

Assurance Level Proposed – Moderate

12.2 Cancer Recovery Board Report by Nick Abbott/Derick MacRae

Assurance Level Proposed - Limited

The Committee is asked to Consider the content of the circulated reports.

11.25 13 ANNUAL REPORTS

13.1 Complaints

Report by Leah Smith, Complaints Manager (PP)

Assurance Level Proposed – Substantial

13.2 Duty of Candour

Report by Ali Felce, Senior Business Manager

Assurance Level Proposed - Moderate

13.3 Argyll and Bute Health and Social Care Partnership

Report by Sarah Compton-Bishop, IJB Chair

13.4 Highland Health and Social Care Partnership

Report by Louise Bussell, Chief Officer

Assurance Level Proposed – Moderate

The Committee is asked to Consider the recommendations contained within individual reports and take relevant assurance.

11.45 14 Excellence in Care Update
Report by Heidi May, Board Nurse Director

Assurance Level Proposed – Moderate

The Committee is asked to Note the direction of travel for nursing and midwifery support the establishment of a functioning IT platform to support data capture for the CAIR system.

11.50 15 Review of Committee Terms of Reference
Update by Committee Chair

The Committee is asked to Review the existing Terms of Reference and **Agree** any required changes.

11.55 16 Any Other Competent Business

12.00 17 Reporting to the NHS Board

The Committee is asked to Consider and Identify any matters requiring escalation to the NHS Board for consideration.

12.05 18 Remaining 2022 Meeting Schedule and Proposed 2023 Schedule

The Committee is asked to **Note** the remaining meeting schedule for 2022 as follows:

3 November

The Committee is asked to **Ratify** the following meeting Schedule for 2023:

12 January 2023
2 March 2023
27 April 2023
29 June 2023
31 August 2023
2 November 2023

Close of Meeting

For Information Only