

NHS HIGHLAND
 MEETING OF FINANCE, RESOURCES AND
 PERFORMANCE COMMITTEE

5 January 2024 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- All cameras should be turned on
- Use raise hand facility to discuss items – do not use MS Teams chat

Distribution: 28 December 2023

AGENDA

Time	1.	Standing Items	Paper
9.30am	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
9.35am	1.3	Minute of Previous meeting held on Friday, 08 December 2023, Rolling Action Plan and Committee Work Plan The Committee is asked to Approve the Minute, Rolling Action Plan and Committee Work Plan 2023/24.	PP.1-7
	2.	Finance	
9.40am	2.1	NHS Highland Financial Position Report – Month 8 2023 and Update on Savings Plans Report by Elaine Ward, Deputy Director of Finance on behalf of Heledd Cooper, Director of Finance The Committee is asked to Examine and Consider the implications of financial position at Month 8 2023 and take Limited Assurance .	PP.8-32
	3.	Major Project Summary Report	
10.10am		Report by Alan Wilson, Director of Estates, Facilities and Capital Planning The Committee is asked to Note progress on the Major Capital Project Plan and take Moderate assurance.	PP.33-44
	4.	Minute of Meeting of Asset Management Group on 20 December 2023	
10.25am		The Committee is asked to Note the circulated Minute.	PP.74-76
	5.	Integrated Performance and Quality Report	
10.30am		Report by Lorraine Cowie, Head of Strategy and Transformation The Committee is asked to Consider the level of performance across the system, Note the continued and sustained pressures facing both NHS and commissioned care services and take Moderate assurance.	PP.45-68

	6.	Vaccination Activity Escalation Update	
10.40am		Report by Dr Tim Allison, Director of Public Health The Committee is asked to Consider and Discuss the issues raised in the circulated paper and take Limited assurance.	PP.69-73
	7.	Commissioning Framework (Charters etc)	
10.50am		Report by Lorraine Cowie, Head of Strategy and Transformation	To Follow
	8.	Risk Register – Level 1 Risks	
11.05am		Report by Lorraine Cowie, Head of Strategy and Transformation The Committee is asked to Examine and Consider the evidence provided and provide final decisions on the risk levels and next steps and take Substantial assurance.	PP.77-83
	9.	Remaining Meeting Schedule for 2024	
11.15am		9 February 1 March 12 April 3 May 14 June 5 July 9 August 6 September 11 October 1 November 13 December	
	10.	Committee Self-Evaluation Findings and Discussion	
11.20am		Update by A Anderson, Committee Chair	
	11.	Date of Next Meeting	
		Friday 9 February 2024 at 9.30am	
	12.	Any Other Competent Business	
11.25am			
11.30am		Close of meeting	

Non-Executive Members (5x)	Chair	Alex Anderson
	Vice Chair	Graham Bell
	Member	Ann Clark
	Member	Gerry O'Brien
	Member	Garett Corner
Chief Executive		Pamela Dudek
Deputy Chief Executive		David Park
Director of Finance	Lead Officer	Heledd Cooper
Board Medical Director		Dr Boyd Peters
Director of Public Health		Tim Allison
Board Nurse Director		Louise Bussell
Director of Estates, Facilities and Capital Planning		Alan Wilson
In attendance (Routinely Invited)	Chief Operating Officer (Acute)	Katherine Sutton
	Chief Officer (Argyll and Bute)	Fiona Davies
	Chief Officer, North Highland	Pamela Cremin
	Head of Strategy and Transformation	Lorraine Cowie
	Deputy Director of Finance	Elaine Ward
	Board Secretary	Ruth Daly

Committee Membership