

Lochaber Health & Social Care Redesign Stakeholders Group

Thursday, 20th January 2022 at 2pm – 4pm
Via MS Teams



Present:	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland (Chair)
	Jo Cowan, Highland Senior Citizens Network and Age Scotland
	Willem Nell, Rural Emergency Physician & Clinical Director, MacKinnon Memorial Hospital
	David Main, Project Manager, Estates
	Stuart MacPherson, Head of Strategic Projects, LSWR, Highlands & Islands Enterprise
	Marie McIlwraith, Project Manager for Community Engagement, Communications & Engagement Team
	David Sedgwick, Belford Appreciation Group representative
	John Hutchison, Chair, Kilmallie Community Council
	John Gillespie, Chair, Caol Community Council
	Patricia Jordan, Secretary, Fort William Inverloch & Torlundy Community Council
	Denise Anderson, Sunart Community Council representative
	Melanie Poduschnik, Secretary of Mallaig Community Council
	Dr. John Goodall, Arisaig & District Community Council
	Maureen Cameron, Manager, Lochaber Care & Repair & Handyperson Service
	Lydia Rohmer, University of Highlands & Islands
	Gordon Bell, Communications Manager for Kate Forbes MSP
	Carmen Morrison, Local Officer, Community Engagement & Improvement Support
	Karen-Ann Wilson, District Manager Lochaber, NHS Highland
	Kate MacLennan, Communications Coordinator
	Malcolm Gillespie, awaiting details
	Josie Thomson, Clinical Advisor, Estates Team, NHS Highland
	David Sedgwick, Belford Appreciation Group representative
	Donald Stewart, Director South Lochaber Community Company
	Heather Cameron, Senior Project Manager, NHS Highland
	Robert Cargill, Deputy Medical Director (Acute)
	Rachel MacDonald, Management Assistant, NHS Highland
Apologies:	Louise Bussell, Chief Officer Community Services, NHS Highland
	Alan Grant, Consultant General Surgeon, Clinical Director for Surgery, Anaesthesia and Critical Care, Foundation Programme Director, NHS Highland
	Anne Boyd-Mackay, Clinical Services Manager, Belford Hospital
	Brian Murphy, Chair of the Transport and Access Sub-Group
	Bryan Gregg, Voluntary Action Lochaber
	David Campbell, eHealth Facilitator
	Denis Rixson, Liberal Democrat Councillor, Ward 11, Caol and Mallaig
	Dr Duncan Scott, Consultant Physician, NHS Highland
	Dr Michael Foxley, University of Highlands & Islands
	Iain Macniven, Chair Arisaig & District Community Council
	John Taylor, Highlife Highland
	Karen le Ball, Consultant Geriatrician, Clinical Lead, Belford Hospital
	Katherine Sutton, Chief Office Acute Services, NHS Highland

	Ross Mackenzie, Area Manager, North & West Division, NHS Highland
	Mike Hayward, Deputy Chief Operating Officer (Acute)
	Iain Ross, Head of IT, NHS Highland
	Leona Jones, Administration Assistant, Fort William Health Centre
	Tracy Ligema, Programme Director, Unscheduled Care
Minutes:	Anna Chisholm, Meeting Assistant, Corporate Services

1.	<p>Welcome and apologies</p> <p>Alan Wilson welcomed everyone to the meeting and apologies were noted as above.</p>
2.	<p>Minutes from previous meeting – 16 December 2021</p> <p>The minutes of the previous meeting were agreed as an accurate record subject to the following amendments:</p> <p>2. Communications and Public Health Planning – the action should be amended as to how the structure will be taken forward including social care.</p> <p>Action: Louise Bussell to speak to Alan Wilson and others out with this meeting to discuss ideas for communication and engagement with the wider public and bring back to this forum a plan for incorporating redesign of social care into the project and list who needs to be involved.</p> <p>AW to update at next meeting.</p> <p>2.4 Mallaig should be on instead of Moray</p>
3.	<p>Matters arising</p> <p>1. <u>Transport and access</u></p> <p>Action: Alan Wilson to ask Council Transport Department and PHP for a copy of drawing to circulate to stakeholders for input and comments.</p> <ul style="list-style-type: none"> • AW stated that nothing has been received from the Transport or PHP. • Michael Foxley will arrange a meeting with GP's. There had been an initial meeting before Christmas for drawings to be shared in due course. <p>Alan will follow up.</p> <p>2. <u>Communications and Public Engagement Planning</u></p> <ul style="list-style-type: none"> • AW confirmed the communication plan will be updated. • Marie McIlwraith confirmed that she and Heather Cameron are in communication regarding community engagement and would update at the next meeting.
4.	<p>Initial Agreement – Progress to date and plan going forward</p> <p>4.1 <u>Initial Agreement</u></p> <p>Feedback from the Capital Investment Group was that they would like to see some development of the Initial Agreement prior to approval, including an enhanced commitment to Carbon Net Zero, and further detail on the Service Model.</p>

- Transport – It was confirmed that Louise Bussell would be meeting with Neil Macrae and terms of reference set up. The outcome would be made available for the next meeting.
- HC confirmed that amendments had been required to the Design Statement to achieve supported verified status. Following issue of the updated Design Statement in December a number of minor amendments were made, including the commitment to use of Gaelic and some clarification and corrections to names/roles. The Design Statement was approved by the Project Team on 14th January and has now been resubmitted to the NDAP (National Design Assessment Process) team.
- NHS Assure Key Stage Assurance Review– NHSH Accuracy review complete and response submitted, final report expected in next week. Recommendations are all minor and will be taken forward.
- Service Model - Heather Cameron confirmed of the engagement of Buchan Associates and that 3 workshops for clinicians will be arranged covering core services to be delivered in RGHs, services which could move to a community setting and future aspirations. Due to clinical commitments, the initial session (workshop 1&2) will need at least 4 weeks notice with the second session two weeks later. Community engagement on the outcomes would follow.
John Hutchison questioned whether these timescales were realistic. AW confirmed of the considerable work done to date and that the finer details were still in process.
- High Level Information Pack (HLIP) for Lead Advisor to be appointed with an applicant expected to be appointed in early March. The Lead Advisors opens the door to appointment of other designers and consultants.

4.2 Net Zero Carbon

- AW gave an update on the work needing to be done to align with new guidance in achieving a net zero carbon building.

4.3 STEM/Hospital Site

- Keppie have been appointed to progress site masterplan with The West Highland College design team (Colin Armstrong Associates) and positive discussions are ongoing to determine the best use of the STEM/hospital site.
- Draft Memorandum of Understanding clarifying joint working arrangements has been updated and re-issued to WHC/THC/HIE for comment.

5.	<p>AOB</p> <p>No items raised</p>				
6.	<p>Agenda for next meeting</p>				
7.	<p>Date of next meeting</p> <p>Thursday 17th February 2022 2pm – 3pm via MS Teams</p>				
10.	<p>Date of future meeting:</p> <table border="1" data-bbox="183 2000 1120 2067"> <tr> <td data-bbox="183 2000 651 2033">Thursday, 17th March 2022</td> <td data-bbox="651 2000 1120 2033">2pm – 3pm</td> </tr> <tr> <td data-bbox="183 2033 651 2067">Thursday, 21st April 2022</td> <td data-bbox="651 2033 1120 2067">2pm – 3pm</td> </tr> </table>	Thursday, 17 th March 2022	2pm – 3pm	Thursday, 21 st April 2022	2pm – 3pm
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	Thursday, 26 th May 2022	2pm – 3pm	
	Thursday, 23 rd June 2022	2pm – 3pm	
	Thursday, 21 st July 2022	2pm – 3pm	
	Thursday, 18 th August 2022	2pm – 3pm	
	Thursday, 22 nd September 2022	2pm – 3pm	
	Thursday, 27 th October 2022	2pm – 3pm	
	Thursday, 24 th November 2022	2pm – 3pm	
	Thursday, 22 nd December 2022	2pm – 3pm	