

Date of Issue: 24 June 2021

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

1 July 2021 at 9.00am
Microsoft Teams

9.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 2 Minute of Meeting on 29 April 2021 and Action Plan

(PP 1-16)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

9.10 2.1 Matters Arising

- **NHSH Remobilisation Plan 2021 Risk Register**

The Committee is asked to Note the update provided.

9.15 3 Patient Experience and Feedback
Emily Woolard/Robert Donkin, Clinical Governance Committee Public Representatives (PP 17-18)

The Committee is asked to Consider the feedback provided to members.

9.20 4 Highland Implementation of Flow Navigation Centre
Presentation by Hazel Smith and Carolyn Forsyth

The Committee is asked to Consider the presentation content.

- 9.35 5 **NHS Highland Integrated Performance and Quality Report Report by Donna Smith, Associate Director Planning, Performance & Improvement on behalf of Pamela Dudek, Chief Executive** (To Follow)

The Committee will be asked to Review and Discuss the performance outcomes highlighting areas of concern.

- 9.50 6 **PUBLIC HEALTH**
- 6.1 **Health Protection Activity Presentation by Jenny Wares, Consultant in Public Health Medicine**

The Committee is asked to Consider the presentation content.

- 10.00 7 **Emerging Issues/Executive and Professional Leads Reports by Exception**

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level.

- **NHS Highland Response to Ockenden Report (PP 19-30) Mary Burnside**
- **Update on Development of Clinical and Care Strategy – Dr Boyd Peters**
- **Review of Non-Medicine Related Clinical Policy/Guidelines (PP 31-34) Ian Rudd**

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

- 10.10 8 **Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group**

8.1 Argyll and Bute Exception Report, Quality Improvement Plan and Minute of Meeting of CCGC held on 18 March 2021 (PP 35-42)

8.2 North Highland Exception Report (PP 43-46)

8.3 Raigmore Hospital Exception Report (PP 47-52)

8.4 Infants, Children and Young People's Clinical Governance Group (PP 53-54)

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

- 10.25 **COMFORT BREAK**

10.30 9 **Community and Care Services Update**
Update by Dr Paul Davidson/Simon Steer

The Committee is asked to Consider and Agree the assurance reporting requirements in relation to this subject area.

10.40 10 **NHS Board Risk Assurance Framework - Strategic Risk Register**

10.1 Updated Strategic Risk Register

Report by Louise McInnes on behalf of Boyd Peters, Board Medical Director (PP 55-66)

10.2 Strategic Risk 662 – Clinical Strategy and Redesign

Strategic Risk 715 – Public Health (Covid-19 and Influenza)

Report by Mirian Morrison on behalf of Boyd Peters, Board Medical Director of Public Health (PP 67-98)

10.3 Strategic Risk 877 – Clinical Strategy and Redesign

Report by Ruth Fry on behalf of Fiona Hogg, Director of Human Resources and Organisational Development (PP 99-120)

10.4 Updated Clinical Governance Committee Risk Register

Update by Committee Chair

The Committee is asked to:

- **Note** the progress made with Risk Management throughout NHS Highland.
- **Consider** the Strategic Risk Updates received and the assurance arising therefrom.

11.00 11 **Adverse Events and SAERs**
Report by Mirian Morrison, Clinical Governance Development Manager (PP 121-154)

The Committee is asked to Consider the recommendations outlined within the circulated report.

12 **INFECTION CONTROL**

11.10 12.1 **Infection Prevention and Control Paper**
Report by Catherine Stokoe, Infection Control Manager/Dr Vanda Plecko, Consultant Microbiologist and Infection Control Doctor on behalf of Heidi May, Board Nurse Director (PP 155-178)

The Committee is asked to Note the update on the current status of Healthcare Associated Infections (HCAI) and Infection Control measures in NHS Highland.

- 11.25 13 **Area Drugs and Therapeutics Committee – Six Monthly Update/Exception Report**
Report by Ian Rudd, Director of Pharmacy (PP 179-180)

The Committee is asked to Consider the six monthly update provided and take assurance that the SADTC and its Sub Groups continue to function as per their Terms of Reference and deliver the required medicines governance roles.

- 11.40 14 **Any Other Competent Business**

- 11.45 15 **Reporting to the NHS Board**

The Committee is asked to Consider and Identify any matters requiring escalation to the NHS Board for consideration.

- 11.55 16 **2021 Meeting Schedule**

The Committee is advised as to the remaining meeting schedule for 2021:

- 2 September**
- 4 November**

- 12.00 17 **Close of Meeting**

For Information Only

- **NHSH Response to HSE Visit to Raigmore Hospital on 3 December 2020 and HSE Covid-19 Secure Action Plan**
- **Single Page Summary of HSE Covid-19 Secure Hospital UK Wide Spot Checks**