

HIGHLAND HEALTH BOARD ENDOWMENT FUNDS

MEETING OF ENDOWMENT FUNDS COMMITTEE

Wednesday 4th September 2023, at 10 am
Virtual Meeting Format (Microsoft Teams)

- All cameras should be turned on
- Use raise hand facility to discuss items – please do not use MS Teams chat

Distribution: 04 September 2023

AGENDA

Time		Standing Items	Paper
10.00-1.05	1.1	Welcome and Apologies	
	1.2	Declarations of Conflict of Interest Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
	1.3	Draft Minute/Action Notes of meeting held on 5 June 2023 The Board is asked to approve the minutes of meeting of 5 June.	
	1.4	Matters Arising	
	2.	MEMBERSHIP	
10.05-10.20	2.1	NOMINATIONS FOR VICE CHAIR Nominations are sought for the position of Vice Chair of the Committee. If there is more than one nominee an election will be held. If a single nominee comes forward and the Committee are satisfied they will approve the new Vice Chair. The Committee is asked to <ul style="list-style-type: none"> • NOMINATE and APPROVE a Vice Chair to the Committee. 	
10.20-10.35	4.	APPLICATIONS	
	4.1	Research, Development & Innovation: Updates	
	4.2	Research, Development & Innovation: Updates	
	4.3	Restoration of Glebe Ponds	
	4.4	For noting: Solar charging at Raigmore car park The Committee is asked to <ul style="list-style-type: none"> • NOTE and APPROVE the Applications. 	
10.35-10.40	5.	FINANCIAL REPORTS	
	5.1	Fund Balances	
	5.2	Donations	
	5.3	Expenditure The Committee is asked to <ul style="list-style-type: none"> • NOTE the financial reports. 	
10.40-10.45	6.	National Charities Monies – Access and Use Verbal Update by Director of Finance The Committee is asked to <ul style="list-style-type: none"> • NOTE the update. 	
10.45-10.50	7.	NHS Highland Endowment Fund Charter	

		Verbal Update by Director of Finance	
		The Committee is asked to	
		<ul style="list-style-type: none"> • NOTE the update. 	
10.50	8.	Any other Competent Business	
		<p>Dates for 2024:</p> <p>4th March 3rd June 2nd September 2nd December</p> <p>All meetings Mondays from 10am via Microsoft Teams, unless otherwise notified ahead of the meeting.</p>	
	9.	Date & Time of Next Meeting	
		04 December 2023 at 10am via Teams	
11.00		Close of meeting	