

Date of Issue: 15 June 2023

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

22 June 2023 at 9.00am
Microsoft Teams

9.00 1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.05 2 Minute of Meeting on 27 April 2023, Action Plan and Committee Work Plan

(PP)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.
- **Note** the updated Work Plan.

9.10 2.1 Matters Arising

- **Adult Social Care/Commissioned Services Verbal Update – L Bussell/P Cremin**

The Committee is asked to Note the update(s) provided.

9.15 3 Patient Experience and Feedback Report by Leah Smith, Complaints Manager (attached)

The Committee is asked to Note the feedback provided.

9.20 4 Clinical Governance Quality and Performance Data Report by Mirian Morrison on behalf of Boyd Peters, Board Medical Director (attached)

Assurance Level Proposed – Moderate

The Committee is asked to Consider the assurance given in relation to compliance with legislation, policy and NHS Board Objectives.

9.35 5 **Annual Delivery Plan 2023/2024 Update
Report by Rhiannon Boydell, Interim Head of Strategy and Transformation**

Assurance Level Proposed – Moderate

The Committee is asked to Note the circulated report.

9.55 6 **Operational Unit Reports by Exception and Emerging Issues with Minutes from Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group**

6.1 Argyll and Bute HHSCP

Assurance Level Proposed – Moderate

6.2 Highland HSCP

Assurance Level Proposed – Moderate

6.3 Acute Services

Assurance Level Proposed - Moderate

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

COMFORT BREAK (10 mins)

10.25 7 **Infection Prevention and Control Report
Report by Catherine Stokoe, Infection Control Manager**

Assurance Level Proposed – Moderate

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken / planned.

10.40 8 **SERVICE UPDATES**

8.1 Update on Dentistry State of Play and Impact on Acute Services – J Lyon

Assurance Level Proposed – Limited

8.2 Pharmacy and Medicines Governance – Ian Rudd

Assurance Level Proposed – Moderate

The Committee is asked to Consider the Service updates provided.

11.05 9 RISK UPDATES

**9.1 Strategic Risk Register
Report by Tim Allison, Director of Public Health**

Assurance Level Proposed – Moderate

The Committee is asked to:

- **Consider** the circulated report.
- **Agree** to reduce the level of Risk 715 to Medium.
- **Agree** to retain the level of Risk 959 as High.

11.20 10 SIX MONTHLY EXCEPTION REPORTS

10.1 Health and Safety Committee (Bob Summers)

10.2 Information Assurance Group (Iain Ross)

10.3 Resuscitation Committee (Grant Franklin)

The Committee is asked to Consider the circulated report and receive assurance in relation to compliance with legislation, Policy and NHSH Board Objectives.

11.30 11 PUBLIC PROTECTION

There are no matters scheduled for discussion at this meeting.

11.35 12 Emerging Issues /Executive and Professional Leads Reports by Exception

Officers are requested to consider any matters requiring to be brought to the attention of Committee members or to be escalated from this Committee to NHS Board level

The Committee will be asked to Note the reported Emerging Issues.

11.45 13 Any Other Competent Business

11.50 14 Reporting to the NHS Board

Matters being identified for escalation should be trailed by relevant Execs under Item 5 on the agenda.

The Committee is asked to Consider and Identify any matters requiring escalation to the NHS Board for consideration.

11.55 15 2023 Meeting Schedule

The Committee is asked to **Note** the remaining meeting Schedule for 2023:

31 August 2023
2 November 2023

12.00

Close of Meeting

For Information Only

None