

**HIGHLAND NHS BOARD
 MEETING OF BOARD**

Tuesday 26 March 2024 at 9.30am
Virtual Meeting Format (Microsoft Teams)

- **All Board Member cameras should be turned on**
- **Use raise hand facility to discuss items – do not use MS Teams chat**

Distribution 19 March 2024

AGENDA

Time	1.	Standing Items	
09:30	1.1	Welcome and Apologies	
	1.2	Declarations of Interest Members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of interest should indicate whether it is financial or non-financial and include some information on its nature. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.	
09:35	1.3	Minute of Previous meeting of 30 January 2024 and Action Plan The Board is asked to approve the minutes of meeting of 30 January 2024 and note the action plan.	PP.1-8 Excel Sheet
09:40	1.4	Matters Arising	
09:45	2.	Chief Executive's Report – Verbal Update of Emerging Issues Pam Dudek, Chief Executive The Board is asked to note the verbal update.	
<u>PERFORMANCE AND ASSURANCE</u>			
10:00	3.	Integrated Performance and Quality Report Report by Lorraine Cowie on behalf of David Park, Deputy Chief Executive Assurance Level Proposed – Limited The Board is asked to: (a) Take Limited Assurance from the report and Note the decreased performance across most areas of our system. (b) Consider the newly incorporated patient experience slide as a test of change with regards to information displayed for consideration in other areas of interest for future Board Meetings.	PP.9-45

10:45	4.	Finance Assurance Report – Month 10 Report by Heledd Cooper, Director of Finance Assurance Level Proposed – Limited The Board is asked to: (a) Take Limited Assurance from the report. (b) Examine and Consider the implications of the matter.	PP.46-69
11:30		Comfort Break	
11:45	5.	Argyll and Bute IJB Opening Offer Report by Heledd Cooper, Director of Finance Assurance Level Proposed – Moderate The Board is asked to: (a) Take moderate assurance from the report. (b) Approve the Budget Offer to the Argyll and Bute IJB.	PP.70-72
12:00	6	Social Mitigation Strategy Update Report by Tim Allison, Director of Public Health and Health Policy Assurance Level Proposed – Moderate The Board is asked to: (c) Take moderate assurance from the report in terms of compliance with legislation, policy, and Board objectives. (d) Note the content of the report.	PP.73-84
12:15	7.	Corporate Parenting – Key Deliverables 2024 Report by Tim Allison, Director of Public Health and Health Policy Assurance Level Proposed – Moderate The Board is asked to: (a) Take moderate assurance from the report. (b) Note the content of the report.	PP.85-90
12:45		LUNCH BREAK	
13:15	8	Corporate Risk Register Report by Lorraine Cowie, on behalf of Dr Boyd Peters, Medical Director Assurance Level Proposed – Substantial The Board is asked to: (a) Take substantial assurance from the report. (b) Examine & Consider the evidence provided and provide final decisions on the risks that are recommended to be closed or added.	PP.91-105

13:30	9	Whistleblowing Standards Report – Quarter 3 Report by Gareth Adkins, Director of People and Culture	PP.106-110
		Assurance Level Proposed – Moderate The Board is asked to: (a) Take moderate assurance from the report and (b) Note the report provides confidence of compliance with legislation, policy and Board objectives noting further work to improve processes.	
13.45	10	Annual Code of Corporate Governance Review Report by Ruth Daly, Board Secretary	PP.111-177
		Assurance Level Proposed – Substantial The Board is asked to: (a) Take substantial assurance from the report and approve the updates to the Code of Corporate Governance as set out in the appendices to the report. (b) Note that the updated Code of Corporate Governance will be published in full on the Board’s website after the Board meeting.	
13.55	11	Annual Board and Committee Workplans 2024-25 Report by Ruth Daly, Board Secretary	PP.178-180 Excel Sheet
		Assurance Level Proposed – Substantial The Board is asked to consider and endorse the Board and Governance Committee Workplans for 2024/25.	
14:00	12	Governance and other Committee Assurance Reports Escalation of issues by Chairs of Governance Committees	
		a) Finance, Resources and Performance Committee agreed minute of 9 February. Draft minute of 1 March 2024	PP.181-186 PP.210-215
		b) Highland Health & Social Care Committee draft minute of 6 March 2024	PP.187-194
		c) Clinical Governance Committee draft minute of 7 March 2024	PP.224-236
		d) Area Clinical Forum draft minute of 14 March 2024	PP.237-243
		e) Staff Governance Committee draft minute of 5 March 2024	PP.195-202
		f) Argyll and Bute Integrations Joint Board 31 January 2024	PP.203-209
		g) Audit Committee draft minute of 12 March 2024	PP.216-223
		The Board is asked to: (a) Confirm adequate assurance has been provided from Board governance committees, and (b) Note the Minutes and agreed actions from Area Clinical Forum and Argyll and Bute Integration Joint Board.	
14:30	13	Any other Competent Business	
		Date & Time of Next Meeting 28 May 2024 at 9.30am	
14:35		Close of meeting	