

Date of Issue: 2 June 2020

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NHS BOARD CLINICAL GOVERNANCE COMMITTEE AGENDA

Tuesday 9 June 2020 at 9am
Board Room, Assynt House, Inverness (Virtual Meeting Format)

1 Welcome / Apologies

- 1.1 Declarations of Conflict of Interest** – Members are asked to consider whether they have a conflict of interest to declare in relation to any item on the agenda for this meeting. Any Member making a declaration of a conflict of interest should indicate whether it is a financial or non-financial conflict and include some information on the nature of the conflict. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

9.00 2 Minute of Meeting on 12 February 2020 and Action Plans (PP 1-16)

The Committee is asked to:

- **Approve** the minute.
- **Consider** actions arising therefrom.

9.10 2.1 Matters Arising

- **Director of Nursing's Role in Care Homes Oversight Report by Heidi May, Board Nurse Director (PP 17-32)**

9.30 3 Plans for Re-Mobilisation
Report by Pamela Dudek, Deputy Chief Executive (to follow)

The Committee is asked to Note the update provided.

9.50 4 Quality and Patient Safety Dashboard Report
Report by Mirian Morrison, Clinical Governance Development Manager
(PP 33-46)

The Committee is asked to Consider the circulated Dashboard Report.

10.20 5 Executive and Professional Leads Reports by Exception

- **COVID-19 Update – Dr Boyd Peters (PP 47-52)**

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken/ planned.

- 10.40 6 **Operational Unit Reports by Exception and Emerging Issues with Minutes of Meetings of Patient Quality and Safety Groups/Argyll and Bute Clinical and Care Governance Group Updates from Associate Medical Director/Lead Nurses**
- Minute of Meeting of Argyll and Bute HSCP Clinical and Care Governance Group held on 26 March 2020 **(PP 53-60)**
 - Minute of Meeting of North and West Quality and Patient Safety (Parent) Group held on 18 March 2020 **(PP 61-66)**
 - Minutes of Meetings of Raigmore Quality and Patient Safety Committee held on 21 January and 18 February 2020 **(PP 67-78)**
 - Minute of Meeting of South and Mid Quality and Patient Safety Group held on 17 March 2020 **(PP 79-86)**

The Committee is asked to Consider the issues identified and receive assurance that appropriate action is being taken/ planned.

- 11.00 7 **Complaints Performance Report Report by Mirian Morrison, Clinical Governance Development Manager (PP 87-90)**

The Committee is asked to Consider the circulated report content.

- 11.15 8 **Control of Infection Reports by Heidi May, Board Nurse Director**

- Performance Report (PP 91-110)
- Annual Work Plan (PP 111-118)

The Committee is asked to Note the Performance Report and **Approve** the circulated Annual Infection Control Work Plan.

- 11.30 9 **Clinical Governance Committee Annual Report Report by Dr Gaener Rodger, Committee Chair (PP 119-124)**

The Committee is asked to:

- **Note** the report, for information only.
- Based, on the section relating to Emerging/Key Issues to address/improve for the following year, **Discuss** the Annual Work Plan for the Committee for the coming year.

- 11.40 10 **Child Protection Report Report by Stephanie Govenden, Clinical Child Protection Lead (PP 125-132)**

The Committee is asked to Consider the content of the circulated report.

- 11.50 11 **Any Other Competent Business**

- 11.55 12 **Dates of Future Meetings**

- 13 **Close of meeting**