

**Lochaber Health & Social Care
Redesign Stakeholders Group**

Thursday 16 December 2021
Via Microsoft Teams



Present:	Louise Bussell, Chief Officer Community Services, NHS Highland
	Alan Grant, Consultant General Surgeon, Clinical Director for Surgery, Anaesthesia and Critical Care, Foundation Programme Director, NHS Highland
	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland
	Anne Boyd-Mackay, Clinical Services, Manager, Belford Hospital, NHS Highland
	Brian Murphy, Chair of the Transport and Access Sub-Group
	Bryan Gregg, Voluntary Action Lochaber
	Carmen Morrison
	David Campbell
	David Sedgwick, Belford Appreciation Group representative
	Denis Rixson, Liberal Democrat Councillor, Ward 11, Caol and Mallaig
	Donald Stewart, Director South Lochaber Community Company
	Dr Duncan Scott, Consultant Physician, NHS Highland
	Dr Michael Foxley, University of Highlands & Islands
	Dr Willem Nel, Clinical Director, North & West Division
	Gordon Bell, Communications Manager for Kate Forbes MSP
	Heather Cameron, Senior Project Manager, NHS Highland
	Iain Macniven, Chair Arisaig and District Community Council
	John Gillespie, Chair of Caol Community Council
	John Hutchison, Chair, Kilmallie Community Council
	John Taylor
	Josie Thomson, Clinical Advisor, Estates Team, NHS Highland
	Karen le Ball, Consultant Geriatrician, Clinical Lead, Belford Hospital
	Katherine Sutton, Chief Office Acute Services, NHS Highland
	Marie McIlwraith, Project Manager for Community Engagement, Communications and Engagement Team
	Patricia Jordan - Secretary, Fort William Inverlochy & Torlundy Community Council
	Rachel MacDonald, Management Assistant, NHS Highland
	Ross Mackenzie, Area Manager, North & West Division, NHS Highland
	Stuart MacPherson, Head of Strategic Projects - LSWR, Highlands & Islands Enterprise
	Jo Cowan, Highland Senior Citizens Network and Age Scotland
	Mike Hayward, Deputy Chief Operating Officer (Acute)
	Robert Cargill, Deputy Medical Director (Acute)
	Alan Grant, Consultant General Surgeon, Clinical Director for Surgery, Anaesthesia and Critical Care, Foundation Programme Director, NHS Highland
	Alan Wilson, Director of Estates, Facilities and Capital Planning, NHS Highland
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	Denis Rixson, Liberal Democrat Councillor, Ward 11, Caol and Mallaig
	Donald Stewart, Director South Lochaber Community Company
Apologies:	Denise Anderson, Sunart Community Council representative
	Fraser Mackenzie, Project Manager, NHS Highland
	Iain Ross, Head of IT NHS Highland
	Karen-Ann Wilson, District Manager Lochaber, NHS Highland
	Leona Jones
	Maureen Cameron, Manager, Lochaber Care & Repair & Handyperson Service
	Tracy Ligema, Head of Community Services, North & West Division, NHS Highland
Minuting:	Siobhan Higgins, Personal Assistant, NHS Highland

1.	<p>Welcome and apologies</p> <p>Louise Bussell welcomed everyone to the meeting and apologies were noted as above.</p> <p>Louise Bussell noted that due to the increase in Covid-19 there are pressures on the system and a request to focus on vaccinations and contingency planning by Scottish Government. However, this meeting will continue as a key piece of work.</p>
2.	<p>Minutes from previous meeting – 25 November 2021</p> <p>The minutes of the previous meeting were agreed as an accurate record subject to the following amendments:</p> <ul style="list-style-type: none"> • Paragraph 3.1 – ‘Michael Sedgwick’ – to be changed to Michael Foxley. • Paragraph 3.2 – Michael Foxley said that the minutes note the lack of capacity within residential care home bids within Lochaber and asks how this is being taken forward as a critical issue. Louise Bussell answered that Simon Steer will come back to a future meeting for further discussion. • It was asked for minutes to note that Abbeyfield Care Home in Ballachulish has 54 people on the waiting list. • Last names on attendee list to be changed to reflect Mel Padushnick (Secretary of Mallaig Community Council) • Section 5 – Action to be clarified to say that Heather Cameron to circulate pie chart which is part of UK research to show the contribution to net zero of various parts of a typical hospital and it showed the fabric of building was 5-8%. Heather Cameron confirmed that the chart was shared in chat of previous meeting. •
3.	<p>Matters arising</p> <p>3.1 Transport and access</p> <p>Louise Bussell updated that she has had a dialogue with Neil MacRae. He has not had a chance to send document but is meeting with Louise and she will be able to feedback more details in due course. In addition, Karen-Ann Wilson has been in conversation about access between Health Centre and site and there has been useful dialogue.</p> <p>Alan Wilson noted that he was unable to attend this meeting but Karen-Ann has fed back that the Council have shown what they'd like to be included in the transport plan which has been supported by PHP and NHS Highland. Details include 4 car parking spaces being relocated, a footpath alongside road for safe pedestrian access and controlled access for bus lane only with no cars allowed. Council are aware of timelines and need to spend funding. Next steps are for Council to provide proposal and to meet with NHS Highland representatives, PHP and GP representatives.</p>

	<p>Michael Foxley noted the need for agreement from each GP Practice and is currently waiting for Jim Douglas to come back with GP representatives from each practice available for a meeting to do so.</p> <p>It was agreed it is important to know which GPs have agreed the plans in principle and recommended that it is in the public's interest to pursue solely a bus route which is restricted one way from east to west. Alan Wilson confirmed that all practices agreed to this with addition of a footpath and NHS Highland will work with them in terms of security of building and any changes required.</p> <p>It was noted that it is important to have the track at the barrier split in to two so there is a cyclist access as well as pedestrian access and asked for Neil MacRae to be invited to GP meeting.</p> <p>Action: Alan Wilson to ask Council Transport Department and PHP for a copy of drawing to circulate to stakeholders for input and comments.</p> <p>Louise Bussell noted that an action had been raised at the last meeting in which related to data to be collected regarding frequency that patients required travel from Health Centre to hospital but had not been assigned to anyone. It was noted that this item can be closed due to system pressures and due to fact there are not many patients who need to do this.</p>
<p>4.</p>	<p>Communications and Public Engagement Planning</p> <p>Louise Bussell noted that this item came about during discussions at agenda setting meeting. This group involves stakeholders but there is the question of whether any separate groups should be doing work going forward to engage those not already involved and to have wider conversations.</p> <p>It was noted that the conversation arose in connection with social care but it was recognised that this project is about redesign of services across Lochaber area as a whole. There is a need to have discussion with rural areas of Lochaber in order to highlight and discuss bespoke works and any risks not already identified at local levels.</p> <p>Patricia Jordan noted that it would be useful to see NHS Highland's response to the Scottish Government's consultation for National Care Service to inform thinking on this. Louise Bussell advised that NHS Highland submitted multiple responses and the broadest feedback was that we understood and recognised using different models aren't always helpful and there is a need for consistency whilst also protecting services, service users and staff.</p> <p>Action: Redesign of social care within this model. How will structure be taken forward. A group specifically working with project team. LB/AW to discuss and update at the next meeting.</p> <p>Marie McIlwraith noted that a newsletter was sent out to communities last week with an update and asked for attendees to distribute. Marie and Heather will be meeting to discuss community engagement for the next phase.</p> <p>It was the newsletter states the Together We Care Strategy Development Sessions that are taking place over the next few months and asked for clarity on what this means in respect to this project. Louise Bussell clarified that the idea of these sessions is to input to a strategic framework which supports work going forward and makes clear how to support projects, service development and community work at a high level and will not affect this project.</p>
<p>5.</p>	<p>Initial Agreement development update – standing item</p> <p>Alan Wilson noted that the IA went to Scottish Government in November who responded via the Capital Investment Group to ask for clarity for some areas in more detail. They asked for</p>

	<p>more detail on three areas 1. Transportation – Amenities, how to get people on site and a look at the wider Lochaber area 2. Zero Carbon – How net zero route will be planned and how targets will be set using new document developed by NSS Assure. 3. Option Appraisal – Ask for one option appraisal prior to OBC. This will not derail timeline and will just extend IA and shorten OBC. This will be worked on and resubmitted and then we can confirm costings at OBC stage with preferred model.</p> <p>Assurance was requested that once we have a model we will have appropriate revenue costs to that particular model and asked for assurance that decisions will factor in tourism as well as the base population of the area. Alan Wilson responded that tourism will be factored in when costing and that there will be work with clinical teams and with the model to allow for appropriate revenue costing. It was reiterated the large scale of tourism and Alan noted that the resubmission will include tourism and would appreciate input to ensure a true reflection in the numbers.</p> <p>John Hutchison asked for assurance about the amount of community engagement when deciding on the final option. Alan Wilson noted that there will be workshops to ensure engagement with the detail and there will be the ability to amend the model in regard to adding and taking away requirements.</p> <p>Heather Cameron reiterated the three areas of the IA where further detail was asked for 1. Transport as previously discussed 2. Sustainability – the design statement has been strengthened around sustainability and if required can be strengthened further to reflect the new guidance. 3. Service model – the submitted IA had three future service models which were all variations on a new hospital with more or less services between acute and community settings. Were asked to develop further to differentiate between these two services and we have been speaking to clinicians, health care planes to help support process and this will help take this forward.</p> <p>Action: Heather Cameron to distribute updated design statement which has had updates requested by Health Facility Scotland, additional benchmark examples, photos to illustrate and list of standards added. Stakeholders asked to return comments on updated design statement directly to Heather Cameron by close of play Monday 20th December for her to send back to Health Facility Scotland.</p> <p>It was noted that stakeholders would like to see high level clinical service model and any further drafts before it is submitted and there is need for engagement from clinical staff.</p> <p>John Gillespie asked for timescale on when workshops will take place as IA shows that Equality Impact Assessment Workshops were to take place in November/December. Heather Cameron answered that no definitive dates have been decided but will give a further update at next Stakeholder meeting.</p> <p>It was noted that it is important to get views of Skye Rural Practice and the links that will be made between the two units. Collaboration needs to be wider than with just Skye and that a successful strategy needs to integrate across all of Highland including district hospitals and regional hospitals in order to deliver shared services across a unique geographical area.</p> <p>Heather confirmed that she will still accept comments as this IA is a work in progress.</p>
6.	<p>AOCB</p> <p>No AOCB to discuss.</p>
7.	<p>Agenda items for next meeting</p> <p>No items discussed for addition to next agenda</p>

8.	<p>Attachment for information:</p> <p>Lochaber Redesign Project Team, Agreed Note of Meeting 20.11.2021</p>																								
9.	<p>Date of next meeting</p> <p>Thursday 20 January 2022 1400-1500 via MS Teams</p>																								
10.	<p>Date of future meeting:</p> <table border="1" data-bbox="279 470 1220 889"> <tr> <td>Thursday 20th January 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 17th February 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 17th March 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 21st April 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 26th May 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 23rd June 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 21st July 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 18th August 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 22nd September 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 27th October 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 24th November 2022</td> <td>2pm – 3pm</td> </tr> <tr> <td>Thursday 22nd December 2022</td> <td>2pm – 3pm</td> </tr> </table>	Thursday 20 th January 2022	2pm – 3pm	Thursday 17 th February 2022	2pm – 3pm	Thursday 17 th March 2022	2pm – 3pm	Thursday 21 st April 2022	2pm – 3pm	Thursday 26 th May 2022	2pm – 3pm	Thursday 23 rd June 2022	2pm – 3pm	Thursday 21 st July 2022	2pm – 3pm	Thursday 18 th August 2022	2pm – 3pm	Thursday 22 nd September 2022	2pm – 3pm	Thursday 27 th October 2022	2pm – 3pm	Thursday 24 th November 2022	2pm – 3pm	Thursday 22 nd December 2022	2pm – 3pm
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