

Date of Issue:

14 January, 2019

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**MEETING OF NHS BOARD AUDIT COMMITTEE**  
**20 January 2020 2.00pm**  
**Board Room, Assynt House, Inverness**

# A G E N D A

## **1 APOLOGIES**

### **1.1 Declaration of Interests**

Members are asked to consider whether they have an interest to declare in relation to any Item on the agenda for this meeting. Any member making a declaration of interest should indicate whether it is a financial or non-financial interest and include some information on the nature of the interest. Advice may be sought from the Board Secretary's Office prior to the meeting taking place.

## **2 MINUTE OF MEETING HELD ON 17 DECEMBER 2019 (attached)**

**(PP 1-12)**

**The Committee is asked to:**

- **Approve** the Minutes.
- **Note** the rolling Action Plan.

## **3 MATTERS ARISING**

## **4 FOLLOW UP ACTIVITY**

### **4.1 Verbal Update by David Garden**

## **5 RISK MANAGEMENT**

### **5.1 Progress Report by Louise McInnes, Risk Manager (attached)**

**(PP 13- 68)**

**The Committee is asked to Note** the update.

## **6 ANY OTHER COMPETENT BUSINESS**

There are no items for discussion in relation to this matter

## **7 DATE OF NEXT MEETING**

**The next scheduled meeting** will be held on 25 February 2020 at 2.00pm, in the Board Room, Assynt House, Beechwood Business Park, Inverness.

### **Member and Attendees of the Audit Committee**

<b>Member</b>	<b>Invited Attendees</b>	<b>Possible Attendees</b>
Mr Alasdair Christie (Chair)	Mr Dave Garden	Ms Jean Boardman
Mr Alexander Anderson	Mr Iain Addison	Mr James Brander
Ms Ann Clark	Mr David Park	Ms Sarah Compton-Bishop
Mrs Ann Pascoe	Ms Joanna MacDonald	Mr Alasdair Lawton
	Internal Audit	Mr P Macrae
	External Audit	Ms Deirdre Mackay
	All appropriate sponsors	Mr Adam Palmer
		Ms Gaener Rodger
		Mr Iain Stewart
		Mr Boyd Robertson
		Mrs Mary Jean Devon